KASHIPUR MICHAEL MADHUSUDAN MAHAVIDYALAYA

PURULIA, WEST BENGAL

SELF STUDY REPORT

2015

(www.kashipurmmm.org)

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SELF STUDY REPORT

PREFACE

The accreditation report is a most valuable document, since the college is preparing itself for the first cycle of accreditation by National Assessment and Accreditation Council (NAAC). The document has been prepared with utmost sincerity and honesty to the best of our knowledge and belief. This report is prepared according to the instructions laid down by NAAC which include two parts: Part-I comprises (a) Profile of the college (b) Criterion wise inputs and (c) Profile of the departments. Part-II consists of (A) Executive Summary (B) Criterion wise evaluation report (C) Evaluative report of the departments and (D) A declaration by the head of the institution.

Kashipur Michael Madhusudan Mahavidyalaya, Purulia, West Bengal is one of the premier colleges of Purulia district of West Bengal. The college was established by the Organising Committee and registered in the year 2000 under society registration act XXI of 1960. The college was established with a clear vision and mission. Since 2003, Governing Body took over the responsibility from Organising Committee with the permission of University of Burdwan with which the college was previously associated. The main objective of the college is to contribute to the transformation of prevailing social conditions so that values enshrined in the constitution of India; social justice, equality of opportunity, democratic freedom to all, tolerance and respect to all religions may be brought closer to realization, opening up to the people of our country with special emphasis on West Bengal for greater possibilities of the existence of real human beings.

The institution is very much aware that the dimensions and quality of education keeps on changing with time, and quality cannot be assessed by a single yard stick. Rather it can be monitored through the change in national and global trends in teaching and research. It is important for any centre of higher education to know that true service lies in imparting education, inculcating moral values and motivating young minds towards research for the future not only of our country but also the entire world. The NAAC has developed certain measures for continuous improvement of the quality of higher education. In this Self Study Report (SSR) we tried our level best to meet the demands as laid down by NAAC. The college is committed to the core values of NAAC.

CONTENTS

It was impossible to complete this self study report without the whole-hearted support and co-operation of entire Kashipur Michael Madhusudan Mahavidyalaya family. At first I wish to thank our current head of the institution, Dr. Kshirod Chandra Mahato, Teacher-in-Charge of our College and Dr. (Smt) Subrata Choudhury, Ex-Principal of our college who entrusted me to prepare this self study report (SSR). I am indebted to them who directly or indirectly involved making it successful for NAAC assessment with constant support and encouragement during the preparation of SSR. I also wish to extend my thanks to the members of IQAC who extended all support to our team. The preparation of SSR is not a single man's effort, rather a team effort. I am grateful to one of our hard working faculty members of our team Miss Poushali Roy, Assistant Professor, Department of Geography and one office staff Mr. Tamal Banerjee, Laboratory Attendant, Department of Chemistry who were with me during the preparation of the report. Thanks are also due to Shri Shyamapada Paramanik, Head Clerk and Shri Shiban Chandra Dey, Office Assistant who worked hard to procure the inputs from various offices and departments of the college.

Here, it is noteworthy to mention the name of Dr. Subikash Chowdhury, Department of Economics, Bankura Christian College; Dr. P.K. Chowdhury, Ex-DPI, Government of West Bengal and Shri Soumen Beltharia, Government Nominee, College Governing Body as Advisory Members of IQAC who in spite of their busy schedule bailed me out in preparing the executive summary of the report, I am grateful to them. Last but not the least I wish to thank all the members of IQAC, NAAC Steering Committee, Coordinators of all Committees and Sub-Committees, all respected teachers, office staffs and our beloved students for their inputs for the present report. I also wish to record my heartfelt thanks to all those who in every feasible way helped me/us in preparing the self study report (SSR).

We are very much keen to meet the Peer Team of NAAC during their forthcoming visit to our institution. Such occasion and interaction provides all of us; the management, faculty members, supporting staff, students and other stake holders to enrich ourselves with their comments and suggestions.

We are eagerly looking forward to welcome the Peer Team and hope they will applaud us for our efforts. With thanks and greetings,

Dr. Suvranshu Pan
Coordinator, Internal Quality Assurance Cell,
Kashipur M. M. Mahavidyalaya

PART-I : INSTITUTIONAL DATA

a) Profile of the College

b) Criterion-wise Inputs

c) Profile of the Departments

A. PROFILE OF THE COLLEGE

COLLEGE PROFILE

1. Name and Address of the College:

Name :	KASHIPUR MICHAEL MADHUSUDAN MAHAVIDYALAYA	
Address :	Kashipur, P.O. Panchakote Raj, Dist: Purulia	
City : Kashipur	Pin : 723132	State : West Bengal
Website :	www.kashipurmmm.org	

2. For Communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Teacher-in-Charge	Dr. Kshirod Chandra Mahato	O: 03251246556 R:	09476345333 /0963547329 7	03215-246500	kashipur_mmm@yahoo.in
Vice Principal		O: R:			
Steering Committee Coordinator	Dr. Suvranshu Pan	O: R:	09007953860		suvranshupan@yahoo.co.in

3. **Status of the Institution:**

   Affiliated   College   (√)
   Constituent College
   Any other (specify)

4. **Type of Institution:**
   a. By Gender
       i.   For Men
       ii.   For Women
       iii.   Co-education (√)
   b. By Shift
       i.   Regular
       ii.   Day   (√)
       iii.   Evening

5. **It is a recognized minority institution?**

    Yes   No (√)

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

6. **Sources of funding:**
   i) Government
   ii) Grant-in-Aid   (√)
   iii) Self-Financing
   iv) Any other

7. a. **Date of establishment of the College**:

dd	mm	yyyy
26	09	2000

   b. **University to which the college is affiliated /or which governs the college (If it is a constituent college):**

SIDHO-KANHO-BIRSHA UNIVERSITY, PURULIA

   c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	21-10-2003	Reff. No.: F.8-224/2003 (CPP-I) dated October, 2003
ii. 12 (B)	21-10-2003	

   (Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

   d. **Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)**

Under Section/ Clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	NA			
ii.	NA			
iii.	NA			
iv.	NA			

   (Enclose the recognition/approval letter)

8. **Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?**

   Yes   No (√)

9

If yes, has the College applied for availing the autonomous status?

      Yes   No (√)

9. **Is the college recognized**

    a.   **by UGC as a College with Potential for Excellence (CPE)?**

      Yes   No (√)

If yes, date of recognition: …………………… (dd/mm/yyyy)

    b.   **for its performance by any other governmental agency?**

      Yes   No (√)

If yes, Name of the agency …………………… and

      Date of recognition: …………………… (dd/mm/yyyy)

10. **Location of the campus and area in sq.mts:**

Location *	Rural
Campus area in sq. mts.	12.3 acres
Built up area in sq. mts.	4046.86

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. **Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.**
   - Auditorium/seminar complex with infrastructural facilities √
   - Sports facilities
     * **play ground (√)**
     * swimming pool
     * gymnasium

   Hostel
     * Boys' hostel

       i. Number of hostels
       ii. Number of inmates
       iii. Facilities (mention available facilities)
     * Girls' hostel
       i. Number of hostels
       ii. Number of inmates
       iii. Facilities (mention available facilities)
     * Working women's hostel
       i. Number of inmates
       ii. Facilities (mention available facilities)
       - Residential facilities for teaching and non-teaching staff (give numbers available — cadre wise)

- **Cafeteria** (√)
- Health centre

First aid, Inpatient, Outpatient, Emergency care facility, Ambulance……. Health centre staff

Qualified doctor	Full time	Part-time
Qualified Nurse	Full time	Part-time

- Facilities like banking, post office, book shops

- Transport facilities to cater to the needs of students and staff

- Animal house

- Biological waste disposal

- Generator or other facility for management/regulation of electricity and voltage (√)

- Solid waste management facility

- Waste water management

- Water harvesting

12.   **Details of programmes offered by the college (Give data for current academic year) (2015-16):**

SI. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
1	Under-Graduate	BA (Hons.) BA (Gen) BSc (Gen)	3 yrs	HS (10+2)	Bengali / English	2220	1991
2	Post-Graduate						
3	Integrated Programmes PG						
4	Ph. D.						
5	M. Phil.						
6	Ph. D						
7	Certificate courses						
8	UG Diploma						
9	PG Diploma						
10	Any Other (specify and provide details)						

13. **Does the college offer self-financed Programmes?**

Yes   No (√)

If yes, how many? NA

14. **New programmes introduced in the college during the last five years if any?**

Yes	(√)	No		Number	10

15. **List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)**

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science	Botany, Chemistry, Mathematics, Physics, Zoology	(√)		
Arts	Bengali, Economics, Education, English, Geography, History, Music, Philosophy, Physical Education, Political Science, Sanskrit, Santhali, Sociology	(√)		
Commerce	--------			
Any Other (Specify)	--------			

16. **Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com…)**
   a. annual system   02 (Two)
   b. semester system
   c. trimester system

17. **Number of Programmes with**
   a. Choice Based Credit System
   b. Inter/Multidisciplinary Approach   02 (Two)
   c. Any other (specify and provide details)

18. **Does the college offer UG and/or PG programmes in Teacher Education?**

Yes   No (√)

If yes,

a. Year of Introduction of the programme(s)………………… (dd/mm/yyyy)

   and number of batches that completed the programme

b. NCTE recognition details (if applicable)

   Notification No.: ………………………………………

   Date: …………………………… (dd/mm/yyyy)

   Validity:…………………………

c. Is the institution opting for assessment and accreditation of Teacher Education Programme   separately?

   Yes   No (√)

19. **Does the college offer UG or PG programme in Physical Education?**

Yes   No (√)

If yes,

a. Year of Introduction of the programme(s)………………. (dd/mm/yyyy)

   and number of batches that completed the programme

b. NCTE recognition details (if applicable)

   Notification No.: ………………………………………

   Date: …………………………… (dd/mm/yyyy)

   Validity:……………………….

c. Is the institution opting for assessment and accreditation of Physical Education Programme   separately?

   Yes   No (√)

20. **Number of teaching and non-teaching positions in the Institution**

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government					17		16			
Recruited			01		05	02	11	01		
Yet to recruit					09		04			

13

Sanctioned by the Management/ society or other authorized bodies				56		08				
Recruited				40	16	04	02			
Yet to recruit						02				

*M-Male *F-Female

21. **Qualifications of the teaching staff:**

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.			01		02		03
M.Phil.					01	01	02
PG					02	01	03
Temporary teachers							
Ph.D.							
M.Phil.							
PG					25	12	37
Part-time teachers							
Ph.D.							
M.Phil.					01	01	02
PG					11	04	15

22. **Number of Visiting Faculty /Guest Faculty engaged with the College. NIL**

23. **Furnish the number of the students admitted to the college during the last four academic years.**

Categories	2012-13		2013-14		2014-15		2015-16	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	228	90	271	122	333	158	348	173
ST	133	55	163	69	243	108	258	144
OBC	58	38	111	62	177	101	223	174
General	416	326	404	319	423	306	355	316
Others								
Total	**835**	**509**	**949**	**572**	**1176**	**673**	**1184**	**807**

24. **Details on students enrollment in the college during the current academic year:**

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	860				
Students from other states of India	01				
NRI students					
Foreign students					
Total	861				

25. **Dropout rate in UG and PG (average of the last two batches):**

UG = 10 %   PG = NA

26. **Unit Cost of Education**

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component   **Rs. 10,046.00/-**

(b) excluding the salary component   **Rs. 2,012.71/-**

27. **Does the college offer any programme/s in distance education mode (DEP)?**

Yes   No (√)

If yes,

a) is it a registered centre for offering distance education programmes of another University:

Yes   No (√)

b) Name of the University which has granted such registration. NA

c) Number of programmes offered: NA

d) Programmes carry the recognition of the Distance Education Council.

Yes   No (√)

28. **Provide Teacher-student ratio for each of the programme/course offered:**

BA (Hons) = 9:1, BA (Gen) = 27:1, BSc (Gen) = 3:1

29. **Is the college applying for**

Accreditation : Cycle 1 (√)   Cycle 2   Cycle 3   Cycle 4

15

Re-Assessment: ☐

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re- accreditation)

30. **Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)**

Cycle 1: ……………… (dd/mm/yyyy) Accreditation Outcome/Result……….. Cycle

2: ……………… (dd/mm/yyyy)   Accreditation Outcome/Result……...... Cycle 3:

……………… (dd/mm/yyyy) Accreditation Outcome/Result……......

* Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.

31. **Number of working days during the last academic year (2014-15): 283**

32. **Number of teaching days during the last academic year (2014-15): 184**
    (Teaching days means days on which lectures were engaged excluding the examination days)

33. **Date of establishment of Internal Quality Assurance Cell (IQAC)**

IQAC		
Dd	mm	yyyy
21	02	2012

34. **Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC : NA**

AQAR (i) ……………… (dd/mm/yyyy)

AQAR (ii) ……………… (dd/mm/yyyy)

AQAR (iii) ……………… (dd/mm/yyyy)

AQAR (iv) ……………… (dd/mm/yyyy)

35. **Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information):**

   NA

B. CRITERION-WISE INPUTS

CRITERION I: CURRICULAR ASPECTS

CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1. State the vision, mission and o jectives of the institution, and describe how these are communicated to the students, teachers, staff and others.

VISION:

"To promote good physical and mental health, development of pupils' attitude and inculcation of the discipline of a responsible citizen and to create a class of intellectually, morally sound and committed citizens, who will become a human resource of high calibre, to cater to the needs of the society and the country as a whole in accordance with our motto **"***sa vidya ya vimukttaye***" means "Knowledge Liberates".**

MISSION OF THE COLLEGE:
- Spreading higher education in an area of rural backwardness;
- To accord priority to the education of Catholic as well as Scheduled Tribe and Scheduled Caste students;
- To appreciate and respect all faiths , foster self and community development and promote religious harmony leading to national integration
- To create a teaching - learning environment conducive to the pursuit of higher knowledge, relevant skills and experience
- To include new developments in education into the curriculum so as to promote academic advancement leading to national development
- To promote awareness on ecological and environmental issues
- To effect changes in the curriculum with information and communication technology
- To develop skilled personnel through vocational and entrepreneurial education
- To create research environment which can lead to consultancy and extension
- To sensitize the students on socio-economic issues (emphasizing on gender and human rights) by including related topics into the curriculum, and through co-curricular activities
- Make avenues for the future generation of the rural area to become a self-competent human being.

The college is guided by the philosophy of Michael Madhusudan Dutta, The Great Bengali Poet i.e.,

- To provide value-oriented education
- To promote a dialogue between faith, culture and science
- To insist on care and concern for each individual
- To focus on total formation of the individual to promote community development.

OBJECTIVES:

- To foster quality education and high moral standards
- To educate students of all sections of the society
- To incorporate the latest scientific and technological development in the curriculum
- To provide conducive environment for creativity & research
- To provide equal opportunity to both genders
- To develop the skills of students for better employment prospects

MOTTO of the college is knowledge liberates in any work.

The goals are made known to the students and other stakeholders through

- College website
- Prospectus
- College Magazine
- Souvenir for Seminars / Workshops
- Departmental Wall Magazine
- Students meetings
- Notice Display in the college campus

1.1.2. How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The college offers the following **academic programmes** at UG levels:

UG Courses

Science Stream: **B.Sc. (General) courses offered in the following subjects:**

1. Botany
2. Chemistry
3. Mathematics
4. Physics
5. Zoology

Arts Stream: **a) B.A. (Hons) courses offered in the following subjects:**

1. Bengali
2. Economics
3. English
4. Geography
5. History
6. Philosophy
7. Political Science
8. Sociology

b) B.A. (General) courses offered in the following subjects:

1. Bengali
2. Economics
3. Education
4. English
5. Geography
6. History
7. Music
8. Philosophy
9. Physical Education
10. Political Science
11. Sanskrit
12. Santhali
13. Sociology

Research Activities

- All Science departments are equipped with basic Research facility.
- In addition to this, the Department of Geography and Physics has a separate laboratories worth Rs.5,00,000/- and Rs. 3,00,000/- respectively.
- Lab-based departments are equipped with computers to facilitate better quality research.
- The library is continuously enriched with new edition books and journals related to emerging trends in various subjects.
- Teachers are engaged themselves with Minor Research Projects.

Extension Activities

- The college carries out extension activities through NSS units.
- There is a Cultural Sub-Committee through which various competitions have been organized for the students.
- There exists a Departmental Sub-Committee who looks after the writing skill of the students through wall magazine.
- Students also participated in Youth Parliament Competition organized by the Government of West Bengal.

1.1.3. What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

The goals and objectives of the institution address the following major considerations:

a. Intellectual academic & training

- The college offers as many as 18 subjects for the intellectual development of the students.
- Revamping of the curriculum and the examination system is done in accordance with the broader objectives of the internal quality of the students through feedback system.
- Well equipped laboratories have been set up for all five lab-based subjects to train the students in the practical base.
- Job training and Counseling work in various subjects help to improve the skills of students.

b. Access to the disadvantaged & equity

- Purulia district of West Bengal is a socially and economically underdeveloped region. Considering this, preference is given in admissions to marginalized groups such as tribal and others who belong to the backward castes.
- Equity and equality is achieved by admitting students following the norms of reservation laid down by the government of West Bengal.

c. Self development/Community - National development/Ecology & environment

- Self development is carried out through activities which are related to the curriculum as well as co-curricular activities.
- Community services are carried out through NSS.
- Women's Cell is entrusted with looking after the specific needs and guidance of female students.
- Career Counseling and Placement Cell is entrusted with the responsibility of providing opportunity to the students for employment through interface with various companies.
- Counseling and guidance for students is done by Admission Sub-committee and Career Counseling Cell and by involving students in various activities.

d. Value orientation/employment/ICT introduction and Global demand

- To make the students employable, computer is being introduced in most of the subjects. Computers with internet facility have been made available in most of the departments and library.
- The curriculum is updated keeping in mind the multi-skill development so that the students become component to meet the global demands.
- Environmental studies have been made a compulsory paper for all the students of Part III at the UG level.

1.1.4. Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

The curricula of the courses offered by the college strive to address the needs of the society, and the regional and national developmental needs:

- All the subjects aim at the overall development of the students with specific importance to employability.
- A lab has been set up for each lab-oriented subject to improve the skills of the students to meet the national and international demands.
- Computers have been introduced to foster employment opportunities at all levels.

- Field trips are compulsory components Geography to make the students more aware with local, regional and special issues.
- Women related topics have been in the curriculum of some subjects like in English, Political Science etc. to create more awareness on these issues among the students.
- The course content in traditional subjects is designed in such a way that UG students can opt for higher studies either in the same subject or in allied subjects.
- The environmental studies create awareness about issues like pollution, global warming, sustainable development & conservation of natural resources among the Student Community.

1.1.5. How does the Institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum?

The curricula of all the courses have been revamped by the SKB University to which our college is affiliated with to incorporate new topics by referring to the curriculum of leading universities and colleges in India so as to keep our students at par with their national counterparts and to develop global competency:
- Keeping in mind the diversifying global scenario, multi-disciplinary courses like various topics for different subjects have been introduced at UG level.
- GIS Lab has been established with an investment of Rs 6,00,000/- to promote competency in the field.
- 37.5 % of all the UG courses (Chemistry, Physics, Botany, Zoology, Geography, Music and Physical Education) have focused on experiential learning through laboratories, field survey and educational excursions.
- 100% students have participated in project/practical/field trip for environmental studies at the Part III.
- 100% Regular courses (Geography) have compulsory field trip and/or Institutional visits.
- Papers like Environmental Studies, Bengali and English are mandatory for all the students of Part-III & Part-I respectively.
- Due respect is given to the festivals of other faith to uphold the values of secularism of our country.
- NSS is actively involved in promoting the spirit of brotherhood, social relationship and Patriotism.
- Patriotic song competition is organised by the college every year before the Independence Day.
- College Annual Day is celebrated to promote excellence in academics.
- College Day (26th September) are celebrated to inform the students about the traditions of the college and to inculcate the values which guide us.

1.1.6. What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.)

- The College has no Board of Studies though some teachers are members of it for BoS of the SKB University. Dr. Kshirod Chandra Mahato (Bengali), Dr. Suvranshu Pan

(Economics), Sri Subrata Duary (Philosophy) and Smt Sumantra Chakrabarty (Sociology) are members of Board of Studies of respective department of SKBU.

- The curriculum of other universities is also referred to; to ensure the currency and relevance of the programme offerings.
- Efforts are taken to include basic concepts, current and relevant topics, and stake-holder needs in the syllabi of all courses.

1.1.7. Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If yes, give details on the process (Need Assessment, design, development and planning) and the courses for which the curriculum has been developed.

The curriculum development process consists of the following stages:

Designing the draft curriculum:

- Members of Boards of Studies drafted after receiving the feedback from the stake holders of higher education namely the students, employers, alumni and academic peers. The current needs of the industry and society are assessed and the draft curriculum is designed by the head and faculty members of the respective departments.
- The draft curriculum is placed before the Board of Studies of the University for discussion / revision. Suggestions and recommendations are revised and after incorporated due consideration and placed to college authorities for application.

Review and Approval:

- A copy of the curriculum is placed before the Teachers' Council which gives the final approval.

Implementation:

- A resolution is passed by the Teachers' Council and the new/revised curriculum is implemented in the forthcoming academic year.

1.1.8. How does institution analyse/ensure that the stated objectives of curriculum are achieved in the course of implementation?

The institution involves internal and external academic expertise in Curriculum development process by including them in the Board of Studies and Teachers' Council which are statutory bodies that are responsible for the Curriculum development process:

- Some of our college teachers are member of Board of Studies of SKB University in various departments as representative for suggestions in the framing or redesigning of the curriculum.

- The new/revised curriculum is then placed before the Teachers' Council for final approval and send to Governing Body for final approval. Teachers' Council comprises all the teachers of the college.

- The Governing Body is comprised of the Teacher-in-Charge, three nominated senior teachers of the college, two office staffs, one student member, three nominees of university and one member nominated by the DPI, Government of West Bengal.

- The restructured curricula of some of the courses reflect the global trends in higher education and develop global competency among the students to get employment opportunities. Some of the advanced topics incorporated in various subjects are listed below:

Table 1.1: Topics Incorporated in Each Subject

Sl	Subject	Topics incorporated
1.	Bengali	Women Studies
2.	Botany	Ethno-botany
3.	Chemistry	Polymer Chemistry, Electronics, Statistics
4.	Economics	Global Warming, Pollution, Environmental Economics, Global Financial Crisis, Jungle Mahal Economy
5.	English	Literary Theory, Gender Studies, New Literatures in English, Indian Aesthetics
6.	Environmental Studies	Project Works
7.	Geography	GIS & Remote Sensing, Cultural Geography, Research Methodology
8.	Physical Education	Sports Medicine
9.	Physics	Nanotechnology , Statistical Physics, Gamma Radiation
10.	Political Science	Gender Politics, International Economic Relations
11.	Sociology	Research Methodology
12.	Zoology	Molecular Endocrinology, Biotechnology, Bio- physics, Ecology

1.2 Academic Flexibility

1.2.1. Specifying the goals and objectives give details of the certificate / diploma / skill development courses etc., offered by the institution.

The institution does not offer such courses.

1.2.1. Does the institution offer programmes that facilitate twinning / dual degree? If 'yes', give details.

Not applicable.

1.2.3. Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development,academic mobility, progression to higher studies and improved potential foremployability

The college offers a wide range of degree courses at the UG level:

- The programme options include 11 UG courses (B.A. Honours Courses in 08 subjects, B.A. General Course, B.Sc. (Bio) General Course and B.Sc. (Pure) General Courses.

- The cut-off marks for admission Honours Courses and General Courses in UG level are 45 % and 30% respectively at Higher Secondary Examination (10 +2 level).

- Range of Core /Elective options offered by the University and those opted by the college : It is as follows:

Table 1.2: Bachelor of Arts with Honours

Sl	Honours Subject	Elective Subjects
1	Bengali	Any two from **three group of subjects**:
2	Economics	a) Bengali / Geography / Physical Education / Music / Sanskrit
3	English	
4	Geography	b) Economics / History / Sociology / Education
5	History	c) Political Science / Philosophy / English / Santhali
6	Philosophy	
7	Political Science	
8	Sociology	

Bachelor of Arts (General)

Any three elective subjects from :
a) Bengali / Geography / Physical Education / Music / Sanskrit
b) Economics / History / Sociology / Education
c) Political Science / Philosophy / English / Santhali

Bachelor of Science (General)

Elective subjects:
1) Mathematics, Physics, Chemistry [B.Sc. (Pure)]
2) Chemistry, Zoology, Botany [B.Sc. (Bio)]

1.2.4. Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

No, there is not any self finance programmes in this college right now.

1.2.5. Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

No, the college does not provide any skill oriented programmes.

1.2.6. Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice? If 'yes' how does the institution take advantage of such provision for the benefit of students?

The college does not offer any distance mode of education for students, therefore conventional and distant education flexibility is not provided by the college.
The College is bound to follow the stipulations of SKB University since it is affiliated with it:

- As per the stipulations of SKB University a student who opts for three years honours programme must also opt for two subsidiary subjects and two language subjects for first year. In the second year, he/she has to complete two honours papers and two general papers. In the final year he/she in addition to the four honours subjects must take a compulsory subject on Environmental Studies. For general courses students have to clear one paper of their elective three subjects and the compulsory environmental studies too. The student takes a total of 8 honours papers, 4 subsidiary papers, 2 language papers and one EVS paper.
- The university continues to follow the annual system of examination (1+1+1 system in Part-I, Part-II and Part-III).
- A student still continues to opt for one honours subject, two (for honours) or four (for general) subsidiary subjects, two language subjects and the mandatory EVS.
- A student's performance is now evaluated over three parts, each of one year duration.

1.3 Curriculum Enrichment

1.3.1. Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

Following University's Curriculum, the college frequently discusses about the syllabus and revision depends upon the received feedback as well as the teachers' analysis which varies from department to department. The Teachers' Council meets before the beginning of a session. The revised / modified formation and decisions must be placed before the Governing Body by the Teachers' Council for final approval and implementation. No revision is made in the middle of an academic year.

1.3.2. What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market?

Once a new course is conceptualized it takes about two years to implement it. If a course is conceptualized by a department, the following process is to be followed:
- Permission of the Teacher-in-Charge
- Placement of the proposal in the Teachers' Council for approval
- Approval of the Governing Body
- Permission from the university
- Permission from the Higher Education Council, Government of West Bengal.

Along with it, the following have to be considered:
- Involvement of infrastructure
- Involvement of finance
- Availability of faculty / recruitment of faculty
- Availability of Books in the Library

Under all circumstances the course must start in the month of July to match with the new academic session.

1.3.3. Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc. into the curriculum?

The college offers Environmental Studies to all students of Part III as per guidelines of the University. This provides knowledge about environmental issues like climate change and needs of environmental education. Besides various subjects like Economics, Sociology, Geography highlighted the issues of gender and human rights.

1.3.4. What are the various value-added courses/enrichment programmes offer to ensure holistic development of students?

All the UG departments follow the UGC model syllabus and guidelines while developing and re-structuring the curriculum as suggested by the University. The various departments organize national/regional level workshops and seminars to enrich holistic development of students which

also follow the moral and ethical values, employable and life skills, better career options and community orientation throughout various courses offered by the college and implemented through class teaching.

1.3.5. Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

The curriculum in each department is updated according to the emerging trends in academics - nationally and globally. The institution has ensured that the curriculum has topics related to national development. New and emerging topics have been Chosen to make the students aware of the current issues related to the country. This is suitably illustrated in the activities of the following subjects:

Table 1.3: Curriculum on National Development

Sl.	Activities	Topic	Organised by	Status
1	Seminar in September 2011	Problems and Mitigation of Drought in India	Department of Geography	National Level
2	Seminar in September 2011	Problems and Prospects of Common Property Resources in India	Department of Economics	National Level
3	Seminar in September 2011	Two Decades of Economic Reforms in India	Department of Economics	National Level
4	Seminar in September 2011	Role of Women both in Content and Creation	Department of Bengali	National Level
5	Workshop in 2013	Delhi Mishap: Cases of Nirbhaya	Teachers' Council	State Level
6	Seminar-cum-Workshop in February 2015	Role of Research in Higher Education	IQAC	State Level
7	Seminar in April 2015	Fitness and Healthy Life through Yoga	Department of Physical Education	National Level

1.3.6. How does the institution monitor and evaluate the quality of its enrichment programmes?

The college has started the following inter-disciplinary courses during the last five years to make the students nationally and internationally competent:
- The College organizes Seminars and Workshops choosing topics in which most of the departments can participate.

- The curriculum is revamped based on the feedback of all stakeholders of higher education and by referring to the curricula of the courses of leading Indian and international universities and other autonomous colleges to keep abreast with emerging needs.
- Courses have undergone major revision in the last year based on the feedback of stakeholders. New courses have been introduced with new topics of inter-disciplinary nature on the basis of emerging trends.

1.4.Feedback System

1.4.1. What are the contributions of the institution in the design and development of the curriculum prepared by the university?

- At the time of admission a science student may opt for either arts or science, and a commerce student may opt for arts. However an arts student is not allowed to opt for science. Some flexibility is allowed in vocational subjects following 10% students to be admitted as per norms of the Government of West Bengal. No flexibility is provided to students regarding change of discipline or subject after the completion of enrolment. However, they can change the discipline or subject before the enrolment or registration. Henceforth a student must continue to study the subjects selected till the completion of the degree course.

1.4.2. Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/ new programmes?

Yes, the college has the feedback mechanism. IQAC initiated it from 2013. The feedback so obtained from different stakeholders of higher education are analysed by the Teacher-in-Charge and later discussed in IQAC (Internal Quality Assurance Cell). The positive aspects as well as the negative aspects are taken into consideration in academic, administrative and financial reforms.

The college obtains feedback from all the stakeholders as well as the academic peers:

a) **Students** :
- Feedback is obtained from the students of all three years regarding the performance of teachers, learning process, infrastructure and curriculum in a structured format comprising of a standard questionnaire.
- Grievance/ suggestion box is provided by the college to gather and address the various problems of the students. The Grievance Redressal Cell was established in accordance with NAAC recommendations to monitor this process.

b) **Alumni**:
- Though there is a facebook page for the ex-students, they often post some comments to the post for the good sake of the college.

c) **Employers / Industries**:
- There are no such options for the college.

d) **Community**:

- The college does not have a parents' association. However, representatives of various communities to which the students belong are present in the **Governing Body** and actively involved in decision-making. However, parents are welcome to give their suggestions and feedback.

e) **Academic Peers**:

- The academic peers who are involved in evaluating the answer scripts and conducting practical exams give their feedback. College also maintains a separate **Visitors' Register** to record their suggestions and feedback.
- Based on the feedback received from various sources the re-designing of the curriculum including re-arrangement of classes in the Routine and Facilities in the Library.
- Considerations also made for Canteen and Toilets for the students.
- Revisions of classes also made available for the students.

1.4.3. How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/Programmes?

The college introduces 01 (one) course namely B.Sc. (Pure) by introducing Mathematics and Physics as new subjects. The growing demand for Mathematics for already existing subjects like Economics, Geography and Chemistry are the main issues behind introducing this course.

CRITERION II : TEACHING- LEARNING AND EVALUATION

CRITERION II : TEACHING- LEARNING AND EVALUATION

2.1. Student Enrolment and Profile

2.1.1. How does the college ensure publicity and transparency in the admission process?

The college ensures wide publicity in the admission process through

- active website
- the Annual Prospectus
- On-line application procedure has been started from 2015-16 for all.

Transparency in the admission process is ensured by preparing the merit list, based on the Government norms and displaying the forms nos. of selected candidates on the college website and college notice board.

2.1.2. Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by the state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the institution.

The college uses the admission rules set up by the Government of West Bengal and forwarded by the Sidho-Kanho-Birsha University admission procedure for all UG courses.

- The selected candidates are then called for an interaction seems like counseling, which is conducted by the representatives of admission sub-committee for various departments.
- Both genders are given equal opportunities.
- The reservation policy of the Government of West Bengal is adopted to ensure equity to all [SC = 23%, ST= 07%, OBC-A = 5% and OBC-B = 10%].
- Special Quota exists for the differently-abled, defence personnel, sportspersons of state and national /international stature.

2.1.3. Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a composition with other colleges of the affiliating university within the city/district.

For General Course in B.A. and B.Sc. minimum marks is 30% in Higher Secondary (10+2) examination, but for Honours course minimum marks is 45%. For different subjects, respective departments set the criteria for admission compare to other college. Though for few subjects like Sociology (Hons) and Economics (Hons) students may apply for admission who did not read these subjects in the H.S. level.

2.1.4. Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

Not in such manner, but college periodically review the results of Class Test, Assessment Test and Central Test examination taken for judging the improvement of the students. On the basis of these students are promoted into next classes.

2.1.5. Reflecting on the strategies adopted to increase / improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate / reflect the National commitment to diversity and inclusion:

a) Disadvantaged community (SC/ST/ OBC)
- The college has adopted the reservation policy of the Government of West Bengal is adopted to ensure equity to all [SC = 23%, ST= 07%, OBC-A = 5% and OBC-B = 10%].

b) Women
- The college does not practice any discrimination on the basis of gender. Equal opportunities are given to both genders.
- In some disciplines girls outnumber boys.

c) Differently- abled
- Differently-abled students are given due consideration in the admission process as per the rules of the Government of West Bengal.

d) Economically weaker sections
- For the students belonging to the economically weaker sections of the society the college introduced free ship. It is 100% for students coming from BPL families and up to 50% for others.

- In the last five years, the college has given the free ship up to the tune of Rs. 4,20,115/- (Four lakhs twenty thousand one hundred and fifteen only) to more than 800 students.

f) *Minority Community*

- In the last five years, the college has disbursed govt. scholarship like Kanyashree and Caste and Minority of Rs. 15,42,460=00 (Fifteen lakh forty two thousand four hundred and sixty only) to 2245 students.

g) Athletes and sports persons

- The college believes in the all-round development of students through a proper blend of sports and academics. It admits sportspersons of state and national /international stature which in turn inspires the other students to engage in sports.
- Preference is given to those sports which are played in the college.

2.1.6. Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Table 2.1: Number of Seats in Each Subject (2014-15)

Sl No.	Programmes	Number of Applications	Number of Students Admitted	Demand Ratio
		UG Courses		
1.	Bengali (Honours)	964	50	19.28:1
2.	Bengali (General)	1935	150	12.9:1
3.	Botany (General)	25	36	1:0.69
4.	Chemistry (General)	25	36	1:0.69
5.	Economics (Honours)	255	20	12.75:1
6.	Economics (General)	347	150	2.31:1
7.	Education (General)	1250	60	20.83:1
8.	English (Honours)	622	36	17.28:1
9.	English (General)	645	150	4.3:1
10.	Environmental Studies	2230	742	3.01:1
11.	Geography (Honours)	509	36	14.14:1
12.	Geography (General)	980	70	14:1
13.	History (Honours)	580	36	16.11:1
14.	History (General)	1230	150	8.2:1
15.	Mathematics (General)	15	36	1:0.42
16.	Music (General)	19	25	1:0.76
17.	Philosophy (Honours)	430	28	15.36:1
18.	Philosophy (General)	859	150	5.73:1
19.	Physical Education (General)	1360	70	19.43:1

20	Physics (General)	15	36	1:0.42
21	Political Science (Honours)	402	20	20.1:1
22	Political Science (General)	995	150	6.63:1
23	Sanskrit (General)	478	100	4.78:1
24	Santhali (General)	160	150	1.07:1
25	Sociology (Honours)	568	36	15.78:1
26	Sociology (General)	1680	150	11.2:1
27	Zoology (General)	25	36	1:0.69
	Total	**2230**	**742**	**3.01:1**

- It is a trend here to admit more students to beyond our exact numbers of intake capacity for most of the years. Therefore in all subjects except honours courses the number of admitted is more than its original intake.

2.2 Catering to Student Diversity

2.2.1. How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

The college is sensitive to the needs of differently-abled students.
- For this purpose it has already started the procedures for the construction of a ramp so as to enable such students to move around all floors.
- Manual help is extended whenever they are in need.

2.2.2. Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

- Before the commencement of the teaching programme the students attend an Orientation Programme, in which they are informed about the traditions and objectives of the college.

- Orientation programmes are also organized at the departmental level (to inform the students about the curriculum, examination pattern, general discipline and exam patterns).

- Students' needs and cognitive skills are assessed through interactions during the classes.

2.2.3. What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice? (Bridge/Remedial/Add-on/Enrichment Courses, etc.)

Students coming from disadvantaged and rural communities face learning difficulties especially due to their lack of communicative skills. A large number of students come from vernacular schools.
- The college has tried exclusively to make the students more proficient in each subject through its teaching-learning proceedures.

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- Remedial classes are conducted by the various departments.

- Special coaching classes are conducted during vacations for the benefit of slow learners.

- Personal guidance by the faculty at all times helps the students to overcome their problems.

- To facilitate better understanding of course content bilingual method of teaching is adopted where necessary.

The college attempts to bridge the gap between students of rural and urban backgrounds through the following measures:
- Tutorials

- Counseling

There are options for tutorial classes which are arranged by the respective departments for providing help to disadvantaged learners in conventional courses and it is placed in master routine. Tutorial classes are conducted periodically and as per need of the students. Each session lasts for 45 minutes.

2.2.4. How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

The college has 02 (two) NSS wings for students through which environment related issues, gender issues and inclusion of every wings of the society to the mainstream is discussed and practicised. NSS also adopted two villages (namely Rangiladi and Kartikganj) and student regularly attended their problems.

2.2.5. How does the institution identify and respond to special educational/learning needs of advanced learners?

- An orientation programme for the students is held at the commencement of each academic year. The students are informed about the objectives of the institution as well as emerging trends in education and employment.

- Counseling is given by the faculty and HOD at the beginning of the course to motivate the slow learners to work hard, in order to get along with the other students.

The slow learners are provided additional help by:
- Motivating and encouraging the student

- Taking special care to clarify the doubts

- Arranging an interface with advanced learners

Facilities for advanced learners:
- Helping them to select advanced topics during seminars and projects.

- Sending them to other institutions of higher learning for more practical exposure.

Although there is no provision for counseling for each class or group, the college does make an effort to provide guidance to the students:

- Weaker students and slow learners are identified and appropriate advice and guidance is given to them.

- The dedicated faculty of the college are constantly encouraging and motivating the students to perform better through classroom activities.

- The college has deputed a faculty to counsel the students on various personal and other problems faced by them.

2.3 Teaching-Learning Process

2.3.1. How does the college plan and organize the teaching, learning and evaluation schedule? (Academic Calendar, Teaching Plan, Evaluation Blue Print, etc.)

The academic progress is monitored collectively by the respective departments in the following ways:
- Attendance

- Classroom interaction

- Assignments/ group discussions

- Seminars and quizzes

- Continuous internal assessment

- Test Exam Result and Final Result

- Project work
- A monthly academic calendar is planned/ prepared prior to the commencement of each academic year by the Teacher-in-Charge in consultation with some senior faculty members.

- The academic calendar is prepared so that teachers and students have prior information about the commencement of classes, number of working days, holidays and tentative dates for assessment test, test Examinations and final examinations.

2.3.2. How does IQAC contribute to improve the teaching-learning process?

IQAC is inspect and advised all the departments for improvements of qualitative and student friendly teaching-learning education. The lecture method is predominantly used in all courses, providing sufficient time for interaction. However, there is provision for the use of audio-visual aids for some subjects. There is also a plan for one of the rooms to be equipped with multi-media projectors for the same. In addition to classroom interactions, following are the other methods of learning experiences provided to the students:
- Seminars/ workshops

- Project work

- Field work

2.3.3. How is 'learning' made student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

The learning is made student-centric by the following methods:
- Providing text books and reference books for self-study.
- Advance information about topics to be taught in the next class so that the students can come prepared for active discussion with teachers.
- Student seminars, and field trips.
- Practicals and project work.
- Library, internet facility and laboratories for value addition
- Availability of learning resources (CDs and DVDs).

All the above enable the students to acquire competency in various subjects on their own.

2.3.4. How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

Department uses seminar classes to nurture critical thinking on regular basis. Thus there is departmental competition of wall magazine through which students can show their creativities. There is also a library class for all the subjects in time-table to support them and make them user friendly with different books and journals which may be a life-long experience.

2.3.5. What are the technologies and facilities available and used by the faculty for effective teaching? Eg. Virtual laboratories, e-learning – resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

The use of modern teaching aids is always a priority for the college. Efforts are made to maximise the use of such aids to improve the learning experience by the following means:
- Computers with internet facility for all students (from UGC-NRC scheme)
- Use of multi-media projectors
- Use of power point presentation
- Online admission procedure
- Information through college website and mobile

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

- The various departments organize national-level seminars and workshops using UGC funds.
- Departmental seminars and workshops also organized infrequent basis by almost all the departments using college funds.
- Teachers are engaged themselves by presenting papers in regional, national and international seminar/workshop/conferences.

2.3.7. Details (process and the number of students / benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advice) provided to students?

- Teachers are responsible enough to take care of the students. They also provided moral support to each and every student during class hours and beyond that.
- Counseling also made whenever necessary. During admission, teachers helped them to choose the core subjects.
- There is also a Grievance Cell and Anti-Ragging Cell to monitoring psycho-social support.

2.3.8. Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

Teachers are encouraged to participate in UGC-sponsored Orientation Courses and Refresher Courses and also take active participation in seminars and workshops. They used various teaching-learning methods which they learned from those courses are as follows:

- Lecture method
- Interactive method
- Experimental learning (through practicals)
- Seminars/ workshops
- Assignments
- Project work/ field trip

2.3.9. How are library resources used to augment the teaching-learning process?

The college library has a good collection of books and journals:

- Students are allowed to take two books at a time: one for home use and another is for library reading. Though they may provide extra books and journals through subject teachers whenever necessary.
- The central as well as the departmental libraries are continuously being upgraded and replenished with new books.
- Books related to emerging topics and modern trends are given due importance while purchasing new books.
- The college also subscribes to many journals of national and international repute.
- 28 Journals and 13 magazines are also available for the students in the reading section.

Table 2.2: Details of Journals and Magazines

Department-wise Journals and Magazines	Number
Bengali	10
Botany	36

Chemistry	83
Economics	136
Education	15
English	00
Environmental Studies	00
Geography	80
History	00
Mathematics	00
Music	00
Philosophy	00
Physical Education	00
Physics	00
Political Science	78
Sanskrit	00
Santhali	00
Sociology	50
Zoology	10
Total	**498**

Table 2.3: Details of Books in the College Library

Sl. No.	Subject	No. of Books
1.	General Reference	8456
2.	Bengali	2576
3.	Botany	186
4.	Chemistry	325
5.	Economics	675
6.	Education	150
7.	English	1225
8.	Environmental Studies	35
9.	Geography	1256
10.	History	1080
11.	Mathematics	69
12.	Music	183
13.	Philosophy	774
14.	Physical Education	320
15.	Physics	55
16.	Political Science	572
17.	Sanskrit	150
18.	Santhali	56
19	Sociology	1195
20	Zoology	145
TOTAL		**19,483**

2.3.10. Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

Yes, there are time shortages for Part III students. Due to unavailability of normal session of twelve months into the academic calendar provided by the University, college sometimes can't complete the syllabus. From teacher's perspective, IQAC requested to engage extra teachers to overcome from these situations and sometimes tutorial classes also arrange for the same.

2.3.11. How does the institute monitor and evaluate the quality of teaching learning?

Teachers' Council frequently meets with teachers regarding the progress of the curricula. Then there is IQAC through which every department has to submit the lesson plan, half-way scrutiny of syllabus and evaluation of all types of tests taken by the teachers.

2.4 Teacher Quality

2.4.1. Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resources (qualified and competent teachers) to meet the changing requirements of the curriculum.

Table 2.4: Numbers of Faculties in the College

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.			01		02		03
M.Phil.					01	01	02
PG					02	01	03
Temporary teachers							
Ph.D.							
M.Phil.							
PG					25	12	37
Part-time teachers							
Ph.D.							
M.Phil.					01	01	02
PG					11	04	15
Total			01		42	19	62

Table 2.5: Faculty Summary

The college has a total of 62 faculty members, of which 43 are male and 19 female. There are only two faculties (one male and one female) from outside the state.	
a) Total no. of Sanctioned Posts (Govt. aided)	18
b) Posts filled against Sanctioned Posts	08
c) Permanent Part-time Faculty (Government Approved)	15
d) Permanent Contractual Whole-time Faculty (Government Approved)	02
e) Guest Faculty (Temporary Posts)	37
Total Faculty	**62**

2.4.2. How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes / modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the effort made by the institution in this direction and the outcome during the last three years.

a) Whole time Faculty members are appointed in the following procedures:
- The Posts are created from Higher Education Council, Government of West Bengal.
- Send it to BCWD, Government of West Bengal for authentication of Roaster of Appointment (ROA).
- Send it a requisition to the West Bengal College Service Commission.
- Following UGC qualification norms WBCSC send the names of candidates.
- College Governing Body makes an Appointment Letter on the basis of recommendations of Names and sends it to the candidate.
- The candidates are called for joining the post.

b) Part-time, Contractual and Guest Faculty members are selected through a well-defined procedure.
- The vacancies are advertised in local and national newspapers.
- UGC qualification norms are followed while making appointments.
- The screened candidates are called for an interview.
- The interview board is comprised of the Teacher-in-Charge / Nominees, one external subject expert recommended by the affiliated university and two internal subject experts (including HOD and senior most faculty of the department).

Based on the performance in the interview a panel is prepared.

- The selected candidate is appointed as per category of posts.
- The GB approves and confirms his/her appointment.
- The college forwards the appointment for concurrence from the Government of West Bengal and to the University.

2.4.3. Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes:

Table 2.6: Staff Development Programme

Sl. No.	Name of the Faculty	Refresher Course	Orientation Course	Staff Training Programme
1.	Dr. Kshirod Chandra Mahato	01	--	--
2.	Dr. Suvranshu Pan	01	--	--
3.	Mr. Nirmal Chandra Mudi	01	01	--
4.	Dr. Arabinda Mallick	--	01	01
5.	Miss Poushali Roy	01	01	01
6.	Mr. Subrata Duary	01	01	--

7.	Mrs. Sumantra Chakraborty	01	01	--
8.	Mr. Bignanananda Mukhopadhyay	01	--	01
9.	Mr. Partha Sarathi Chatterjee	--	01	01
10.	Mr. Animesh Supakar	--	--	01
11.	Mr. Swapan Kumar Mahato	--	01	01
12.	Mr. Partha Ganguly	--	01	--

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning:

No such training programmes were organized.

c) Percentages of the faculty:

Approximately 13% of teachers have served as resource persons in workshops/seminars/conferences and presented papers during last five years.

- **Dr. Suvranshu Pan**, Department of Economics invited as Key-Note Speaker in ICSSR-Sponsored National Conference on "Foreign Direct Investment: Problems and Prospects" organized by Bihar Economic Association at P. Roy Memorial College, Dhanbad, Jharkhand 2005.
- **Dr. Kshirod Chandra Mahato**, Departent of Bengali acted as a resource person in a NSS-Seminar on "Conservation of Cultural/ Historical Heritage" as Invited Speaker on "Important of the Conservation of Manbhum Culture" at M.G. College Lalpur, Purulia on 10th January 2010.
- **Dr. Arabinda Mallick,** Department of Chemistry acted as Invited Speaker in a UGC sponsored national conference at Deshbandhu Mahavidyalaya, Chittaranjan, W.B. in 2010.
- **Dr. Kshirod Chandra Mahato**, Department of Bengali acted as a resource person in a UGC-Seminar on "Location Specific Curricula" as Invited Speaker on "Location Specific Curricula: Perspective of Manbhum Culture" at R.C. College, Laulara, Purulia on 24th August 2012.
- **Dr. Suvranshu Pan**, Department of Economics acted as Chairperson in State Level Workshop on "Delhi Mishap: Cases of Nirbhaya" organized by Teacher's Council on 2012.
- **Dr. Arabinda Mallick,** Department of Chemistry acted as Invited Speaker in a national conference at Sidho-Kanho-Birsha University, Purulia, W.B. jointly organized by SKB University and CRSI in 2014.
- **Dr. Arabinda Mallick,** Department of Chemistry acted as Chairperson in a Science Academics Lecture Workshop at Raghunathpur College jointly organized by RN Pur College and Indian Academy of Sciences in 2014.
- **Dr. Kshirod Chandra Mahato**, Department of Bengali acted as a resource person in a UGC-Seminar on "Fitness and Healthy Life through Yoga" as Chairperson in a Session at Kashipur M. M. Mahavidyalaya on 20 April, 2015.
- **Dr. Suvranshu Pan**, Department of Economics acted as Chairperson in UGC-Sponsored National Seminar on "Fitness and Healthy Life through Yoga" as Chairperson in a Session at Kashipur M. M. Mahavidyalaya on 20 April, 2015.
- **Miss Poushali Roy**, Department of Geography, acted as resource person and gave Valedictory Address in a UGC-sponsored Seminar-cum-Workshop on "Role of Research

in Higher Education" organized by IQAC at Kashipur M. M. Mahavidyalaya on 16th February, 2015.

- **Dr. Suvranshu Pan**, Department of Economics, acted as resource person and gave Valedictory Address in a UGC-sponsored Seminar-cum-Workshop on "Role of Research in Higher Education" organized by IQAC at Kashipur M. M. Mahavidyalaya on 16th February, 2015.

Approximately 42% of the teaching staff has participated in workshops / seminars / conferences and 17% of the teaching staff have presented their papers.

2.4.4. What policies/systems are in place to recharge teachers? (eg. Providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

The authority does not have an official programme/ policy for teacher development. However, it motivates the faculty to take up individual initiatives.

a) **Research grants:** The college authority does not extend research grants to the faculty.
b) **Study leave:** Study leave is permissible as per university statutes.
c) **Deputation to national/ international conferences / seminars:** The authority encourages the faculty to attend national/ international conferences / seminars. Duty leave is granted for the same.
d) **In-service training:** Two in-service training for teachers was permitted to teachers during the last five years.
e) **Organizing National / International Conferences:** During the last five years conferences/seminars were organized in the college, by different departments to comply with NAAC recommendations.

Table 2.7: Seminar Organised by Various Departments

Sl. No.	Department	National	State	One day Seminar / Workshop
01.	Geography (2011)	01	--	01
02.	Economics (2011)	01	--	--
03.	Economics (2011)	01	--	--
04.	Bengali (2011)	01	--	01
05.	Teachers' Council (2012)	--	- -	01
06.	IQAC (2015)	--	--	01
07.	Physical Education (2015)	01	--	--
08.	History (2015)	--	01	--
09.	Political Science (2015)	--	01	--
10.	Sociology (2015)	--	--	01
11.	Botany (2015)	--	--	01
12.	Chemistry (2015)	--	--	01
13.	English (2015)	01	--	--
14.	Philosophy (2015)	--	--	01
15.	Zoology (2015)	--	--	01
	Total	**06**	**02**	**09**

2.4.5. Give the number of faculty who received awards / recognition at the state, national and international level or excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

- Dr. Suvranshu Pan of Economics has been appointed Joint Secretary for consecutive two terms (2011-14, 2014-17) of Bengal Economic Association.
- Dr. Arabinda Mallick of Chemistry has been selected for invited visiting researcher to work on a collaborative research project at Osaka University, Japan (October – December 2014).
- Miss Poushali Roy of Geography has been presented a paper at Moscow Lomonosov State University, Russia in International Geographical Union Regional Conference (17-21 August, 2015).

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2.4.6. Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

- Student Feedback has been taken from 2014 to evaluate teachers and the overall academic infrastructure of the college.
- IQAC has proposed to take feedback from Alumni and Parents from this academic session (2015-16).

2.5 Evaluation Process and Reforms

2.5.1. How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

The college has a mechanism about informing evaluation process to students and faculty through academic calendar and prospectus. All the departments also provide this information through notice board.

- A Performa for feedback is circulated among all three years UG students to evaluate the performance of the teachers.
- Evaluation of teachers is also done by the Teacher-in-Charge with the help of IQAC.

2.5.2. What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

The college has a mechanism for obtaining feedback from the students in the following manner which helps to improve the academic endeavor:

- A Performa for feedback is circulated among all three years UG students to evaluate the performance of the teachers.
- The students evaluate the teachers on performance in teaching, use of teaching aids, punctuality, and completion of syllabus, knowledge input, motivation and other aspects of teaching-learning process.
- The feedback obtained is analyzed by the Coordinator of IQAC and Teacher-in-Charge to find out the strengths and weaknesses of the teachers.
- Adverse reports are intimated to the respective teachers with suitable suggestions for improvements.

This practice has helped the teachers to improve their overall performance.

2.5.3. How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

- Self-appraisal system exists for teachers once in every year following Performance Based Appraisal System (PBAS) of UGC.
- Self-appraisal is mandatory while applying for promotion to higher grade or position.

2.5.4. Provide details on the formative and summative evaluation approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.

- Necessary directions are given to the teachers by the Teacher-in-Charge and IQAC to improve the quality of teaching and to undertake research work for quality publications.
- This directly or indirectly improves the achievements of the students.
- Organize and participation on seminar/workshop/conferences also positively impact on student performance.

The college has introduced the following evaluation reforms:
- 75% attendance is required for appearing in the final exam but minimum 60% attendance is required in all the years.
- He/she has to clear the carry papers along with the final exams of Part-I and Part-II only.

2.5.5. Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the student's results/achievements (programme/course wise for last four years) and explain the differences if any patterns of achievement across the programmes/courses offered.

Academic audit of all the departments and quality assurance is carried out through IQAC:
- IQAC provides guidelines to all the departments to incorporate new components in the methods of teaching.
- IQAC also deliberates on the allocation of funds to the respective departments and up gradation of infrastructure.
- Regular class tests and assessment test has been taken up to monitor the progress the students.
- Students are awarded Full-freeship / Half-freeship on their tution fees and offered scholarship as per their results on the said tests.

The institution monitors the performance of the students in the following ways:
- Attendance records for the years are displayed on the departmental notice boards. 75% attendance is mandatory for any student to take the final exams.
- Test exams are conducted every year and the results are displayed on the notice boards.
- The answer scripts are also shown to the students to help them to analyse their mistakes.

- Seminars held at the level of the department enable the students to make use of technology. Instant feedback is given by the faculty to make them aware of their shortcomings.

- Assignments and project work are evaluated by the teachers and necessary suggestions are given to the students.

2.5.6. Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last for years and weightages assigned for the overall development of students (weightage for behavioural aspects, independent learning, communication skills etc.).

The college has taken the following measures on the recommendations of IQAC:
- Computers with latest configuration and internet facility have been provided to teachers of all the departments and it is placed in Geography Laboratory, Chemistry Laboratory and Teacher's Room.

- Use of technology has been increased in the teaching learning process.

- Preparations of questions for the internal tests, soft version of the same have been encouraged since 2014-15 academic sessions.

- Continuous internal assessment through assignments, seminar along with test evaluation.

- All the students are given a handbook in which all the information regarding vision and mission of the college, courses offered, faculty information, rules and regulations of the college, tentative dates of examinations, rules regarding promotion to the next year (Part-I to Part-II and Part-II to Part-III), and holidays are provided.

2.5.7. Does the institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes', provide details on the process and cite a few examples.

Yes, the college has an evaluation system for students. All information regarding examinations and evaluation is communicated to the students:
- Through the college handbook given to each student at the beginning of the academic year.

- Notices, issued by the examination department to various departments are also displayed on all notice boards from time to time.

- Information regarding curriculum for the year and pattern of question paper and distribution of marks is displayed on the departmental notice boards.

- For evaluation of Final Examination Papers, all examiners are appointed by the Controller of Examinations as per the recommendations of the Board of Studies/ HOD of the University with which the College is affiliated.

- For internal examinations like Tests and Assessment Tests, Examination Sub-committee gives liberty to the department for evaluation of exam papers.

2.5.8. What are the mechanisms for redressal of grievances with reference to evaluation both at the college and university level?

The grievance redressal cell was established on 30.01.2013 to communicate students with their problems and academic improvements through following way:

- If a student feels that the marks awarded are not up to his/her expectation he/she may apply for review in that paper with prescribed fee within 15 days of the declaration of results.
- University does imply re-evaluation of the entire answer book on demand.

2.6 Student Performance and Learning Outcomes

2.6.1. Does the college have clearly stated learning outcomes? If yes, give details on how the students and staff are made aware of the these?

Being a government-aided college many courses are offered to cater to the diversified needs of the students.

- The process of admission starts immediately after the declaration of the WBCHSE/CBSE/ICSE results.
- The selection list for admission is prepared following the reservation policy of the Government of West Bengal.
- Efforts are made to complete the admission procedure by the end of June to ensure timely commencement of the academic session from July.

2.6.2. How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

- The structure of syllabus and curriculum has been set up to share knowledge to the students and do active research on the topics by faculty and students in their project.
- The number of women students has gone up considerably during the last five years, which speaks volumes of the institutions sensitiveness towards gender equality.

2.6.3. What are the measures/ initiatives taken up by the institution to enhance the social and economic relevance (quality jobs, entrepreneurship, innovation and research aptitude) of the course offered?

- Although the college is in a minority reached area, the college caters to all sections of the society by ensuring fair representation in admissions to all.
- Students get state government jobs by achieving the degrees from the university catering from this college.
- Frequently career counseling classes have been offered from reputed companies throughout the year to give placements to the students.

2.6.4. How does the institution collect and analyse data on student learning outcomes and use it for planning and overcoming barriers of learning?

College gathered student data from admission form and application for free-ship and scholarship. Teachers also have been engaging themselves to collect to student profile. Teaching Learning process has been improved through the following strategies:

- Interactive teaching sessions

- Use of OHP and LCD for some departments

- Providing internet facility for all students

- Introduction of GIS lab

- Project based learning

- Subscription of journals in the library

- Student centric learning

- Students feedback on academic and associated matters

2.6.5. How does the institution monitor and ensure the achievement of learning outcomes?

The college ensures achievement of learning outcomes through:
- Appointment of qualified teachers (as per UGC norms) i.e. NET/SLET/PhD

- Encouragement to teachers to attend Orientation/Refresher Courses.

- In the various stream **03** teachers out of **08** have Ph.D. as their highest academic degree and **02** have M.Phil. as their highest academic degree among whole-time teachers.

- **15** staff members are actively involved in research and publication.
- In the last five years **six** teachers have got their minor research project grant from UGC Eastern Regional Office, Kolkata.

2.6.6. What is the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

a) University Initiatives:
- Continuous evaluation of a student is done through assignments, seminars and Class Tests besides project work in some departments.

- Annual Test exam answer books are shown to the students in many departments, to make them aware of their mistakes.

- The pattern of question paper is so as to test the all round knowledge of the subject.

- Examiners are provided with pattern of questions and syllabus.

b) College Initiatives:
- Availability of on-line application forms from 2015-16 session

- Posting the list of selected candidates in the college website

- Partly tech-based teaching learning methods

- Proof reading of questions to avoid errors and ambiguity.

- Feedback of the students is taken from external examiners, especially during practical exams.

- Timely publication of results of all internal tests.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1. Does the institution have recognized research centre/s of the affiliating University or any other agency/ organization?

No, this Kashipur College does not have any research centre, but faculty members are engaged in research work.

3.1.2. Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Yes, the college has a research committee which comprises the following members:
   a) Dr. Kshirod Chandra Mahato, Teacher-in-Charge (President), Ex-officio
   b) Dr. Arabinda Mallick, Assistant Professor in Chemistry (Convenor)
   c) Mr. Subrata Duary, Assistant Professor in Philosophy
   d) Mrs. Sumantra Chakraborty, Assistant Professor in Sociology
   e) Dr. Suvranshu Pan, IQAC Coordinator, Ex-officio

Research Committee organizes *"Pathachakra"*, a forum for presenting and discussion research articles frequently.

3.1.3. What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

The college authority is very keen to:
- Give autonomy to the principal investigator of Minor Research Projects funded by UGC.
- Release resources timely whenever it came from the granting authority.
- College also provides adequate infrastructure and human resources whenever necessary.
- Technological support also provided
- Facilitate timely auditing and submission of utilization certificate to the funding authorities.
- The college allows and encourages its faculty members enrolled in research activity to use the infrastructure such as laboratory, Library, equipments, electricity etc.
- The teachers are motivated to apply for UGC sponsored major and minor research projects, conduct conferences, seminars, workshops at the national and the state level. It also encourages the faculty members to attend the same.

3.1.4. What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

- The college has set up a GIS Lab, with 24 hrs electricity supply, at a cost of **Rs. 6,34,741** where modern research equipments are lodged.
- **06** faculty members are registered for their PhD during the last five years.
- A total sum of **Rs. 11,28,200/-** has been received by **six** faculty members from UGC for Minor Research Project during the last five years.
- As per the advise by the IQAC, the college allocates Rs. 10,000/- to the various departments to conduct Seminars/ Workshops.

3.1.5. Give details of the faculty involvement in active research (guiding student research, leading research projects, engaged in individual/ collaborative research activity, etc.).

The faculty members are encouraged to undergo any faculty improvement programme which would help them to complete their MPhil/ PhD. This continuous and constant encouragement by the college has yielded the following results.
- 06 faculty members have registered for Ph.D.
- **03** faculty members have Ph.D. as their highest degree.
- **04** faculty members have M.Phil as their highest degree.
- **02** faculty members including those with M.Phil have registered for their Ph.D. during the last five years.
- Three faculty members have registered for M.Phil.

Teachers are abiding to guide students in practical and field work also.

3.1.6. Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

More than this amount can be used by the departments if funds permit. In last five years the following departments conducted Workshop and Seminars. During the last five years conferences/seminars were organized in the college, by different departments.

Table 3.1: List of Seminars and Workshops (2010-2015)

Sl. No.	Organiser	State Level	National Level	Status	Funded by
01	Geography	--	01	2-day Seminar	UGC
02	Economics	--	01	2-day Seminar	UGC
03	Economics	--	01	1-day Seminar	UGC
04	Bengali	--	01	2-day Seminar	UGC
05	Teacher's Council	01	--	Workshop	College
06	IQAC	--	01	Seminar-cum-Workshop	UGC
07	Bengali	01	--	Seminar	College
08	Physical Education	--	01	2-day Seminar	UGC
09	History	01	--	Seminar-cum-Workshop	College
10	Political Science	01	--	Seminar-cum-Workshop	College
11	Chemistry	01	--	1-day Seminar	College
12	Botany	01	--	1-day Seminar	College
13	Sociology	01	--	1-day Seminar	College

14	Philosophy	01	--	1-day Seminar	College
15	English	--	01	1-day Seminar	College
16	Zoology	01	--	1-day Seminar	College

3.1.7. Provide details of prioritized research areas and the expertise available with the institution.

The college basically moves on the curriculum of the university. During workshops and seminars, experts are coming to guide students. In Part-III there is a project work in compulsory Environmental Studies paper which prioritizes the basic scientific issues of the locality.

3.1.8. Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The college encourages research by motivating the faculty members who do not posses M.Phil. / Ph.D. degree to enroll themselves and complete their thesis at the earliest.
- The college has no objection to faculty members who are eligible and willing to supervise research for doctoral thesis as per the guidelines of SKB University, Purulia.
- The college had conducted a workshop under the guidance of IQAC on "Role of Research in Higher Education" in February 2015 to encourage the faculty members to pursue research activities.
- Expert teachers often visit the college during practical examination for which students have to prepare from long before.

3.1.9. What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

- There is option for such leaves, but teacher didn't still avail the leave.

3.1.10. Provide details of the initiatives taken up by the institution in creating awareness/advocating/ transfer of relative finding of research of the institution and elsewhere to students and community (lab to land).

- The college has plans for research work from lab to land but no such programme is happened still. Only NSS offered some practical jobs by adopting two remote villages and help them in meticulous manner.

3.2 Resource Mobilization for Research

3.2.1. What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

There is no such provision for budget to research activities. But…
- The college provide Rs. 10,000/- for each department to organize seminar and workshop in 2014-15 and 2015-16 sessions.
- During the last five years the college has spent **Rs. 13,93,806/-** for purchase of books, equipments and other infrastructural facilities.

3.2.2. Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the faculty in the last four years?

- There is no such option.

3.2.3. What are the financial provisions made available to support student research projects by students?

- No provision.

3.2.4. How do the various departments/ units/ staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

- Faculty and students are engaged themselves in research work during seminars and workshops organized by various departments on multi-disciplinary topics.

3.2.5. How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

- During the last five years the college has spent **Rs. 13,93,806/-** for purchase of books, equipments and other infrastructural facilities.

3.2.6. Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

- **Rs. 6,83,000/-** was received for conducting National Seminar in Geography (01), Economics (02), Bengali (01) and Physical Education (01) from UGC in last five years.
- The college does not receive any grant from any industry.

3.2.7. Enumerate the support to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

At present there are two ongoing Minor Research Projects to the tune of Rs. 7,30,000/- are being carried out in the college.

Table 3.2: Details of Ongoing Research Projects

Nature of the Project	Duration Year (From …. To…)	Title of the Project	Name of the Funding Agency	Total Grant		Total Grant Received till Date
				Sanctioned	Received	
Minor Project	2014 – 2016	In History	UGC-ERO	2,65,000	2,15,000	4,80,000 (7,30,000)
	2014 – 2017	In Chemistry	UGC-ERO	4,65,000	2,65,000	

Major Project						
Interdisciplinary Projects						
Industry Sponsored						
Students' Research Projects						
Any Other (Specify)						

Topics of Projects:

- In History: "Practice of Tribal Culture: Role of Panchakote Raj in the then Manbhum District"
- In Chemistry: "Indole based reception forion & molecule recognition: Spectroscopic and Computational Studies".

3.3 Research Facilities

3.3.1. What are the research facilities available to the students and research scholars within the campus?

During the last five years the college has spent **Rs. 13,93,806/-** for purchase of books, equipments and other infrastructural facilities. Particulars of budget allocation is

Table 3.3: Expenditure on Books and Equipments

Session	Books (Rs.)	Equipments (Rs.)	Infrastructural Facility	
			Improvement	Maintenance
2010-11		3,08,705	17,54,187	38,804
2011-12		1,62,783	5,57,130	1,94,499
2012-13		37,735	12,54,671	1,73,084
2013-14		1,17,150	8,04,746	35,978
2014-15	97,676	3,23,150	5,19,450	1,23,540
Grand Total	**8,85,106**	**9,49,523**	**48,90,184**	**5,65,905**

- Beside this, the college provides Rs. 10,000/- to each department to conduct seminars and workshops.
- There are well equipped laboratories for Geography, Chemistry, Zoology, Botany, Physics, Music and Physical Education students and teachers.
- More than 20,000 books, 26 different journals and encyclopedia on almost every subject are available in the college library.
- There is an UGC-Network Resource Centre for students and teachers for internet use.

3.3.2. What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emergin areas of research?

- Research aptitude is also developed among UG students through Project Work/Seminars and Workshops. All the students of Part-III have to submit project report which is a compulsory part of their curriculum.
- In some Science subjects like Physics and Zoology project work is an essential part of the curriculum.
- The UG students are also encouraged to present a paper /topic in seminar/symposia organized at departmental level.
- The college has set up a GIS Lab to facilitate higher level research in the institution. The faculty members of the entire Geography department will have access to the infrastructure available at the centre for research activity. This centre was commissioned in 2013 with the following facilities:

Table 3.4: Details of GIS Lab

Sl. No.	Item Details	Cost in Rs.
1.	Desktops (08)	
2.	Printers (02)	
3.	Scanner (01)	
4.	GPS (01)	**6,34,741**
5.	GIS (one 5 users + one 3 users)	
6.	Computer Table (08)	
7.	Chair (25)	
8.	Board with Stand (01 set)	

Most of the departments are provided with a Computer. Department of Geography has set up a separate Project Lab for GIS in the year 2013 to promote research among teachers and students.
- Journals, magazines and books of national and international repute are available in the college library for the use of students and researchers.
- The Library is kept open from 10 a.m. to 5 p.m. in all office working days.
- One large Seminar Hall is available in the college to organize any national and international seminar/conference.

3.3.3. Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes' what are the instruments / facilities created during the last four years?

- The college received special grants from Government of West Bengal and purchased books, journals, equipments, machineries for laboratories, projectors, laptop and computers (see 3.3.1. for details).
- Recently a MoU is done with Reliance Jio to make the campus Wi-Fi with minimum cost.

3.3.4. What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

- The college has subscribed to **26** international journals, national journals, magazines and periodicals to meet the requirements of all the faculty and students.

3.3.5. Provide details on the library/ information resource centre or any other facilities available specially for the researchers?

During the last five years the college has spent **Rs. 13,93,806/-** for purchase of books, equipments and other infrastructural facilities. Particulars of budget allocation is

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2014-15	97,676	3,23,150	5,19,450	1,23,540
Grand Total	**8,85,106**	**9,49,523**	**48,90,184**	**5,65,905**

3.3.6. What are the collaborative researches facilities developed / created by the research institutes in the college? For ex. Laboratories, Libraray, instruments, computers, new technology etc.

- Dr. Arabinda Mallick of Department of Chemistry is actively engaged in collaborative research programme with different faculty members of different institutions like Dr. Pradipta Purkayastha, Associate Professor, IISER, Kolkata, Dr. Tapas Majumdar, Assistant Professor, University of Kalyani and with Dr. Syoji Ito, Assistant Professor, Professor Hiroshi Miyaska, Osaka University, Japan in the field of supramolecular chemistry area. The results were published in about 14 scientific International Journals of high impact.
- The college has no such association with other institutions regarding research activities, but seminars and workshops are organized with in collaborations with other colleges, universities and academic organizations like Bengal Economic Association (BEA), Jadavpur University (JU), Sidho-Kanho-Birsha University (SKBU), Bhava Atomic Research Centre (BARC), Reliance Jio etc.

3.4 Research Publications and Awards

3.4.1. Highlight the major research achievements of the staff and students in terms of:

a) **Research:**
- The college plans to set up a research committee of faculty members who will monitor the activities conducted at the centre
- Access to the centre will be granted not only to the college faculty but also to research scholars / faculty from outside
- The college plans to earn revenue from this centre through consultancy and collaboration. The revenue earned will help in maintenance and procurement of more apparatus for quality research.

- All departments have been sanctioned a sum of **Rs. 10,000/-** for organizing Seminars/ Workshops / Confernces at departmental level.

b) **Publications:**
- Faculty members are motivated to publish their research finding in national and International journals.
- During the last five years **24** Research papers in national and international journals
- **04** books and **06** chapters in books, **08** articles in proceedings of national / international symposia / seminars, **01** thesis, **02** abstracts and **28** other articles (in various magazines and dailies) have been published by faculty members
- During last five years **25** and **02** faculty members participated in national and International conferences, respectively.

In the last five years 10 faculty members have actively contributed their research articles in refereed journals periodically. The list is as follows:

Table 3.6: Publications by Faculty Members

S.N.	Name of the Faculty	Department	No. of Publications
1.	Dr. Kshirod Chandra Mahato	Bengali	73
2.	Dr. Suvranshu Pan	Economics	40
3.	Sri Nirmal Chandra Mudi	History	12
4.	Dr. Arabinda Mallick	Chemistry	45
5.	Miss Poushali Roy	Geography	03
6.	Sri Subrata Duary	Philosophy	03
7.	Mrs. Sumantra Chakraborty	Sociology	01
8.	Sri Sushil Sarkar	English	07
9.	Sri Chinmay Banerjee	Bengali	02
10.	Sri Siddhartha Dutta	Bengali	05

3.4.2. Does the institute publish or partner in publication of research journal(s)? If 'yes' indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

The institute does not publish any books or journals.

3.4.3. Give details of publications by the faculty and students:

Table 3.7: Details of Publications by the Faculties

S. N.	Name	Dept.	Books / Chapters	Research Papers	Abstracts	Procee-dings	Thesis	Any Other
1.	Dr. Kshirod Chandra Mahato	Bengali	**1 0**	**56**	**--**	**02**	**01**	**Books = 04**
2.	Dr. Suvranshu Pan	Economics	**16**	**12**	**05**	**03**	**01**	**Books = 04**
3.	Sri Nirmal Chandra Mudi	History	**--**	**08**	**--**	**04**	**--**	**--**
4.	Dr. Arabinda Mallick	Chemistry	**02**	**43**	**--**	**--**	**--**	**--**
5.	Miss Poushali Roy	Geography	**01**	**--**	**01**	**01**	**--**	**--**

6.	Sri Subrata Duary	Philosophy	--	---	**03**	--	--	--
7.	Mrs.Sumantra Chakraborty	Sociology	--	--	**01**	--	--	--
8.	Sri Sushil Sarkar	English	**02**	**05**	--	--	--	--
9.	Sri Chinmay Banerjee	Bengali	--	--	--	--	--	**Books = 02**
10.	Sri Siddhartha Dutta	Bengali	**02**	**03**	--	--	--	--

Table 3.8: Citation Index by Teachers

S.N.	Name	Department	Ave. Citation Index
1.	Dr. Arabinda Mallick	Chemistry	Total Publication = 45 Total Citation = 1540 h-index = 21 i-10 index = 31 Average Citation = 34 Impact Factor Ranging from = 1.23 to 10.69

3.4.4. Provide details (if any) of:

a) Research awards received by the faculty
- NA
b) Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally
- NA
c) Incentives given to faculty for receiving state, national and international recognitions for research contributions
- NA

3.5 Consultancy

3.5.1. Give details of the systems and strategies for establishing institute-industry interface?

- There is no such strategies.

3.5.2. What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

- The college does not have the expertise available for consultancy services.

3.5.3. How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

- NA

3.5.4. List the broad areas and major consultancy services provided by the institution and the revenue generated during the last five years.

- The college has not provided specific consultancy services to organization/community and public during last five years. However, the college has no objection to individual faculty members engaging in consultancy services.
- Though all staff members are encouraged and given full freedom to offer consultancy.

3.5.5. What is the policy of the institution in sharing the income generated through consultancy (staff involved: institution) and its use for institutional development?

- The college does not earn revenue from any kind of consultancy given by the individual faculty members of the departments.

3.6 Extension Activities and Institutional Social Responsibility

3.6.1. How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

- Staff members and students are motivated to carry out institution-neighbourhood-commnity network. For the same some outreach programmes conducted/organized by the college:

- **NCC**

The college has applied for a wing of NCC to be open to the Eastern Commanding Office at Purulia. Still no clearance has been furnished.

- **NSS**

i) Tree plantation programme

ii) "Healthy Youth for Healthy India" programme of the govt. of India – Sanitation drive

iii) Legal Awareness Camp with Raghunathpur Court

iv) Aids Awareness programme every year

v) Campus Cleaning Programme

vi) Adopted two villages "Rangiladih" and "Arjundih"

3.6.2. What is the institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

- The college mechanism for students' involvement in institution-neighbourhood network through NSS.
- NSS has adopted two villages which promote citizenship roles.

3.6.3. How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

- There are IQAC, Teachers' Council, Admission Committee, Examination Sub-committee and Library Committee to look into the quality matters.

3.6.4. How does the institution plan and organize its extension and outreach programme? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

- The college has two actively performed NSS wings.
- A proposal for NCC has been sent to the regional NCC office, Purulia but no response is received yet.

3.6.5. How does the institution promote the participation of the students and faculty in extension activities including participation in NSS, NCC, YRC and other national/ international agencies?

- The students are encouraged to enroll in NSS. There are two wings of NSS in the college. Two senior faculties are the coordinators of the two teams. There are 25 students in a batch. The students / faculty members who participate in extension activities are granted leave on duty / attendance for the missed classes.
- In 2014-15, 10 students of Geography Department participated in Remote sensing workshop at Nistarini College (Purulia).
- In 2014-15 session, students of Botany, Zoology and Chemistry departments visited Botanical Garden (Howrah), Zoological Garden (Kolkata) and Science City (Salt Lake).

3.6.6. Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of the society?

- The college not yet has any activity related to this.
- But during 15 days camp of NSS, Students and coordinators organize camps in rural areas to create awareness on social justice and socio-economic issues among the people. Women and children problems are also discussed in these camps.

3.6.7. Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills included.

- As the NSS-wings of the college have adopted two villages, through this the college facilitate villagers by sanitization programmes, food habits, and tree plantations, social and legal awareness.

3.6.8. How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

- The college has no programme for receiving any award for extension activities.

3.6.9. Give details on the constructive relationships forged (if any) with other institutions of the locality for working on varius outreach and extension activities.

- NA

3.6.10. Give details of awards received by the institution for extension activities and/contributions to the social / community development during the last four years.

- NA.

3.7 Collaborations

3.7.1. How does the institution collaborate and interact with research laboratories, instates and industry for research activities? Cite examples and benefits accrued of the initiatives – collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

- The college has several linkages for research and extension.
- The college provide free-ships (both Half and Full free) and scholarships to stdents.

3.7.2. Provide details on the Mous/collaborative arrangements (if any) with institutions of national importance/ other universities/ industries / corporate entities etc. and how they have contributed to the development of the institution.

 i) Bengal Economic Association, Kolkata
ii) University Grants Commission
iii) University of Burdwan, Burdwan
iv) Sidho-Kanho-Birsha University, Purulia
v) Jadavpur University, Kolkata
vi) Science City, Purulia
vii) West Bengal University of Technology, Kolkata

The linkages enable the students to complete their on-the-job training. Faculty members are also able to do their research work as and when the need arises.

3.7.3.Give details (if any) on the industry-institution-community interactions that have contributed to the establishment/ creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories/ library / new technology / placement services etc.

- Please follow 3.6.1.

3.7.4. Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

Table 3.9: List of Eminent Participations in Seminars and Workshops (2010-2015)

Sl. No.	Organiser	State Level	National Level	Status	Eminent Speakers
01	Geography	--	01	2-day Seminar	Prof. Rabi Singh
02	Economics	--	01	2-day Seminar	Prof. Raj Kumar Sen
03	Economics	--	01	1-day Seminar	Prof. Biswajit Chatterjee
04	Bengali	--	01	2-day Seminar	Prof Abu Doyen
05	Teacher's Council	01	--	Workshop	Dr. Atanu Dhar

06	IQAC	--	01	Seminar-cum-Workshop	Prof. Dhirendranath Konar
07	Bengali	01	--	Seminar	Dr. Dilip Mukherjee
08	Physical Education	--	01	2-day Seminar	Dr. Amit Chatterjee
09	History	01	--	Seminar-cum-Workshop	Prof. Goutam Mukherjee
10	Political Science	01	--	Seminar-cum-Workshop	
11	Chemistry	01	--	1-day Seminar	Dr. Subrata Saha
12	Botany	01	--	1-day Seminar	Dr. Subrata Raha
13	Sociology	01	--	1-day Seminar	Dr. Soumyajit Patra
14	Philosophy	01	--	1-day Seminar	Dr. Arnabi Sen
15	English	--	01	1-day Seminar	
16	Zoology	01	--	1-day Seminar	

3.7.5. How many of the linkages/ collaborations have actually results in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated:

a) Curriculum Development:
- The linkages provide an opportunity to the students as well the faculty members to update their knowledge and broaden their vision in current areas of interest.
- The linkages help in modifying the existing curriculum.
- Suggestions and recommendations are sought from subject experts for revamping the curriculum.

b) Internship :
- Geography students sometimes carry out their field work in the linked organization.

c) On-the-job-training:
- On-the-job training is a compulsory part of the curriculum for all students.
- To execute this, the respective heads prepare a schedule well in advance to facilitate the training of students.

d) Faculty Exchange and Development:
- There is no provision for exchange programmes.

e) Research:
- The institution encourages the faculty members to apply for UGC Minor Research Projects, participation in international/ national conferences and publications. The college allows the faculty members to utilize the infrastructure available.

f) Consultancy:
- The college has not entered into any formal agreement to provide consultancy to any organization.

g) Extension:
- The college does not have any extension programme.

h) Publication:
- The institution encourages the faculty members to publish their research work but does not provide any financial incentives for the same. In the last five years 08 faculty

members have published 24 articles / papers in various research journals, chapters in books and magazines.

i) Student Placement:
- Many students have been placed through campus interviews over the last five years in various software companies, media houses and industries.

3.7.6. Detail on the systemic efforts of the institution inplanning, establishing and implementing the initiatives of the linkages/collaborations.

In order to enhance the quality of research the following measures have been adopted:
- GIS Lab was set up for Geography department

- In each Science department, well developed lab has been set-up for basic research and, necessary apparatus have been installed.

- Faculty members are motivated to participate and present research papers / articles in various national and international symposia / seminars.

- The college is continuously upgrading existing infrastructure (labs & library) to pave the way for further research.

- During the last five years Rs. **15,13,93,806/-** was spent on infrastructure improvement, books purchase, and apparatus purchase and installation for research by the college.

- In near future the college looks forward to establishing linkages and providing consultancy and extension to various institutions.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1. What is the policy of the institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The college always aware about infrastructural shortages in the campus and tried to construct new class rooms / buildings to overcome the situation as there is huge pressure of student. Whenever required repairing and maintenance is done for the betterment of the students and staff of the college for smooth conducting the classes.

4.1.2. Detail the facilities available for

a) *Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, animal house, specialized facilities and equipment for teaching, learning and research etc.*
b) *Extra-curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, public speaking, communication skills development, yoga, health and hygiene etc.*

Physical infrastructure:

The college campus occupies an area of 12.3 acres. The college has also purchased 5 acres in front of the main building for extension of entrance road of the college.

Classroom:
- At present the college has **19** classrooms out of which **08** classrooms are large in size; large classrooms can easily accommodate more than **120** students each.
- **07** classrooms are of moderate size and can accommodate up to **100** students.
- **02** classrooms are of smaller size and can accommodate up to **20** students.
- The college has **01** reading room for the students and **01** reading room for the teachers also.
- In addition to classrooms, the college has **01** audio room, **07** laboratories, **and 01** computer lab.
- There is also **01** well decorated teachers' room in the college for faculty members.
- Additional classrooms are being constructed in the western side of the main building for which the college has a budget of **Rs. 30 lakhs.**

For all academic activities the college has the following facilities:
- Multi-media Projectors in classrooms
- OHP
- Loud speakers in large rooms

b) Co-curricular activities (Auditorium, Open air theatre, etc.)

For co-curricular activities the college utilizes the following space:
- 02 large Hall
- 01 large Seminar Room
- The college quadrangle is used for General Assembly
- Pandals are set up in the college premises during important college functions such as Freshers Welcome and College Social.

c) Sports (Swimming pool, indoor facilities, Gymnasium, etc.)
- The college has a football ground, which also caters to the sports activities of the college.
- In addition to it, there are one badminton court and a volleyball court.
- There is a separate common room for girls and boys student.
- There is a Physical training room with some facilities of gymnasium.

d) Laboratories

The following departments have laboratory facilities:
- Botany – 01
- Chemistry - 01
- Geography - 02
- Physics – 01
- Zoology - 01

With the construction of the fourth floor more laboratories will be added to Mathematics and Chemistry.

e) General computer education

The college promotes the general computer education in the following ways
- Computers are used for Geography and Mathematics students.
- UGC-NRC is opened for every student for computer practice with internet facility.

j) Other activities
- Water coolers on ground floor
- Students' Union office
- Placement cell Office
- Separate Room for NSS
- Separate Rooms for Music and Physical Education Departments for practice
- Separate bursar office
- UGC-NRC / IQAC Room

4.1.3. How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/ augmented and the amount spent during the last four years (enclose the Master Plan of the Institution/ campus and indicate the existing physical infrastructure and the future planned expansions if any).

Administrative buildings
- The college has **02** administrative rooms and **02** offices.
- It also has **01 Meeting** room.

Staffroom
- There is only one general staff room in the college, where the meetings of the Teachers' Council are held. The Teachers' Council has not been provided with any additional space for office work.
- There is **01 change room** for staffs.

Transport
- The college has not made any provision of transport for either teachers or students.
- The college plans to introduce transport facility in a phased manner in the coming future.
- The college has 01 Van-rickshaw exclusively for internal purposes.

Water
- The college has one open well and three underground wells to cater to the needs of the college.
- There is also a reserver for the need of the college.

Power supply
- **02** govt. high-tension transformers, **01** generator and **01** big generator (Kirloskar) for the power needs of the college

Other facilities
- **04** halls
- **01** storerooms
- **01 GIS** lab
- **01** hostel
- **01** canteen
- **02** photocopying machines
- **01** Fax machines
- **02** aqua guards for staffs and **01** water cooler for students
- Computer in few department
- **02** landphones and **01** mobile

The college management is aware of the limitations of classrooms in the campus. It has made commendable efforts to augment the infrastructure to keep pace with new demands after the introduction of new courses.

On the basis of preparing for NAAC, the college has taken up the following initiatives during the last five years:
- Construction started a new building with **04** classrooms.

- Commenced construction of an additional floor in the main building to create more rooms for various purposes (in the Library Building).

4.1.4. How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities??

- The main library, the reading room and college offices are situated on the ground floor of the college building which makes these easily accessible for differently-able / physically challenged students.
- The college is planning for setting up a ramp for differently-abled students, which is soon going to be functional.

4.1.5. Give details on the residential facility and various provisions available within them:

- There is one Guard room in the campus for security personel.
- BCWD, Government of West Bengal made a Tribal Boys Hostel in the college campus, where 40 seats have been allotted for college students.
- There is one Boys' Common Room and one Girls' Common Room in the campus with minimum recreational facilities.
- One change room for Physical Education students and faculty at the main building.

4.1.6. What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

- There is one first-aid box with basic amenities in the college for emergency purpose.
- Nearby a Block-level Government Hospital at Kashipur Kolloli Bazar 1.5 kms from the campus area.
- A private multi-facility hospital at Adra on Adra-Kashipur road within 5 kms from the college campus.

4.1.7. Give details of the Common Facilities available on the campus – spaces for special units like IQAC, Grievance redressal Unit, Women's Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

- There is separate room for IQAC at the 1st floor of Library Building.
- There is one well-equipped Canteen for students at the northern boundary of the college campus.
- There also exist Grievance and Anti-Ragging Cell, Women's Cell and Career Counseling Cell but so separate room is provided to them due to lack of class rooms.
- There is a good quality sports-field for sports and recreational purpose of the students and faculty.
- There is also beautiful forestry around the college buildings maintained by the college authority.

4.2 Library as a Learning Resource

4.2.1. Does the library have an advisory committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

- Yes, the college has a Library sub-committee. It is framed from Teachers' Council and recommended by the Governing Body. This committee comprises:

  i) Teacher-in-Charge
  ii) Librarian
  iii) Sumantra Chakraborty (Teacher Member, Convener)
  iv) Bhajan Dana, Teacher
  v) Tapash Kumar Mahato, Part Time Librarian
  vi) Swapan Kumar Mahato, Teacher
  vii) Indrajit Ghosh, Library Peon

The college makes the following provisions for the purchase of books, journals and other reading materials:
- Rs. 25,000=00 is allocated to each department every year for the purchase of books, journals and other reading materials.

- The UGC grants, whenever received for the purchase of books are optimally utilized.

- Altogether a total sum of **Rs. 22,85,106/-** was utilized for the purchase of books during the last five years.

4.2.2. Provide details of the following:

The college library is kept open on all working days, including examination days between 10 am and 04 pm.
- Total area of the library is 5000 sq. fts. and it consists 03 rooms.

- Total seating capacity is 60 (attached desk-bench)

- All services are available in the library such as book transactions, reference service, periodicals, etc.

- The library has a large reading room, which can accommodate 75 students at a time.

- The reading room is open on all working days.

- A separate enclosure for magazines and periodicals has been constructed.

- Sufficient number of library staff is available to maintain the resources in the library.

- All the functions of the library are catalogued, which ensures effective services.
- The central library has subject specific and general books.
- Separate book racks are available for each subject.

4.2.3. How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Details of expenses on new books and journals during the last five years are given below:

Table 4.1: Expenditure on Books and Journals

Year	Expenditure (in Rs.)	
	Books	**Journals**
2010-2011	1,77,193	9,812
2011-2012	3,30,889	16,055
2012-2013	74,031	6,319
2013-2014	86,817	12,304
2014-2015	90,513	3,980

- Total no. of books available in the library stands at 19483.
- The college subscribes to 14 journals. The subject-wise number is as follows.

Table 4.2: Number of Journals in the Library for Each Department

Subject	Number of Journals Subscribed
Physics	00
Chemistry	02
Zoology	01
Botany	01
Geography	03
Economics	04
English	00
Political Science	01
History	00
Education	01
Bengali	00
Mathematics	00
Sociology	01
Philosophy	00
Physical Education	00
Total	**14**

4.2.4. Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

a) OPAC: NA

b) Library Website: college website is also used as library website (www.kashipurmmm.org)

c) Library automation: under process

d) Total number of computers for public access: nil

e) Total number of printers for public access: nil

f) Institutional repository

4.2.5. Provide details on the following items:

a) Average number of login to OPAC: NA

b) Ratio of library books to students enrolled: 1: 9.78

c) Average number of books issued/returned: 87 per day

4.2.6. Give details of the specialized services provided by the library:

a) Manuscripts: Project report of the MRP done by the faculty of this college

b) Reference: almost 10,000 reference books are there in the library

c) Reprography

d) Download

e) Printing

f) Reading List /Bibliography compilation

g) ILL (Inter Library Loan Service)

h) INFLIBNET / IUC facilities

4.2.7. Enumerate on the support provided by the Library staff to the students and teachers of the college?

In order to cater to the needs of the users Library staffs of the college made arrangements of:

- Subject specific and general books are both available in the central library.

- Subject specific books are available in the departmental library.

- All purchases are made on the recommendations of the respective departments, as per the syllabus revision and need of the students.

- Departmental libraries also contain reference books and journals.

- Some departments like Geography and Chemistry have separate computers, with internet facility for students' use.

- Some departments like Geography and Chemistry have separate computers, with internet facility for students' use.

4.2.8. What are the special facilities offered by the library to the visually/ physically challenges persons? Give details.

- College library is on the ground floor of the library building which help physically challenged persons.

- Teachers and staff also help students for library access to these students.

- Since the library is situated on the ground floor physically challenged students can access it easily. Help is extended by the library staff as and when needed.

- There are no facilities for visually challenged students.

4.2.9. Does the library get the feedback from the users? If 'yes', how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)

- Library does not taken feedback from students but IQAC does. And discussion have been made on the information collected from feedback on library from students in the Library Committee, Teachers' Council and IQAC.

- During normal working days and during examinations the library is kept open as per routine timings for the convenience of the students. The reading room is kept open for all the days excluding Sundays.

- The library does have an advisory committee. Purchases are made on the recommendations of the respective departments and final approval of the Library Sub-Committee and Teacher-in-Charge.

- The college students are motivated to make optimal use of the books and journals available in the library.

- At the commencement of each year of classes the dedicated faculty members counsel the students on the resources available in the departmental as well as central library.

- New arrivals are displayed in the display section of the central library.

- There is a regular Library Classes for each departments and scheduled in the master routine.

- Circulation of books is ensured by lending books for specified durations.

- A separate enclosure has been made for the display of magazines and periodicals.

- Encyclopedia has been made available.

- Library is completely catalogued.

- Open rack has been placed in place of closed almirah.

- Faculty members may borrow necessary books as per need.

- Information regarding new arrivals is displayed.

- Magazines and periodicals are kept in a separate enclosure.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

The college has extended computer facility to the faculty and students. The college has facilitates with internet connections and serve this through a server using LAN to the all sections and net facility is available 24x7.

- The office of the Teacher-in-Charge has **one** computer with internet facility.

- Teachers' Room is equipped with three computers with internet connections in two computers.

- Department of Geography and Chemistry are equipped with **08** and **01** computers respectively and internet facility for both faculty and students.
- The UGC-NRC Room has **06** computers with internet facility. Students and teachers can use this centre for their academic purposes.
- Office also decorated with **06** computers with internet facilities.
- There is also **one** computer for the Bursar in the Meeting Room.
- **02** computers installed in the corner section of the Meeting Room as server.
- Beside there is also **02** Laptops used for official and academic purpose.
- There is one computer at the IQAC Room at Library Building.

4.3.2. Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

- BSNL net connection is there (10 users) for teachers and students.
- One Reliance and one Vodaphone Datacard are there with net connections.
- College has a plan to introduce wi-fi in the campus with a collaborative mode with Reliance Jio very soon.
- For other details please follow 4.3.1.
- The college has a total of **22** computers and **02** laptops in the college.

4.3.3. What are the institutional plans and strategies for developing and upgrading the IT infrastructure and associated facilities?

The college made all possible efforts to increase computer awareness and motivated the faculty to use this resource in the teaching-learning process. The following steps were taken in this regard:
- Multimedia projectors have been used during seminars and workshops. Students are involved themselves for departmental seminars by using projectors.
- OHP is also used as teaching aid for some classes.
- In addition to this, the faculties of various departments are always ready to guide and help the students when in need.

4.3.4. Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institutions (year wise for last four years).

The following plans have been adopted in the annual budget:
- There are annual maintenance facilities of the computers and accessories in the various departments and the college centrally provides the cost for it.
- There is a computing facility on the first floor of main building with **06** computers for the use of the students between 10 am and 4 pm. Students can access the facility freely (established in 2013-14 academic session).
- A proposed budget estimate has already been sent to the Higher Education Department, Government of West Bengal for computers to all the 18 departments (in 2014-15).
- There is a plan for WI-fi campus (from 2015-16 session).
- Two departments have computers of their own (2012-13):

Table 4.3: Computers in Departments

Sl. No.	Department	Computers	Laptops	LCD / OHP	Printer	Scanner
1	Chemistry	01	00	00	00	00
2	Geography	08	00	01 / 01	02	01
3	Teacher's Room	03	01	01	00	00
4	UGC-NRC	06	00	00	00	00

4.3.5. How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/learning materials by its staff and students?

Some of the departments make optimal use of computers to develop teaching material:

- Department of Geography has started computer-aided learning through its GIS lab.

- Students can access important papers, journal publications, course material and reference reading material stored in the hard disk of the departmental computers.

4.3.6. Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching-learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

The college has dynamic website named ***www.kashipurmmm.org***
- The institutional website is maintained by a Burdwan-based company (CAMS) and often the college operated the website with the permission of the company and edited it.

- The website offers all kinds of information about the college.

- The website has a link to all important offices related with higher education portal for the students and faculties of the college (e.g. www.ugc.ac.in; www.skbu.ac.in; www.wbmhe.gov.in etc).

- The website offers online admission system for students for Part-I classes through which students can download and submit online admission forms.

- Current information like seminar / workshop also placed in the website for easier accession.

- Academic Calendar for each session is available in the website.

- The college has a plan to upload last five years questions for all subjects for student facility.

The college has two types of internet services:
- BSNL lease line LAN (10 users)

- Vodaphone Datacard

- Students used internet through UGC-NRC and faculty in Teachers' Room. Both the rooms connected by BSNL.

- Datacard used occasionally by the Teacher-in-Charge and Offices.

4.3.7. Does the institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

- The college a UGC sponsored Network Resource Centre for students and teachers for computer work with internet facility.

4.4 Maintenance of Campus Facilities

4.4.1. How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

In the last four years the college has allocated the following sums for the maintenance of the following:

Table 4.4: Budget Allocation in Last Four Years

Sl. No.	Infrastructure	Amount (in Rs.)			
		2010-11	**2011-12**	**2012-13**	**2013-14**
01	Building	17,54,187	5,57,130	12,54,671	8,04,746
02	Furniture	--	--	--	2,21,760
03	Maintenance	38,804	1,94,499	1,73,084	35,978
04	Land	--	--	--	--
05	Equipment	3,08,705	1,62,783	37,735	1,17,150
06	Computers	36,684	--	--	--
07	Vehicles	--	--	--	--
	Total	**21,38,380**	**9,14,412**	**14,65,490**	**11,79,634**

The college does not provide transport facility for students and faculty, so it does not make any budgetary allocation for the same.

4.4.2. What are the institutional mechanism for maintenance and upkeep of the infrasturctre, facilities and equipment of the college?

The budget is prepared keeping in mind the annual expansion plans and allocation of funds to the various departments for maintenance and improvement of infrastructure. The expenditure is earmarked under planned heads and non-planned heads. If the need arises for supplementing the funds, earmark under either head, the Teacher-in-Charge and Bursar propose additions. All financial matters are discussed and ratified as per need by the Governing Body.

4.4.3. How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

The college has appointed the following for maintenance and repair as per requirements:
- **01** electrician to maintain the college buildings
- **02** plumbers for general maintenance

- **01** technicians to maintain computers and internet lease line
- **01** individual to maintain the generators
- In addition to these the college also utilizes the services of workers on daily basis

The infrastructure is used optimally used in the following ways:
- Class timings are scheduled in such a manner that there is minimum problem for room availability to conduct the classes.
- Offices and library are located in the ground and first floor, which does not disturb the conduct of classes on the upper floors of the college.
- Silent generator (Kirlosker) has been installed for power back up which allows for classes to be held even after sunset and in the case of power outages.
- Two photocopying machines are exists in the campus.
- The college has collaborated with State Bank of India for an extension counter of admission through deposition of fees by the students.
- Salary accounts of the teachers are also maintained in another branch of SBI for minimum inconvenience to them.
- Canteen is located at the middle of the college campus.
- 01 boy hostel is located in the campus.

4.4.4. What are the major steps taken for location, upkeep and maintenance of sensitive equipment (Voltage fluctuation, constant supply of water etc.)?

- The college has appointed one technician (need based) to maintain the computer and network facilities such as the server, the leased line for internet, and the department computers.
- In case of any major technical problem, help is sought from outside.
- The college library is looked after by a team of skilled and experienced personnel.

Adequate security is provided to the students in the college.
- The college has **02** security personnel who work in shifts round the clock.
- The college has only one entry/exit gate which makes it easier to man the place.
- Fire extinguishers have been installed to meet any emergency.
- Adequate lighting facility is available in all classrooms and laboratories.
- The college has 02 generators to tide over power shortage.

Kashipur Michael Madhusudan Mahavidyalaya
P.O. Panchakote Raj - 723132, Dist. Purulia (W.B.)

MICHAEL MADHUSUDAN DUTTA
(1824 – 1873)

MOTTO OF THE COLLEGE

"*sa vidya ya vimukttaye*"
means
"KNOWLEDGE LIBERATES"

VISION

"To promote good physical and mental health, development of pupils' attitude and inculcation of the discipline of a responsible citizen and to create a class of intellectually, morally sound and committed citizens, who will become a human resource of high calibre, to cater to the needs of the society and the country as a whole in accordance with our motto –
"*sa vidya ya vimukttaya*"
means
"KNOWLEDGE LIBERATES".

JUNE - 2016	
Teaching Days	Nil
Working Days	(26) (Univ. Exam = 15 + WD = 11)
Sundays & Holidays	Sundays = 5, 12, 19, 26 Summer Recess = 1 - 30
Exam.	SKBU Exam (Part II)
Remarks	Part - I Admission. (2016 - 17)

Total No. of Teaching Days = 188 (Tentative)
Total No. of Working Days = 188 + 23 + 41
(Summer Recess as Working Day) = 252 (Tentative)
College Examination Days = 30 (Tentative)
University Examination Days = 48 (Tentative)

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CRITERION V: STUDENT SUPPORT AND PROGRESSION

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1. Does the institution publish its updated prospectus and handbooks annually? If yes, what is the information provided to students through those documents and how does the institution ensure its commitment and accountability?

Yes, the college publishes its updated prospectus. The information is also disseminated through the college website *www.kashipurmmm.org* and through college notice book. There is also an academic calendar for all students and staffs of the college to know the details about the activities of the college for the coming academic session.

The college has a dynamic website *www.kashipurmmm.org*. The website provides the following information to all:
- History, vision, mission, objectives and motto of the college.

- Management

- Affiliation

- Admission procedure and online forms

- Attendance and examinations

- Student Freeships offered

- Library and reading room facility

- Courses offered

- Faculties

- IQAC

- RTI

The **Prospectus** provides information about:
- Vision and mission of the college
- Goals and Objectives of the college

- Organisational structure

- Various Courses offered

- Staff members – both teaching and non-teaching

- Rules and Regulations of the college

- Pattern of Examination, Evaluation system and requirements for promotion

- Freeship and Scholarship to meritorious students

- Extra-curricular activities like NSS, Sports etc.

- Academic calendar

- List of Committees in the college
- Student Support Services

The **Academic Calendar** provides information about:
- Commencement of Classes
- List of Holidays
- Schedules of all Examinations (Class Test, Assessment Test, Test Examination and Final Examinations)
- Schedule of Annual Sports, University Sports, State Sports
- List of Career Counseling
- Dates of Seminar / Workshop / Conference
- Dates of Form Fill up for examinations
- Important dates to celebrate (Fresher's Welcome, College Social etc.)

5.1.2.   Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Yes, the college provides financial aid to students in the form of free ships and scholarships:
- In 2014-15, the college provided freeship to almost 150 students.
- In 2013-14, the college provided freeship to 56 students (Full Freeship to 6 and Half Freeship to 50 students) in the tune of Rs. 40,115/-.
- The college also arranged the government scholarships (e.g. Chief Minister Scholarship, Kanyashree, Caste Scholarship, Minority Scholaship etc.) for 2245 students during last four years.
- The college provides four Scholarships (namely Maharaja Sankari Prasad SingDeo Memorial Scholarship for PG Students, Sampat Roy Memorial Scholarship I, II and III for Part-I, Part-II and Part-III students respectively).
- There is also provision for Vivekananda Merit Scholarship and B.M. Jalan Scholarship for students.

5.1.3. What percentage of students receives financial assistance from state government, central government and other national agencies?

- Almost 100 per cent female student of the college receives Kanyashree (a Government of West Bengal's Scholarship for unmarried studnts).
- 3% of the students received Chief Minister Merit Scholarship and Vivekananda Merit Scholarship from college (both Government).
- Private agencies like BM Jalan Scholarship also available for college students and 2 -3 students from each year should make a cut for it.

5.1.4. What are the specific support services /facilities available for:

- At present there is no overseas student present in the college.
- During admission the SC and ST students get a reservation of 25% and 7% respectively of the total seats available in a course.

- Government scholarships are arranged for the students.
- Special care is taken by arranging tutorial classes and providing personal guidance to fulfill the commitments of the college.
- Differently-abled students are given due consideration in the admission process, which is 3% as per policy of the Government of West Bengal.
- The college has a plan to make a ramp so as to enable such students to move around all floors for disabled.
- Manual help for physically challenge is extended whenever they are in need.
- Student magazine published regularly by student union with guidance from teachers.
- There is tutorial class for slow learners.
- Students do participates in state and national level sports from this college.

5.1.5. Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

NA

5.1.6. Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, quiz competitions, debate and discussions, cultural activities etc.

- The college organizes Annual Cultural Competition which contents a) song, b) dance, c) quiz, d) extempore lecture, e) recitation, and f) antakshari.
- Students also participate in Youth Parliament Competition every year organized by the mother university (SKBU).
- A group of students participate in University Quiz competition, Essay Writing Competition and Lecture Competition every year
- An annual sport is organized by the college every year and selected students participate in the university sports as well as State sports.
- There is a provision for Departmental Wall Magazine for students conducted by the IQAC every year.
- College uniform is provided to all students' participated and well-placed in college annual sports.
- Brotochary Camp is organized every year to make good human being with morality.

5.1.7. Enumerate on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR-NET, UGC-NET, SLET, ATE / CAT/ GRE/ TOFEL / GMAT / Central/ State services, Defense, Civil services, etc.

- College does not have any support and guidance system for competitive exams.

5.1.8. What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)?

- The college has a career counseling cell for all students. There is no separate counseling for women students. A Women's Cell exists to cater to the needs of women students and staffs.

5.1.9. Does the institution have a structured mechanism for career guidance and placement of its students? If yes, detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employees (list the employers and programmes).

- As counseling is a day-to-day activity all the faculty members are involved in academic and personal counseling from time to time. Students are encouraged to approach the faculty members whenever they are in need of guidance and counseling regarding higher studies, placement opportunities, preparation for competitive examinations as well as the problems faced by them in the college regarding academics and other activities.
- The college does not have an employment cell to look after self-employment. However, the Career Counseling Cell provides employment opportunities to students.
- Some reputed company visited and provide campus seminar in the last four years are: a) Brainware, b) Webel Informatics Ltd., c) WB-NET, d) Carriograph, e) Reliance Jio, f) NIIT etc.

5.1.10. Does the institution have a student Grievance Redressal Cell? If yes, list the number of grievances reported and redressed during the last four years.

Yes, the college has Students' Welfare and Grievance Redressal Cell which consists of the teaching and non-teaching staffs with the Teacher-in-Charge as its Chairman and IQAC Convener is a honorary member.

- Grievance Redressal Box is placed in the ground floor of the college in which students put their grievances in writing.
- The members of Grievance Redressal Cell meet at once in a year to discuss the grievances.
- Corrective measures are taken and accordingly notified.
- The suggestive measures given by the students are also considered in preparing curriculum and other developmental processes.
- Students also interact directly with the teachers of the respective department with their problems who try their best to solve the problems then and there in their capacity.
- The grievances put forth by the students and the actions taken are as follows:

Table 5.1: Grievances Redressed in Recent Years

Sl. No.	Grievances	Action Taken
1.	One Grievance Box is needed	Committee suggested the Teacher-in-Charge to put a box tagged Grievance at the front of College Office
2.	Dust Bin required	With the consultation of IQAC dust bin placed in each floor of the college buildings
3.	Common Room for girls be well furnished	Committee appeal to the Finance Committee to purchase a TV and also make arrangements for comforts for students at Common Room

4.	Security Guard	As per recommendation, GB provides security guard at the main gate of the college
5.	Freeship for all students	Grievance not attained as there is a committee to look into the freeship of the students in merit-cum-means basis

5.1.11. Is there a cell to prevent Sexual Harassment? How effective is the cell?

- No, the college does not have a cell to prevent Sexual Harassment. The college takes utmost care that cases of sexual harassment do not occur in the college campus. In case any such incident is reported, the Teacher-in-Charge, after verifying its authenticity, takes necessary disciplinary action in consultation with the senior faculty members. So far no such cases have been reported.

A **Legal Awareness Camp** was organized on September 29, 2014. Open discussion was made by two eminent Judges of Raghunathpur Sub-divisional Court and teachers, office staffs and students. The focus of the camp was on "Legal Advice for Problems in Local and Daily Life". About 100 participants from different disciplines participated in the camp.

5.1.12. Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Yes, there is an Anti-ragging committee which comprises teachers, office staff, students, local administration, and a member from local police station. Still now there is no instance of ragging is reported.

5.1.13. Enumerate the welfare schemes made available to students by the institution.

The college provides the following welfare schemes for the students:
- The college provides student freeships to needy students. In the last five years the college disbursed a sum of Rs. 2,20,115/-.

- The college also arranged for government scholarships for the students.

- The college is sensitive to the needs of differently-abled students. For this purpose it has already planned to the construction of ramp so as to enable such students to move around all floors. Manual help is extended whenever they are in need.

- The college has introduced class tests and assessment test since 2009 to facilitate better learning and arrange of library classes to increase the interests of text books among the students.

- Students now register themselves for a period of six years in which they have to complete 3year degree course.
- Environmental Studies as subsidiary paper is offered to all the students irrespective of stream.

- Infrastructure is being continuously upgraded to provide better facilities to both faculty and students.
- The college does not provide any health care facility on the campus but the Kashipur Block Hospital is situated just 1.5 km away from the college which helps out in case of any emergency.

- The college has not yet been able to start group insurance scheme for the students.

5.1.14. Does the institution have a registered Alumni Association? If yes, what are its activities and major contributions for institutional, academic and infrastructural development?

- No, there is no such association right now. But an attempt had made to form such association in the beginning of establishment of this college in 2000.
- Though there is no such association, but as per record collected by the departments some of the renowned ex-students of the college are:

Table 5.2: Renowned Ex-students of the College

Sl. No.	Name	Designation
1.	Tinku Mondal	School Teacher (Bio-Science)
2.	Tapash Chatterjee	Assistant Professor at Manbazar Govt. College (Bengali)
3.	Archana Karmakar	Guest Teacher (Sociology) at KMMM
4.	Prasanta Kumbhakar	Guest Teacher (Bengali) at KMMM
5.	Barun Mandal	School Teacher (Bengali)
6.	Sabyasachi Tewary	Guest Teacher (Sociology) at KMMM
7.	Shilpi Goswami	School Teacher (Bengali)
8.	Dilkhush Ansary	Guest Teacher (Sociology) at RC College
9.	Pushpa Ghoshal	Part-Time Teacher (Geography) at KMMM
10.	Md. Zakir Hussain	Part-Time Teacher (Geography) at JK College

5.2 Student Progression

5.2.1. Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Table 5.3: Students Profile of Further Studies

Sl. No.	Year	UG to PG	PG to M.Phil	PG to Ph.D	Total
1	2010-11	19	Not available	Not available	19
2	2011-12	18	Not available	Not available	18
3	2012-13	22	Not available	Not available	22
4	2013-14	26	Not available	Not available	26
5	2014-15	29	Not available	Not available	29
	Total	**114**	**--**	**--**	**114**

Table 5.4: Placement Records of Students

Sl. No.	Year	No. of Students Employed	Category of Jobs	Remarks
1	2010-11	02	Defense	
2	2011-12	04	SSC, Corporate,	Most of the students are

3	2012-13	06	Health IT, Teaching	not informed their current
4	2013-14	04	Security, SSC	status as there is no alumni
5	2014-15	04	SSC, Civic Police	association in the college
	Total	**20**		

5.2.2. Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the college of the affiliating university within the city / district.

Table 5.5: Student Strength of the College (2014-15)

Courses	Year	Male	Female	Total
BA	**1st Year**	577	311	888
	2nd Year	363	208	571
	3rd Year	212	142	354
BSc	**1st Year**	19	03	22
	2nd Year	04	01	05
	3rd Year	04	01	05
Total		**1179**	**666**	**1845**

Table 5.5: Details of Students Profile (2014-15)

Course	Gen	SC	ST	OBC-A	OBC-B	Total
BA (1st Y)	298	245	190	01	154	888
BA (2nd Y)	223	154	101	05	88	571
BA (3rd Y)	189	84	59	04	18	354
BSc (1st Y)	11	02	02	00	07	22
BSc (2nd Y)	04	00	00	00	01	05
BSc (3rd Y)	05	00	00	00	00	05
Total	**730**	**485**	**352**	**10**	**268**	**1845**

The academic progression of the students is monitored through the following methods:

- Classroom Performance
- Assignments
- Attendance
- Library Visits
- Class Tests
- Assessment Tests
- Test Examinations

Due to the above mentioned methods the average pass % of degree students in the various courses in the last five years has been the following:

Table 5.6: Results of University Examinations

Year	Class	Pass (%)
2010-11	BA (Hons.)	(42/64) x 100 = 65.62%
	B.A. (Gen)	(86/210) x 100 = 40.95 %
	B.Sc (Gen)	(03/06) x 100 = 50 %
2011-12	BA (Hons.)	(47/66) x 100 = 71.21%
	B.A. (Gen)	(111/212) x 100 = 52.36 %
	B.Sc (Gen)	(02/03) x 100 = 66.67 %
2012-13	BA (Hons.)	(62/110) x 100 = 56.36
	B.A. (Gen)	(113/258) x 100 = 43.80 %
	B.Sc (Gen)	(04/09) x 100 = 44.44 %
2013-14	BA (Hons.)	(67/113) x 100 = 59.29
	B.A. (Gen)	(81/174) x 100 = 46.55 %
	B.Sc (Gen)	(00/01) x 100 = 0.0 %
2014-15	BA (Hons.)	(48/100) x 100 = 48.00%
	B.A. (Gen)	(78/299) x 100 = 26.09 %
	B.Sc (Gen)	(00/04) x 100 = 00.00 %

5.2.3. How does the institution facilitate student progression to higher level of education and/or towards employment?

The institution makes all possible efforts to facilitate progression to employment. The following methods are adopted:

Curriculum Redesign
- Member teachers of the SKBU Board of Studies insist the curriculum to design in such a way that the students' employability quotient is enhanced.
- The feedback of the stakeholders on curricular matters is given due credit in Teachers' Council.

Campus Recruitment
- Career Counseling Cell is actively involved in inviting various companies and informing the students on matters of employment time to time.

Self-development
- Environmental Studies is a compulsory paper for all students of Part III.
- NSS actively engaged the students to do some social work through their curriculum.
- Bratachary Camp is a compulsory part for all students of Physical Education Department through the soul of the students motivated for their self development as a human being.

Scholarship
- Maharaja Sankari Prasad Singdeo Memorial Scholarship should been provided to PG students pass out from this college in various subjects.

5.2.4. Enumerate the special support provided to students who are at risk of failure and drop out?

- Dropout rates vary between 10-12% per year on an average due to the financial barriers of the students and sometime early marriage to the girl students.

5.3 Student Participation and Activities

5.3.1. List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and programme calendar.

The college takes special interest in promoting cultural activities and sports. The college organized Annual Cultural Competition and Departmental Competition and with College Social every year. Most of the student participates in these programmes. List of these programmes are as follows:

a) July: Freshers' Welcome and Annual Cultural Programme
b) August: Essay Competition
c) September: Annual Cultural Competition
d) October: NSS Special Camp
e) November: College Magazine
f) December: Annual College Sports
g) December: Youth Parliament Competition
h) December: University Quiz Competition
i) January: University Annual Sports
j) January: Departmental Wall Magazine Competition
k) February: State-level Annual Sports

5.3.2. Furnish the details of major student achievements in co-curricular, extra-curricular and cultural activities at different levels: University /State / Zonal / National / International, etc. for the previous four years?

Students participate in extra-curricular activities through the following:

- Students are encouraged to publish a College Magazine in regular basis.

- Annual Cultural Competition which includes Debate competition, Quiz competition, Recitation Competition, Dance Competition, Music Competition and Antakshari Competition.

- Departmental Competition which includes Wall Magazine Competition among departments.

- There is also College Annual Sports Competition.

Table 5.7: Participation in Sports by College Students

Session	University Sports		District Sports		State Level		National Level		International Level	
	No of Participants	Position Holder	No of Participants	Position Holder	No of Participants	Position Holder	No of Participants	Position Holder	No of Participants	Position Holder
2010-11	25 (BU)	02 (BU)	22	02	02	01	NIL	NIL	NIL	NIL
2011-12	22 (SKBU)	12 (SKBU)	22	06	02	NIL	NIL	NIL	NIL	NIL
2012-13	22 (SKBU)	16 (SKBU)	22	14	05	NIL	01	NIL	NIL	NIL
2013-14	22 (SKBU)	04 (SKBU)	22	04	04	NIL	04	NIL	NIL	NIL
2014-15	16 (SKBU)	07 (SKBU)	22	09	03	NIL	NIL	NIL	NIL	NIL

5.3.3. How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

- Special Consideration is given during admission to students who are proficient in sports.
- Prizes and Certificate are given away on Sports Day.

Some best practices of the college in terms of student support/ student progression related activities are:
- Dissemination of information to the students through college website, Prospectus and Academic Calendar.
- Orientation at the college and department level on the first day.
- Display of syllabus on the notice board with schedule of classes.
- Display of Library schedule.
- Academic and personal counseling by the faculty.
- Promotion of leadership qualities through extra/co-curricular activities such as NSS, Sports, Bratachari Camp etc.
- Skill development through quizzes in Annual Cultural Competition.

- Writing skill development of students through College Magazine and Wall Magazine Competition organized by IQAC.

- Hostel facility for SC/ST boys on the campus.

- Free ships and scholarships to economically weak students.

- Development of research aptitude through project work/ student seminars.

- ENVS as a compulsory paper for all students.

5.3.4. How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazines, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

College encourages, organize and involve in preparing
- College Magazine
- Wall Magazine for each department
- Academic Calendar
- Prospectus
- College website
- Students' Feedback
- Students' Union Meeting Resolution Book

The college has a well developed mechanism for collecting feedback from the students.

- All the students are given a prescribed format for feedback related to curriculum and teachers' performance which is then evaluated by the Coordinator of IQAC and Teacher-in-Charge.

- On the basis of this, suggestive measures have been taken for improvement of the overall quality of the college.

5.3.5. Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

Yes the college has a Students' Union.
- From 2005-06 academic year, Students' Union was formed for the students for the students.
- The college has a Election Commission following university statute which comprises: a) Principal / Teacher-in-Charge as Returning Officer, b) Three Permanent Teachers, c) Two Non-teaching Staffs.
- Commission conduct election for students every year and students elect their class representative.
- With the elected students from each class a Students' Union is formed.
- This Union acts for students and the overall development of the college.
- Funds are generated from students at the time of admission and handed over those funds to Students' Union time to time for student's participating programmes.

5.3.6. Give details of various academic and administrative bodies that have student representatives on them.

Students' represented in the
   a) Governing Body
   b) IQAC
   c) Anti-ragging Cell
   d) Admission Committee
   e) Students Welfare Committee
   f) Sports Council
   g) Freeship and Scholarship Committee

5.3.7. How does the institution network and collaborate with the Alumni and former faculty of the institution.

The following steps have been taken by the institution to encourage student participation.
   * For election of Class Representatives (CR) Student's Union election has been conducted each year. CR meet with the Teacher-in-Charge on several occasions to discuss matters related to students' problems. General Secretary of Student's Union also a important member of College Governing Body.

   * Student feedback on academic and administrative affairs.

   * There is Grievance Redressal Cell.

   * Participation in extra-curricular activities like Annual Cultural Competition, Departmental Wall Magazine Competition, College Social

   * Students also participate in Seminars / Workshops / Conferences as volunteers.

   * Annual Sports Meet is a gathering of students.

CRITERION VI : GOVERNANCE AND LEADERSHIP

CRITERION VI : GOVERNANCE AND LEADERSHIP

6.1. Institutional Vision and Leadership

6.1.1. State the vision and mission of the institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

The college has a mission statement and goals which are in tune with the objectives of higher education and the emerging global, national and regional concerns. In this context the college aims at an integrated and personalized education of the young so as to produce intellectually competent, morally upright, socially committed, spiritually inspired and nationally dedicated men and women in the service of India, today and tomorrow.

MISSION OF THE COLLEGE:

- Spreading higher education in an area of rural backwardness;
- To accord priority to the education of Catholic as well as Scheduled Tribe and Scheduled Caste students;
- To appreciate and respect all faiths , foster self and community development and promote religious harmony leading to national integration
- To create a teaching - learning environment conducive to the pursuit of higher knowledge, relevant skills and experience
- To include new developments in education into the curriculum so as to promote academic advancement leading to national development
- To promote awareness on ecological and environmental issues
- To effect changes in the curriculum with information and communication technology
- To develop skilled personnel through vocational and entrepreneurial education
- To create research environment which can lead to consultancy and extension
- To sensitize the students on socio-economic issues (emphasizing on gender and human rights) by including related topics into the curriculum, and through co-curricular activities
- Make avenues for the future generation of the rural area to become a self-competent human being.

GOALS OF THE COLLEGE

- The college is committed to the promotion of justice and national integration.
- It is committed to the education and empowering of the lesser privileged social groups such as the tribal, backward classes, women and other vulnerable sections of the society.
- The motto of the college is **"*sa vidya ya vimukttaye*" means "Knowledge Liberates"**.

VISION OF THE COLLEGE
The vision, mission and goal of the college are directed at the overall development of the students.

- The main goal of the institution is the education and upliftment of local SC/ST population.
- The mission is translated into action and quality through the curriculum which, has been revamped to address current needs.
- The college tries to provide the best infrastructure possible for the students and staff.
- The ultimate objective of the college is to build upon the moral, ethical and cultural foundations of the students who are the future citizens of our vast and diversified nation.

Value-addition is done, keeping in mind the employability of the students and the needs of the stakeholders.

LEADERSHIP

The Teacher-in-Charge is the academic and administrative head of the college. He discharges his duties with dedication and utmost sincerity with the aim of translating the vision, mission and goals of the institution into reality.

- The Teacher-in-Charge strives to coordinate all the activities of college with the active participation of the staff.
- The college has dedicated and competent faculty who are always eager to contribute to the progress of the college.
- The Teacher-in-Charge establishes good rapport with all the stakeholders of higher education.
- The Teacher-in-Charge has given a free hand to all departments to design their curriculum considering the demands of the stakeholders.
- The college encourages the faculty members to upgrade their credentials by participating/ organizing workshops/ seminars/ symposium, etc.
- The college also promotes the faculty for active research for which necessary infrastructure is made available to the departments.
- The Teacher-in-Charge seeks the suggestions from the Teachers' Council and IQAC for the up gradation of college at all levels.
- The Teacher-in-Charge tries to resolve the problems of the staff members as far as practicable.

The Teacher-in-Charge conducts a general assembly from time-to-time to address the students both on general and specific issues.

ORGANISATIONAL ARRANGEMENTS

- Effective organizational arrangements are practised through decentralization of organizational structure by involving Teachers' Council, faculty members and students at all levels.
- To make the administrative functioning systematic and transparent, in addition to various statutory bodies, like Governing Body, IQAC, etc., various committees have been constituted to cope with academic and administrative developmental activities. These committees are delegated to various functions for effective governance.
- The committees are responsible for coordination, planning and execution of students' discipline, Grievance Redressal, students' welfare activities, infrastructural needs, etc.
- The participation of students is encouraged in various college activities for the smooth functioning of the events.
- The administrative matters and minutes are discussed in the Teachers' Council meetings.

STRATEGIC DEVELOPMENT

The college has a strategic plan for the academic and administrative functioning.

- The academic calendar is prepared before the commencement of a academic session for the systematic functioning of the college.
- The tentative dates for class tests and all test examinations are notified well in advance for the convenience of the teachers as well as the students.
- Since the conferment of autonomy the college has strategically progressed to cater to the needs of the local population.
- Internet connection is made available for all students and teachers for academic and administrative functions.

DEPLOYMENT HUMAN RESOURCE MANAGEMENT

- The college follows the guidelines of UGC adopted by the State government in the process of recruitment.
- Reservation policy is applicable in recruitment procedure are as laid down by government of West Bengal.
- The college never compromises with merit, expertise and quality.
- The college maintains a healthy professional environment.
- Earned leave is given to the faculty who are deployed during vacations.
- The Teacher-in-Charge is always available to discuss the problems of staff.

FINANCIAL MANAGEMENT

- The college has a Finance Committee chaired by the Teacher-in-Charge which prepares the budget and allocates funds for various academic and administrative purposes.
- The committee looks after the grants received from state government and UGC, and the fees received from students.
- The income and expenditure is properly audited by an internal auditor (Bursar) and an external auditor (Chartered Accountant).
- For the purchase of any equipment or infrastructural development standard quotations are acquired and decisions are made democratically.
- Revenue is also generated in the form of interest from fixed deposits.
- Scholarships are provided from Milan Roy donation fund to meritorious and needy students.

RESOURCE MOBILIZATION

- The resources are mobilized through fees collected by the students.
- Resources are also mobilized by letting out space for various competitive exams.

6.1.2. What is the role of top management, Principal, and faculty in design and implementation of its quality policy and plans?

- Governing Body takes the management decisions at the highest level for all college related issues.
- For daily working in academic and administrative way, Teacher-in-Charge takes the major decisions.
- IQAC always decides about qualitative issues regarding teaching-learning including faculties and students.

- There is Finance Committee to decisions about financial matters which include the activity of Bursar and Accountant.
- Purchase Committee and Construction Committee take decisions about purchasing and making new constructions for and in the college campus.
- Teachers' Council takes decisions about the daily issues on reading-writing involve both teachers and students.
- Student's Union also reminds the issues regarding students.
- There is Admission Committee, Examination Committee and Library Committee to take and conduct the related issues for the sake of the college.

6.1.3. What is the involvement of the leadership in ensuring:
a) Policy Statement
b) Formulation of Action Plan
c) Interaction with Stakeholders
d) Proper Support
e) Reinforce the Culture of Excellence
f) Champion Organizational Change

- There exists a College Planning Board through which decisions regarding new planning and review of previous planning has been incorporated. This board consist member from Teachers, Office Staff, Government Nominees into the GB, Assistant Engineer of local Block and some advisors.
- This Board chalk-out plans the growth of a particular issue and for the the development of the college in general.

6.1.4. What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

- Governing Body reviews the plans taken in the Planning Board Meeting and conquers the decisions with utmost care involving financial requirement.

6.1.5. Give details of the academic leadership provided to the faculty by the top management?

- All faculty members serve as members of the Teachers' Council.
- A few faculties of the respective departments are members of the SKBU Board of Studies, which takes decisions pertaining to the revision and revamping of syllabi.

- Faculty members are also nominated to various committees like Examination Committee (4 members), Finance Committee (1 member besides Teacher-in-Charge and Bursar) and IQAC (3 members besides Teacher-in-Charge, Coordinators, Two External Educationists and One Local People related to the College Governing Body).

- The Teacher-in-Charge conducts meetings with the various committees and departments on a periodic basis to monitor the development of the college.

- Members of the staff are also involved in various other committees such as Grievance Redressal Cell, Anti-Ragging Committee, Games and Sports Committee, Cultural Committee, and Placement & Career Counseling Cell)

6.1.6. How does the college groom leadership at various levels?

- There exists a Students' Union and one member of the Union is a regular board member of the College Governing Body.
- College promotes young students through Youth Parliament Competition in which college send representative from students with guidance from senior teachers

6.1.7. How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

- College follows Sidho-Kanho-Birsha University guidelines to delegate authority and operational autonomy to the departments.
- College also takes decision by following rules and regulations of the Higher Education Department, Government of West Bengal.

6.1.8. Does the college promote a culture of participative management? If yes, indicate the levels of participative management.

There is members from all stakeholders like teachers, students, office staffs, local people, local administration and doctors, academicians from surrounding colleges and schools into the College Governing Body, IQAC, Advisory Committee and College Planning Board to make sustainable development strategies for the college.

6.2 Strategy Development and Deployment

6.2.1. Does the institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Yes, the college has a perspective plan for institutional development. The plans are discussed in the meetings of GB, Planning Board and also with the Teachers' Council as and when required. Implementation of the plans depends upon various factors such as the financial position, state laws, university statutes, etc.

Some of the plans implemented recently are:
1. Construction of a new road from old canteen to library.
2. Commencement of new courses at UG level (Philosophy Hons. in 2010, Economics and Political Science Hons. in 2015 and General Course subjects like Mathematics, Physica, Music, Education, Sanskrit and Santhali).
4. Establishment of a UGC-NRC for internet facility to all students and staffs.
5. Setting up of a GIS Lab for students.

The growth and development plans are prepared keeping in mind the vision, mission and objectives of the institution.

6.2.2. Does the institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

The management and staffs of the college continuously engage themselves to convert this college into one of the leading institutions of higher education.

- The college, by further enhancing the quality of education, research and maintaining high standard, wants to be rated as one of the best colleges in the district as well as West Bengal.

- The college is planning to construct new buildings and class rooms.

- In the field of research the college desires to march upwards to meet the global standards.

- More classrooms and laboratories will be provided to the new courses.

- More employment facilities will be provided to the students by inviting more companies for career counseling.

- Involvement of parents, students and other stakeholders in all areas of development will be encouraged more.

- Construction of library with e library facilities is on the cards.

- The college also wants to open new courses at UG level.

6.2.3. Describe the internal organizational structure and decision making processes.

The college follows an academic calendar.
- The academic calendar in the form of college handbook is given to all the students, which is prepared with due planning by a committee under the chairmanship of the Teacher-in-Charge.

- The handbook provides entire information regarding the vision and mission of the college, objectives and aims of the college.

- In addition to these, the academic calendar indicates total working days, holidays, exam schedule, etc.

- The Teacher-in-Charge also holds general assembly through notification to give specific information to the students as and when required.

6.2.4. Give a broad description of the quality improvement strategies of the institution for each of the following:

Teaching and Learning:
- Office automation

- Library automation

- Availability of on-line forms for admission

Research and Development:
- New courses at UG level (Honours in Philosophy, Economics, Political Science, and General courses in Mathematics, Physics, Music, Education, Sanskrit and Santhali).

Examination:
- Computerized question paper submission for all internal examination

- Introduction of Assessment Test examinations for Part-I students

Research and Development:
- Establishment of GIS Laboratory
- New sophisticated instruments purchased for high quality research in Physics, Chemistry, Zoology, Botany, Geography, Music and Physical Education.

Industry Interaction:
- MoU with State Bank of India for online admission from the session 2015-16.
- MoU with West Bengal University of Technology for BARC project.
- MoU with Reliance Jio for Wi-fi campus.

Infrastructure:
- Construction of New Building
- Construction of 1st Floor on Library Building
- Purchased LCD projectors in Seminar room and Classroom
- Modification in library
- GIS laboratory
- Permission to built up Hostel Building in the college premises for tribal students

Plans Initiated:
- Salary Savings through Life Insurance Plan for Staff members.
- At least one classroom will be provided to each department.
- Construction of a new building to meet the demand of existing and new courses.
- Construction of new computer centre for students.
- Introduction of internet facilities to all the departments.
- Addition of new equipments to the laboratories.
- For the promotion of sports Badminton and Volleyball court will be built.

6.2.5. How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The institution is managed by **College Governing Body,** a society registered under Society Registration Act XXI of 1860**,** headed by the Teacher-in-Charge who is the head of the organization. The Teacher-in-Charge is the Secretary of the Governing Body of the college. He is also the academic head of the college and is involved in co-ordinating all the functions associated with the post.
- Efficient and effective leadership is carried out through de-centralization in the form of setting up of various policy making bodies such as the Governing Body, IQAC, Finance Committee, Teachers' Council, Planning Board, Admission Committee, Examination Committee, Cultural Committee, Purchase Committee, Construction Committee, Anti-Ragging Committee, Placement and Career Counseling Cell, Grievance Redressal Cell, Freeship and Scholarship Committee, and Academic Calendar and Time-Table Committee.

- These committees are comprised of faculty members, who meet periodically and review the matters concerning their activities.

- The existence of such consultative boards and the active participation of the staff assist the Teacher-in-Charge in carrying out the duties of the head of the institution.

- The Teacher-in-Charge is both the academic as well as the administrative head of the institution. He provides valuable guidance in planning, organising and execution of all academic activities.

- He maintains a cordial relationship with the staff and all the stakeholders of higher education.

- He is responsible for admission of students, finance, conduct of various committee meetings, students' welfare, discipline and all regular activities of the college.

- The Teacher-in-Charge is assisted by Bursar, Coordinator of IQAC, the heads of all the departments and other faculty members in taking administrative and academic decisions. The decisions on the curriculum of various courses are taken care of by the Teachers' Council of the college.

- The Teacher-in-Charge has a key role as he is the Member Secretary of the Governing Body, the Chairperson of the Teachers' Council, EX-Officio member of the Finance Committee and ex-officio member of all sub-committees.

6.2.6. How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

- The academic activities are monitored and reviewed in Teachers' Council meetings and IQAC meetings.

- Before the declaration of results, the examination committee reviews the results.

- At the end of each year results are analyzed by respective departments, who then do the needful to improve the standards.

- There is no academic audit committee as such in the college.

6.2.7. Enumerate the resolutions made by the management Council in the last year and the status of implementation of such resolutions.

The Teacher-in-Charge of the college is involved in all the decision-making activities with the help of college Governing Body. He involves the various committees in this regard and implements the decisions in accordance with UGC guidelines for autonomous colleges.
- Administrative decisions are taken with the approval of the Governing Body.

- Academic decisions are taken with the approval of the Teachers' Council and IQAC.

- Matters related to examinations are looked into by the exam committee.

- Matters related to finance are addressed by the finance committee.

6.2.8. Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If yes, what are the efforts made by the institution in obtaining autonomy?

The college encourages participatory approach to translate quality to the functioning of its various administrative and academic units.

- The administrative and academic functions are stream-lined with the help of various committees.

- Quality is also translated into the functioning of administrative units through staff recruitment procedure, allocation of funds, computerization of administrative offices, automation of library and providing internet facility for the staff and students in the campus.

- The college prepares, in advance, its Prospectus and own Academic Calendar with slight modifications from the academic calendar of the parent university. The modifications relate to the scheduling of vacations, prospective dates of internal examinations and commencement of classes.

- All the departments revamp the curricula on the basis of the emerging trends and feedback from stakeholders and place it before the Teachers' Counci, comprised of internal and external academicians and stakeholders, for final approval and implementation.

- IQAC is responsible for ensuring quality in all academic activities which leads to the overall development of the institution.

- There is no provision for autonomy right now.

6.2.9. How does the institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?

Table 6.1: Administrative and Academic Decision-making Flow Chart

---

ADMINISRATIVE

Governing Body >   Planning Board >

Finance Committee >

Teachers' Council }
Office Staffs }

Purchase Committee >
Notification in Paper/ e-tender/ Notice Board/ website >
Bid Open >
Work Order >
Implementation

ACADEMIC

IQAC >
Teacher's Council >
Admission Committee }
Examination Committee }
All Departments >
Teachers >
Students
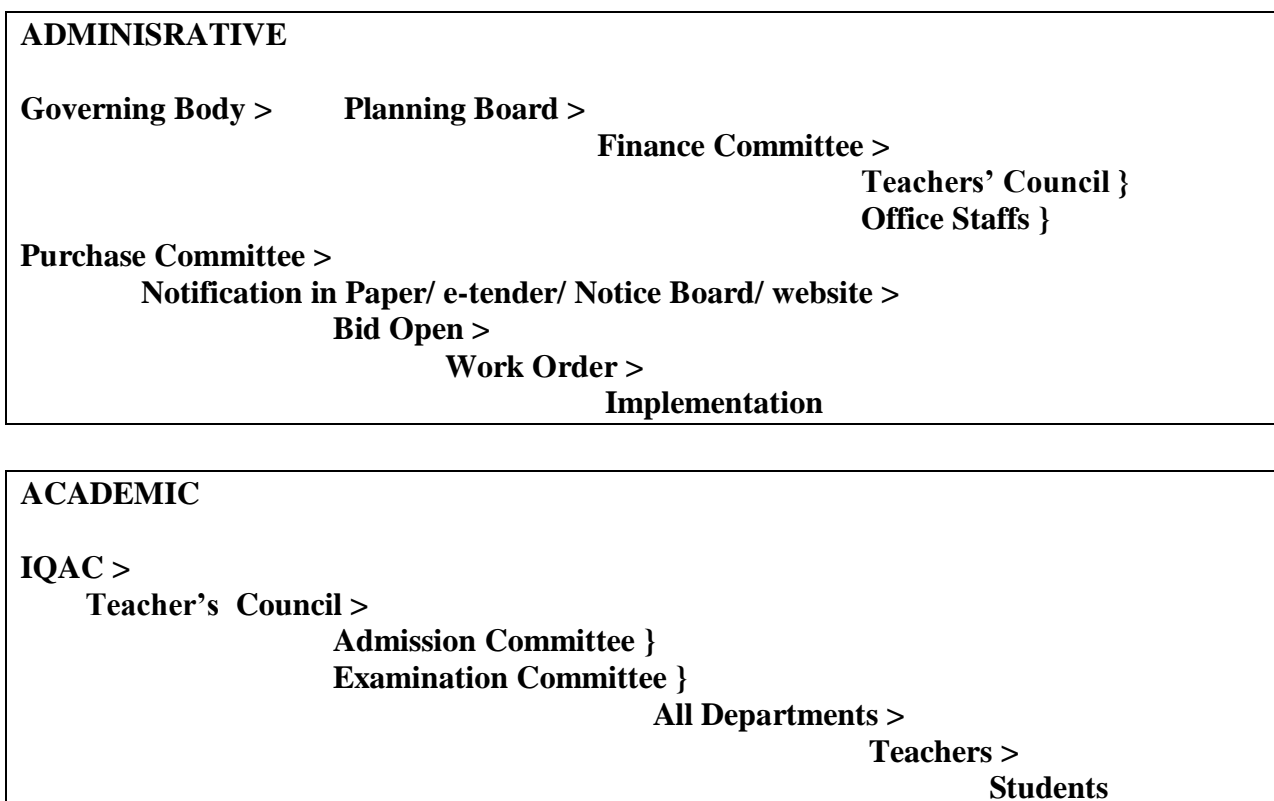
6.2.10. During the last four years, had there been any instances of court cases filed by and against the institution? Provide details on the issues and decisions of the courts on these?

- No complaints, inquiries or legal suits are pending against the college.

6.2.11. Does the institution have a mechanism for analyzing student feedback on institutional performance? If yes, what was the outcome and response of the institution to such an effort?

Yes, there is Feedback system from students. IQAC supplied a feedback form to every student at the time of Test Examination to take their views about teaching-learning, library, offices, cost of education, infrastructure, extra-curricular activities like sports, cultural programme etc. and analysed their view in the IQAC meeting. On the basis of the analysis, IQAC suggest GB and respective sub committees to take necessary steps to solve the issue with utmost care fr the sake of the students and the college.

6.3 Faculty Empowerment Strategies

6.3.1. What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

The college did not conduct any staff development programme during the last five years.
- The teaching staff is encouraged to attend orientation and refresher courses for self-development.
- The seminars/ conferences/ workshops etc. conducted by the various departments facilitate the staff to acquire more knowledge in their fields.
- Training of COSA software and e-pradan for non-teaching staff was organized.

6.3.2. What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

College always adopted strategies for the faculty:
- Encouraging teachers to participate in Refresher Courses, Orientation Programme, Faculty Recharge Programme, Short-term training Courses.
- Faculty also organized Departmental Seminar, National Seminar/ Workshops   and organized Conferences of renouned societies and associations.
- The departments of Geography and Chemistry are provided with computers with internet facility so as to enrich the teaching staff.
- LCD and other audio-visual packages are made available so as to enrich teaching-learning programme.
- One classroom is planning to equip with multi-media projectors and the college aims at providing at least one multi-media room on each floor.
- Seminar Room, Hall – I and Hall - II are planning to equip with multi-media projectors for conferences/ symposium.
- The GIS Lab is established to enrich students and teachers of Geography.

6.3.3. Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

- For teaching staff, CAS (Career Advancement Scheme) through PBAS (Performance Based Appraisal System) with minimum API (Academic Performance Indicator) is an appraisal system which verified by IQAC Convener at the beginning and the finalized it by the Subject Expert from University and Expert from Higher Education Department, Government of West Bengal.
- Teachers also encourage taking part in extra-curricular activities in sports and cultural programmes to cop up with students.
- The college appraises the performance of non-teaching staff (general administration) through the respective office superintendents.
- The administrative staff of the various sub-committees is monitored by the respective department.
- The departmental non-teaching staff is regulated by the respective HODs.

The Teacher-in-Charge is the final authority in all respects.

6.3.4. What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

- The college follows a self-appraisal method of faculty through specific structural format issued by the parent university for CAS.

- Before applying for any promotion the faculty members need to fill up the self-appraisal report.

- The self-appraisal report reflects the teaching, research and other credentials of a faculty member.

- The self-appraisal report is analyzed by IQAC and by a screening committee chaired by the Teacher-in-Charge of the college before considering the candidature for promotion.

The college cannot promote a teacher from Assistant Professor (Stage I – Stage II – Stage III) – Associate Professor, since all these matters are considered by the parent university and Ministry of Higher Education, Govt. of West Bengal.

- After the screening for CAS is over, the management is decided the performance of the teachers and take necessary steps to promote or demote the teachers and sent the matters to the respective higher authority in the Government of West Bengal.
- Communications also made on the basis of the decisions at GB.

6.3.5. What are the welfare schemes available for teaching and non-teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

- Government allocates DA for teachers and Non teaching staffs periodically.
- There is also a provision for Medical Allowances and House Rent Allowances for staffs.
- Leave encashment provision is there for more than 300 Earned leaves.

6.3.6. What are the measures taken by the institution for attracting and retaining eminent faculty?

There is no such measures as it is Government aided college and run through grant-in-aid.

6.4 Finance Management and Resource Mobilization

6.4.1. What is the institutional mechanism to monitor effective and efficient use of available financial resources?

Finance Committee proposed a budget plan each financial session and GB authorized that to Teacher-in-Charge for implementation throughout the year.

Table 6.2: Budget Plan of 2014-15 (in Rs.)

Income	*Expenditure*	*Balance*	*Remarks*
1,53,91,452	1,46,92,388	6,99,064	a) Income includes all grants, interests of fixed deposits and fees collected from students. b) Expenditure includes all purchase, construction, University expenses, and daily expenses for running the college.

6.4.2. What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

- The operating budget of the institution is adequate to cover the day-to-day expenses. Bursar done the internal audit and a reputed CA Farm done the external audit (appointed through Government of West Bengal).
- External audit was done for 2013-14 last time and college is prepared for 2014-15 budget.
- Stock, assets and finances are the major audit objects.
- There are some recommendation from the auditor (2013-14):
a) Maintenance of stock register
b) Naming the objects
c) Merging of funds
d) Control on extra expanses like wastage of water and electricity
e) Resale of electronic goods

6.4.3. What are the major sources of institutional receipts/ funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/ corpus available with institutions, if any.

The allotment of budgetary fund is utilized to cover for expenses under the following heads.
- Salaries of management staff (both teaching and non-teaching)
- Library expansion

- Purchase of apparatus for laboratories and other similar costs

- Examination

- Security

- Infrastructure maintenance

- Electricity

- Sports and games

- Other miscellaneous expenses

Here are the Balance Sheet of the college for 2011-12, 2012-13 and 2013-14:
Balance Sheet (2011-12)

KASHIPUR M.M. MAHAVIDYALAYA
KASHIPUR, PURULIA
BALANCE SHEET AS AT 31ST MARCH 2012

LIABILITIES	SCH. NO.	CURRENT YEAR Rs.	P.	Rs.	P.	PREVIOUS YEAR Rs.	P.	ASSETS	SCH. NO.	CURRENT YEAR Rs.	P.	Rs.	P.
...UND	A	14,538,049.54		14,538,049.54		0.00		FIXED ASSETS	I	13,153,055.33		13,153,055.33	
...ING LIABILITY	B	5,683.00		5,683.00		0.00		FIXED DEPOSITE	II	471,648.00		471,648.00	
...MONEY	C	162,464.00		162,464.00		0.00		ADVANCE	III	399,363.00		399,363.00	
...T FUND CONTRIBUTION	D	2,891,275.00		2,891,275.00		0.00		PROVIDENT FUND INVESTMENT	IV	2,891,275.00		2,891,275.00	
...E RECEIVED IN ADVANCE	E	31,845.00		31,845.00		0.00		TUITION FEE RECEIVABLE	E	269,705.00		269,705.00	
...LARY	F	688,284.00		688,284.00		0.00		CASH IN HAND	V	3,558.00		3,558.00	
...ANTS	G	5,708,145.00		5,708,145.00		0.00		BANK BALANCE	VI	7,080,572.21		7,080,572.21	
...D	H	0.00		0.00		0.00							
...DEPOSIT	I	243,431.00		243,431.00		0.00							
L. :		24,269,176.54				0.00		TOTAL :		24,269,176.54			

HEAD CLERK   BURSER   PRESIDENT   PRINCIPAL / SECRETARY   AUDITOR

Balance Sheet (2012-13)

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BALANCE SHEET AS AT 31ST MARCH 2013

LIABILITIES	SCH NO.	CURRENT YEAR Ps. Rs.	P. Rs.	PREVIOUS YEAR P. Rs.	P. Rs.
...D	A	17,058,902.47	17,058,902.47		0.00
...G LIABILITY	B	8,483.00	8,483.00		
...NEY DUE	C	214,714.00	214,714.00		
...FUND CONTRIBUTION	D	3,541,904.00	3,541,904.00		
...RECEIVED IN ADVANCE	E	80,000.00	80,000.00		
...ARY	F	499,493.00	499,493.00		
...NTS	G	4,851,589.00	4,851,589.00		
...Balance as per last account.	H	0.00	0.00		
...DEPOSIT	I	112,668.00	112,668.00		
			26,367,753.47	**TOTAL :**	0.00

ASSETS	SCH NO.	CURRENT YEAR Rs.	P.
FIXED ASSETS	I	14,118,506.50	
FIXED DEPOSITE Balance as per last account.	II	471,648.00	471,648.00
ADVANCE	III	544,712.00	544,712.00
PROVIDENT FUND INVESTMENT	IV	3,541,904.00	3,541,904.00
TUITION FEE RECEIVABLE	V	185,710.00	185,710.00
CASH IN HAND	VI	9,430.00	9,430.00
BANK BALANCE	VII	7,495,842.97	7,495,842.97
			26,367,753.47

Head Clerk

Swapan Belthoria
PRESIDENT M.L.A.
244, Kashipur, Purulia

SECRETARY

PRINCIPAL

AUDITORS

SUBHA ASSOCIATES HOOGHLY Chartered Accountants

Balance Sheet (2013-14)

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KASHIPUR, PURULIA.
BALANCE SHEET AS AT 31ST MARCH 2014

LIABILITIES	SCH. NO.	Rs. CURRENT YEAR P.	Rs. P.	ASSETS	SCH. NO.	Rs. CURRENT YEAR P.	Rs. P.
GENERAL FUND	A	22,428,872.87	22,428,872.87	FIXED ASSETS	I	14,512,961.00	14,512,961.00
OUTSTANDING LIABILITY	B	21,700.00	21,700.00	FIXED DEPOSITE	II	522,287.05	522,287.05
CAUTION MONEY	C	130,073.00	130,073.00	ADVANCE	III	411,672.00	411,672.00
PROVIDENT FUND CONTRIBUTION	D	4,391,513.00	4,391,513.00	PROVIDENT FUND INVESTMENT	IV	4,391,513.00	4,391,513.00
TUITION FEE RECEIVED IN ADVANCE	E	90,210.00	90,210.00	CASH IN HAND	VI	5,726.00	5,726.00
UNPAID SALARY	F	802,173.00	802,173.00	BANK BALANCE	VII	8,387,885.97	8,387,885.97
FUND & GRANTS	G	577,469.15	577,469.15	TUITION FEE RECEIVABLE		383,795.00	383,795.00
SECURITY DEPOSIT		173,829.00	173,829.00				
TOTAL :			28,615,840.02	TOTAL :			28,615,840.02

Date :-

Palace :-

Subrata Chaudhury
Principal
Kashipur M. M. Mahavidyalaya
Kashipur, Purulia

President
Governing Body
Kashipur M. M. Mahavidyalaya

SUBHA ASSOCIATES
Chartered Accountants
HOOGHLY

Auditor

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6.4.4. Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

- The fee was revised every year before the commencement of and academic year. Revision of fees is discussed at the GB and it is implemented on the basis of the GB resolution. Maximum 5% fee hike is permitted.
- The college does receive some donation from Mr Milan Roy; an NRI belongs to the Panchakote Raj dynasty to be used for students' education. This is used for four scholarships to the college students. These are :

Table 6.3: Details of Scholarship

Sl. No.	Name of the Scholarship	Beneficiaries	Qualifications	Scolarship Given
1.	Maharaja Sankari Prasad Sing Deo Memorial Scholarship	Running students of PG	Merit-cum-means	2012, 2013, 2014, 2015
2.	Sampad Roy Memorial Scholarship – I	Part-III students of the college	Merit-cum-means	2013, 2014
3.	Sampad Roy Memorial Scholarship – II	Part-II students of the college	Merit-cum-means	2014
4.	Sampad Roy Memorial Scholarship – III	All students including Part-I students	Merit-cum-means	--

Efforts for Resource Mobilization:

The Government of West Bengal disburses the salaries of those posts sanctioned with finance for both teaching and non-teaching staff. The fees collected from the students, which include staff fund and college fund, help the college to mobilize resources.

- The college uses these funds to pay the salaries of the teaching and non-teaching staff on the first week of every month.
- The college receives the salaries of 23 teaching staff and 12 non-teaching staff from the govt. of West Bengal periodically, which helps to replenish the depleted funds.
- Resources are also mobilized by letting out space for various competitive exams.
- The college receives financial help from UGC frequently and maintained its infrastructural needs, purchase of books and equipments.

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a. *Has the institution established an Internal Quality Assurance Cell (IQAC)? If yes' what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?*

Yes, the College Governing Body established IQAC on its meeting dated 21.02.2012 and made one senior teacher as its Convener. IUAC actively advice and monitor the activities of teachers, staffs and students for better quality assurance into the campus.

b. How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?

In its meeting held frequently, IQAC takes lots of decision and placed it before Teachers' Council and into GB for final approval of the decision. Almost 80% of decisions taken by IQAC were implemented during last three years since its formation.

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

Yes, IQAC have two external members in its committee. One Senior teacher from Bankura Christian College who was the Convenor of NAAC Steering Committee in his college and one Ex-DPI from West Bengal Government. IQAC Convenor frequently met with them to discuss about the qualitative issues of the college. They also visited this college in IQAC Workshop to suggest for preparing NAAC.

d. How do students and alumni contribute to the effective functioning of the IQAC?

Students give their opinion through Feedback taken by IQAC and Ex-students comments through Facebook pages created for Kashipur Michael Madhusudan Mahavidyalaya.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

IQAC engage teachers and office staffs for it's every activity and take their suggestions for qualitative matters.

6.5.2. Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes,' give details on its operationalisation.

The college follows UGC guidelines for internal quality assurance system. As an autonomous constitution the college has the following statutory bodies:
- College Governing Body
- College Planning Board
- Teachers' Council
- Finance Committee
- Admission Committee
- Examination Committee
- IQAC

<u>**Units of Statutory Bodies**</u>

The Governing Body of the College
- President – 1 (Elected from inside GB members or from outsider)
- Secretary - 1 (Teacher-in-Charge of the college)

- Teachers' Representatives – 3
- Government's Representatives – 1
- University Representative – 3
- Staff Representative – 2
- Student's Representative - 1

College Planning Board
- President - 1 (Teacher-in-Charge)
- Secretary - 1 (Member from the staff)
- Teacher Member - 4
- Sub-divisional Assistant Engineer - 1
- Member Nominee from Government – 1
- Head Clerk - 1

Teachers' Council
- Chairman - 1 (Teacher-in-Charge)
- All Heads of the departments
- All faculty members

Finance Committee
- Teacher-in-Charge
- Bursar
- One faculty from the college nominated by Teacher-in-Charge
- Accountant

Admission Committee
- Chairman (Teacher-in-Charge)
- Bursar
- Convener -1 (Elected from teacher)
- Joint Convener -1 (from Teachers)
- Teacher Member -2
- Office Assistant -1

Examination Committee
- Chairman (Teacher-in-Charge)
- Bursar
- Convener -1 (Elected from teachers members)
- Teacher Member – 3
- Office Staff -1

IQAC
- Teacher-in-Charge
- Coordinator (Nominated by GB)
- Faculty Members - 2 (nominated by Teacher-in-Charge)
- Government Representative – 1
- Senior Academician -1 (from outside the College)
- Senior Administrator -1 (from Government officials)
- Head Clerk

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6.5.3. Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If yes' give details enumerating its impact.

The internal coordination and monitoring mechanism is synchronized through the participation of the staff as members of various committees.

- During the celebration of days of national and religious importance, college day and other cultural events the various committees such as Cultural Sub-Committee, Departmental Sub-Committee, NSS etc., are entrusted with conducting the events successfully.
- The individual departments are monitored by the respective Department-in-Charges (anything else).
- The administrative offices are monitored by the Teacher-in-Charge.
- The examination office is monitored by the Examination Centre Committee and Coordinator of Examinations.
- The Teacher-in-Charge takes the final decision on all the matters related to the college.
- The Teachers' Council exists as an advisory body on academic affairs.

Due to the effective coordination of the various committees the college is able to conduct successfully various functions such as Student's Farewell and College Social Day.

- The Teacher-in-Charge and the Coordinator of IQAC are available during office hours to meet with parents, staff members and students on all working days.
- Some duties are assigned to the Head Clerk such as issuing of Identity Cards, Library Cards and Character Certificate, and College Leaving Certificate and also taking care of the discipline of the campus.
- The Head Clerk is also responsible for catering to the day-to-day needs of the departments and students.
- The dedicated and committed faculty members contribute much to the effective governance informally by their dedication on all days.
- The faculty members work hard to maintain strict discipline in the college.
- All the faculty members are actively involved in all the functions of the college.

6.5.5. How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/ regulatory authorities?

The college has an organizational structure in which the Teacher-in-Charge is the head of the organization. Other administrative post is of the Bursar.

- The Teacher-in-Charge monitors the day-to-day academic and administrative activities, and is also responsible for all the major financial decisions related to the college.
- The college also has statutory bodies like Governing Body, IQAC, Planning Board, Teachers' Council, Finance Committee, Admission Committee, and Examination Committee which are involved in various decision making/ administrative activities of the college.
- Various other committees have been constituted to support the academic and administrative activities with staff as coordinators and members (and the TIC as Ex-officio).
- The Departments-in-Charges monitor the functions of the teaching and non-teaching staff (where applicable) of the departments.
- A team of non-teaching/ office staff assists the TIC in the administrative work of the college.

6.5.4. Does the institution undertake Academic Audit or other external review of the academic provisions? If yes' how are the outcomes used to improve the institutional activities?

Not in organized manner but in IQAC workshops for NAAC processing, different college authorities and university personnel visited this college and suggest academic and administrative ambiguities of the college. They also encouraged our teaching-learning methods and allotment of classes and huge collection of books in the library.

6.5.6. What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

Institutional mechanism is maintained through management and different committees. They frequently met and take resolutions and implement those decisions in subsequent time.

Table 6.4: Dates of Meeting Held

• **College Governing Body**
Dates of meetings held : 10.08.2012, 15.09.2012, 05.10.2012, 08.12.2012, 21.12.2012, 06.02.2013, 13.02.2013, 16.03.2013, 25.03.2013, 03.04.2013, 18.05.2013, 06.06.2013, 12.06.2013, 25.07.2013, 25.09.2013, 26.02.2014, 07.06.2014, 21.06.2014, 12.07.2014, 22.08.2014, 27.09.2014, 01.12.2014, 27.12.2014, 31.12.2014, 05.01.2015, 20.02.2015, 14.03.2015, 12.05.2015, 02.06.2015

• **Teachers' Council**
Dates of meetings held : 2012 (January, February, April, June, July, September, October, November, December), 2013 (January, February, May, July, September, November, December), 2014 (January, March, May, July, October, December), 2015 (January, February, May, April)

• **Finance Committee**
Dates of meetings held : 14.12.2012, 16.04.2013, 13.12.2013, 14.05.2014, 11.12.2014, 31.03.2015

• **College Planning Board**
Dates of meetings held : 26.04.2014, 10.02.2015, 31.03.2015, 08.04.2015, 18.06.2015

• **Admission Committee**
Dates of meetings held : 2013 (April, May, June, July, August), 2014 (June, July, August, December), 2015 (January, March, April, May, June, July)

- **Examination Committee**

Dates of meetings held : 22.03.2013, 09.04.2013, 30,04.2013, 14.11.2013, 04.03.2014, 02.04.2014, 28.10.2014, 25.11.2014, 24.02.2015, 17.03.2015

- **IQAC**

Dates of meetings held : 19.02.2013, 05.04.2013, 16.07.213, 06.09.2013, 03.02.2014, 25.02.2014, 18.06.2014, 08.07.2014, 03.09.2014, 26.11.2014, 02.12.2014, 03.02.2015, 26.02.2015,09.03.2015, 11-12.05.2015, 11.06.2015

6.5.7. How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

- The Governing Body meets once in every two months. Under special conditions, as and when required, emergent Governing Body meeting can be arranged with the permission of the Teacher-in-Charge, who is the chairman of the governing Body.
- The Teachers' Council meets at least six times a year.
- The Admission Committee meets well before the result of Higher Secondary is published and prepares the details chart of admission process and put it in the website.
- The Examination Committee meets frequently and especially before and after the college and university exams.
- IQAC meets as and when required.
- The Finance Committee meets at least twice a year.
- The Planning Board meets whenever a change in the ongoing system is envisaged especially the college applied for new grants and it is sanctioned.

CRITERION VII: INNOVATION AND BEST PRACTICES

CRITERION VII: INNOVATION AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1. Does the Institute conduct a Green Audit of its campus and facilities?

The College does not conduct a comprehensive Green Audit. As a preliminary step of creating environment consciousness among the faculty and students, a record of the type and number of floral species within the college campus is undertaken.

7.1.2. What are the initiatives taken by the college to make the campus eco-friendly?
   * Energy conservation
   * Use of renewable energy
   * Water harvesting
   * Check dam construction
   * Efforts for Carbon neutrality
   * Plantation
   * Hazardous waste management
   * e-waste management

Energy Conservation:
The college class rooms are airy and bright. Thus throughout the year, except during overcast, classes are held without artificial lighting. This helps in the conservation of energy.

Use of Renewable Energy:
No

Water Harvesting:
The college is having three wells at different locations to raise the water table. The use of concrete surface cover has been kept to the minimal and as much as necessary; this helps in maintaining soil moisture to some extent as well as surface and sub-surface water recharge during the monsoon.

Check Dam:
No

Efforts for Carbon Neutrality:
N.A.

Plantation
The campus is bounded on its east, north and west by *Eucalyptus* plantation. Apart from this, some indigenous species have been planted providing a green entrance to the college. A small medicinal garden has been grown to educate the faculty and students about the medicinal utility of plants.

Hazardous Waste Management / e-waste Management:
N.A.

7.2 Innovations

7.2.1. Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

The college has been scaling new heights ever since its inception. The college has made several innovations which have helped smooth out the functioning of the college. These innovations are in academics, administration and other levels of the college as follows:

- Establishment of IQAC in 2012 for total quality management of the college.
- A Grievance Redressal Cell and a Women Cell have been set up in the college.
- A new 2-storey building of the canteen has been constructed.
- A career counseling cell is functioning in the college.
- In periodic IQAC meetings the resolutions taken are implemented in accordance with the UGC guidelines and objectives of higher education.
- Meetings of Teachers' Council and Governing Body are held on all matters related to the college.
- Periodic meetings of Admission Committee, Examination Committee, Purchase Committee, Finance Committee, Cultural Committee, Grievance Redressal Cell are held.
- Administrative automation.
- Feedback from students and self-appraisal from teachers.
- The following courses and subjects have been introduced during the last five years:

Table 7.1: Introduction of New Subjects in Last Five Years

Sl. No.	Subject	Stream	Year
1.	Economics	BA Honours Course	2015
2.	Political Science	BA Honours Course	2015
3.	Education	BA General Course	2015
4.	Sanskrit	BA General Course	2015
5.	Santhali	BA General Course	2015
6.	Physics	BSc General (Pure Science) Course	2012
7.	Music	BA General Course	2012
8.	Mathematics	BSc General (Pure Science) Course	2011
9.	Philosophy	BA Honours Course	2011
10.	Physical Education	BA General Course	2010

- Internet facility has been made available to all the faculty and students.
- Extra classes can be arranged by the faculty, if they feel so.
- Teaching Staff members are motivated to take up UGC Research Projects (major and minor) and publish research articles.

Feedback Mechanism:
Recently we have started taking feedback from the students about the infrastructural facilities, administrative support, nature of academic session etc. Students of each department are expected to do so for all the teachers concerned with their class. Besides, informal interaction between the students and the Class Teachers /Teacher-in-Charge about issues pertaining to teaching quality is also encouraged.

Computerization of Administrative Section:
Along with the orthodox system of working, the college administrative section is being computerized. From the academic session 2015-16, admission of students is being done online; payment of salary of the teaching and non-teaching staff is also being done through internet banking. The administrative staffs have been given formal training to understand the technicalities pertaining to working on the technology.

Computerization of Library:
The library is not computerised.

Zero-Balance Accounts:
The college has facilitated its staff as well as the other internal stakeholders, i.e. the students with providing them the facility to maintain a zero balance bank account in the State Bank of India, Raghunathpur branch and United Bank of India, Kashipur respectively. This has helped the students in a great many ways.

Academic Innovations:
The Institution has introduced many innovative practices to help the students in their pursuit of attaining quality education; one of them is the introduction of Tutorial Classes for the students.

7.3. Best Practices

7.3.1. Elaboratee on any two best practices as per the annexed format which have contributed to the achievement of the institutional objectives and / or contributed to the Quality improvement of the core activities of the college.

The following community-oriented programmes were organized by different clubs and societies of the college :
- AIDS Awareness Programme
- Blood Donation Awareness Programme
- Legal Advice Camp
- Lecture Competition for Skill Development

a) Socially- backward and Economically-weaker
- Approximately 50% of the students belong to ST/SC/OBC communities.
- In some departments the no. is higher as they get admission on the basis of merit.
- Gender and category-wise are as follows for last academic year:

Table 7.2: Details of Students Profile (2014-15)

Course	Gen	SC	ST	OBC-A	OBC-B	Total
BA (1st Y)	298	245	190	01	154	888
BA (2nd Y)	223	154	101	05	88	571
BA (3rd Y)	189	84	59	04	18	354
BSc (1st Y)	11	02	02	00	07	22
BSc (2nd Y)	04	00	00	00	01	05
BSc (3rd Y)	05	00	00	00	00	05
Total	730	485	352	10	268	1845

b) Differently-abled

The college is sensitive to the needs of differently-abled students. For this purpose it has
- Planned for construction of ramp so as to enable such students to move around all floors.
- Vehicles of such students can come up to where the staircase begins.

Teaching

Recruitment of staff is done in accordance with the reservation roster of the Govt. of West Bengal. At present 04 permanent teaching staff out o 08 belongs to SC/ST/OBC category.

Non-teaching

Approximately 95% of the non-teaching staff belongs to SC/ST/OBC category.

- Over the last five years the no. of women students has steadily increased.
- Over the last five years the no. of women faculty has also increased and gone up to 17.

The following strategies have been adopted by the institution to promote overall development of the students from rural/ tribal background:
- Personal counseling by the faculty.
- Tutorial classes.

The following measures have been undertaken to improve the quality of education:

Curricular design and development:
- The curriculum of all UG courses has been re-designed after the college decides to go for NAAC from the academic year 2009-10.
- New elements in curriculum and teaching have been introduced to keep pace with the changing needs of higher education.
- The current curriculum meets with local, national and global trends after the introduction of advanced and latest topics.
- Work experience is included through practicals / projects / institutional training / field trip.

Academic Flexibility:
- The college offers a wide range of Arts and Science subjects.

- The students are given academic flexibility in selecting the papers of their choice within the streams of science and arts respectively, i.e. besides the selected honours subject they can choose any two subsidiary subjects from within the stream.
- In addition to these a student has to opt for a language paper (Bengali and English).

Feedback:
- Feedback is received from students on the designed curriculum introduced from 2014.
- Feedback is also sought from students and alumni regarding the infrastructure and college atmosphere.

Curriculum Update:
- The curriculum is updated on the basis of the periodic feedback received from all the stakeholders of higher education – academic peers, alumni, amongst others.
- The syllabi of foreign and leading Indian universities and other autonomous colleges are referred to while re-designing the curriculum to make students competent to meet the national and global demands.
- Quality is sustained and enhanced by IQAC which assesses the feedback from various stakeholders and suggests measures for the same.

The following are the best practices in curricular aspects that have been planned and implemented by the institution:
- The curriculum has been designed and revamped according to the University system to facilitate the students to learn level by level.
- Efforts have been made to enrich the curriculum by adding supplementary components like project work in ENVS to facilitate horizontal mobility.
- A GIS lab with 07 computers has been set up in September, 2013 to improve proficiency of the students in Geographical information.
- Extra-curricular activities help in promoting the values and heritage of the region in line with the vision of the college.
- Activities of the NSS are mainly focused on acquiring values that shape each and every individual to become a good citizen of the nation.

The 5 core values of NAAC are reflected in all the programmes and activities of the college.

NATIONAL DEVELOPMENT
- Providing the latest and most useful knowledge and skills to the students.
- Capacity building of the students. To cater to this the college arranges special classes for soft skill development, language lab has been established.
- The curriculum has been designed in such a manner that the students can enhance their knowledge base and compete with other students at the national level.
- Reservation given to under-privileged groups.
- Adoption of village by NSS.
- Extension programmes of NSS in neighbouring areas.

All the above methods help in the promotion of highly-qualified and society-conscious citizens which contributes to national development.

FOSTERING GLOBAL COMPETENCIES AMONG STUDENTS
- Redesigning the curriculum to include the frontline areas of academics.
- Inclusion of project work in the curricula.
- Establishment of linkages.

INCULCATING HEALTHY VALUE SYSTEM
- Holistic approach to education to create a class of intellectually, morally and spiritually sound and committed citizens.
- Celebration of days of national importance like Independence Day, Republic Day, Teacher's Day and important local and national festivals to inculcate patriotism and cultural, ethical and moral values among students.
- To build teamwork, sportsmanship and leadership qualities involvement of students is promoted through extra-curricular activities.
- Value based-teaching and guest lectures are promoted.
- Dedicated and committed teachers are the idols of the students, which is the main strength of the college.

PROMOTING THE USE OF TECHNOLOGY
- Teaching-learning methods have undergone changes with the use of technology-aided methods.
- Some departments have been provided with computers, LCDs and OHPs to support teaching-learning methods.
- More classrooms have been planned to equip with audio-visual aids.
- Special rooms have been upgraded for seminars.
- GIS lab has been set up.

QUEST FOR EXCELLENCE
To achieve excellence the college has taken the following measures.
- Periodic update of curriculum to be at par with national and global trends.
- Quality promotion through IQAC.
- Innovative teaching-learning and evaluation methods.
- Feedback from all stakeholders.
- Grievance Redressal mechanism.
- Establishment of Career Counseling Cell.
- Establishment of Women's Cell for women's rights and empowerment.
- Character development is the ultimate goal of education.

C. DEPARTMENTAL PROFILE

DEPARTMENT OF BENGALI

Profile of the Department

1. Name of the Department: **BENGALI**
2. Year of Establishment: **2000**
3. Names of Programmes / Courses offered: **3-Year Degree Hon's & General Course**
4. Names of Interdisciplinary Courses and the departments / units involved:
5. Annual / Semester / Choice based credit system (Programme wise):

Year	Examination	Marks	Time	Remarks
First Year	Class Tests	20	45 Minutes	
	Assessment Test	25	1.00 Hour	Qualified for Freeship
	Annual Test	100	4.00 Hours	Qualified for Part-I Final Exam
	University Part I Examination	100	4.00 Hours	Qualified for Part II
Second Year	Class Tests	20	45 Minutes	-
	Annual Test	100	4.00 Hours	Qualified for Part-II Final Exam
	University Part II Examination	100	4.00 Hours	Qualified for Part III
Third Year	Class Tests	20	45 Minutes	-
	Annual Test	100	4.00 Hours	Qualified for Part-III Final Exam
	University Part III Examination	100	4.00 Hours	-

6. Participation of the Department in the Courses offered by other departments:

Sl. No.	Courses	Organiser	Remarks
1.	Seminar on "Challenges and Mitigation of Drought in India"	Department of Geography	Students and Teachers of the Department had been actively participated
2.	Seminar on "Challenges of Common Property Resources"	Department of Economics	
3.	Seminar on "Two Decades of Economic Reforms in India"	Department of Economics	
4.	Seminar on "Role of Women: Both in Content and Creation"	Department of Bengali	
5.	Workshop on "Delhi Mishap"	Teachers' Council	
6.	Workshop on "Role of Research in Higher Education"	IQAC	
7.	Seminar on "Fitness and Healthy Life through Yoga"	Department of Physical Education	
8.	Seminr on "160 Years of Santhal Rebellion"	Department of Hsitory	

7. Courses in Collaboration with other Universities, industries, foreign institutions, etc.: N.A.
8. Details of Courses / Programmes discontinued (if any) with reasons: N.A.
9. Number of Teaching Posts:

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	01

Assistant Professors	03	00
Part Time Teachers	00	02
Guest Teachers	00	04

10. Faculty Profile:

Name	Qualifi-cation	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Kshirod Chandra Mahato	M.A., Ph.D.	Associate Professor	VAISNABA SAHAITYA	a) Teaching: 20 + b) Research: 20 +	Nil
Moutusi Saha	M.A.	Part-Time Teacher	Lok Sanskriti and Lok Sahitya	Teaching: 10 +	N.A.
Chinmay Banerjee	M.A., B.Ed	Part-Time Teacher	Lok Sanskriti and Lok Sahitya	Teaching: 07 +	N.A.
Susanta Kumar Mahato	M.A, B.Ed	Guest Teacher	Lok Sanskriti and Lok Sahitya	Teaching: 02 +	N.A.
Bandan Dutta	M.A	Guest Teacher	Bhasatatwa / Linguistics	Teaching: 01 +	N.A.
Prasanta Kumbhakar	M.A	Guest Teacher	Prak Adhunik Sahitya	Teaching: 01 +	N.A.
Siddharta Dutta	M.A	Guest Teacher	Rabindra Sahitya	Teaching: 01 +	N.A.

11. List of Senior Visiting Faculty:

Date	Visitors	Occasions	Organiser
25.11.2011 Friday	1. Prof. Barun Kumar Chakraborty, RBU, Kolkata	Seminar on "Role of Women: Both in Content and Creation"	Department of Bengali
26.11.2011 Friday	2. Prof. Abu Doyen, Zahangirnagar University, DHAKA, Bangladesh		

12. Percentage of lectures delivered and practical classes handled (programme wise):

DR. KHIROD CHANDRA MAHATO

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2010-11 (Part I +II +III)	422		344	81.05	
2011-12 (Part I + II +III)	385		367	95.03	
2012-13 (Part I +II+ III)	405		323	80	
2013-14 (Part I+ II + III)	292		285	97.06	
2014-15 (Part I+ II + III)	182		172	94.05	

DR. NARUGOPAL DEY

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2010-11 (Part I +II +III)	351		179	50 %	
2011-12 (Part I + II +III)	586		392	66 %	

MOUTUSI SAHA

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2010-11 (Part I +II +III)	208		201	96%	
2011-12 (Part I + II +III)	176		172	97%	
2012-13 (Part I +II+ III)	144		133	92%	
2013-14 (Part I+ II + III)	142		144	101%	
2014-15 (Part I+ II + III)	172		172	100%	

CHINMOY BANERJEE

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2010-11 (Part I +II +III)	238		198	83.19 %	
2011-12 (Part I + II +III)	158		142	89.87 %	
2012-13 (Part I +II+ III)	201		199	99 %	
2013-14 (Part I+ II + III)	156		156	100 %	
2014-15 (Part I+ II + III)	165		165	100 %	

JOYDEEP GHOSHAL

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2010-11 (Part I +II+ III)	85		85	100	

SUSANTA KR MAHATO

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2012-13 (Part I +II+ III)	63		63	100	
2013-14 (Part I+ II + III)	136		136	100	
2014-15 (Part I+ II + III)	140		139	99%	

AMRITESHWAR MAJEE

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2012-13 (Part I +II+ III)	80		80	100	
2013-14 (Part I+ II + III)	92		92	100	

SHILPI GOSWAMI

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2012-13 (Part I +II+ III)	68		68	100	
2013-14 (Part I+ II + III)	89		89	100	

BARUN MANDAL

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2012-13 (Part I +II+ III)	68		68	100	
2013-14 (Part I+ II + III)	54		54	100	

BANDAN DUTTA

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2014-15 (Part I +II+ III)	168		165	98%	

PRASANTA KUMBHAKAR

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2014-15 (Part I +II+ III)	173		172	99%	

SIDDHARTA DUTTA

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2014-15 (Part I +II+ III)	153		153	100%	

13. Student-Teacher Ratio (programme wise):

Year	No. of Students	Ratio
First Year	52	10:1
Second Year	36	8:1
Third Year	28	7:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: N.A.

15. Qualification of teaching faculty with DSc / D.Litt / Ph.D. / MPhil / PG

Name	Qualification
Dr. Kshirod Chandra Mahato	M.A., Ph.D.
Moutusi Saha	M.A.
Chinmay Banerjee	M.A., Bed

16. Numbers of Faculty with ongoing projects from a) National b) International funding agencies and grants received:

Faculty	Project Title	Funding Agency	Grants
Dr.Kshirod Chandra Mahato	Sahitya Bhabanai Saratchadra o Manik .	UGC (National)	Rs.10100/-

17. Departmental projects funded by DST_FIST, UGC, DBT, ICSSR, etc. and total grants received: Nil

18. Research Centre / Facility recognized by the University: Nil

19. Publications:
- Publication per Faculty:**03**
- Number of papers published in peer reviewed journals (national / internationals) by faculty and students: **60**
- Number of publications listed in International Database (for eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.):
- Monographs: Nil
- Chapter in Books: **03**
- Books Edited : **01**
- Books with ISSN / ISBN numbers with details of publishers:
- Citation Index : Nil
- SNIP: Nil
- SJR: Nil
- Impact Factor: Nil
- H-index: Nil

20. Areas of Consultancy and income generated: N.A.

21. Faculty as Members in
- National Committees:
- International Committees: Nil
- Editorial Boards:

22. Student Projects:
- Percentage of Students who have done in-house projects including inter departmental / programme : Nil
- Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies: Nil

23. Awards / Recognitions received by faculty and students: **The Statesman Award of Rural Reporting-2000.**

24. List of eminent academicians and scientists / visitors to the department: **Same as SL No. 11.**

25. Seminars / Conferences / Workshops organised & the Source of Funding:

Sl. No.	Seminar	Date	Source of Fund	Amount Sanctioned
1.	ROLE OF WOMEN BOTH IN CONTENT AND CREATION	November, 25-26 , 2011	UGC (National)	Rs.150000/-
2.	Vasa-Divas Udjapan	February 21, 2015	IQAC (College)	Rs. 5000/-

26. Student profile programme / course wise:

Name of the Course / Programme (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.A. General Course					
2010-11					
1ST Year		180	129	51	56.02

	Applications received	Selected	M	F	Pass percentage
2ND Year		146	95	51	64.09
3RD Year		143	88	55	54.06
2011-12					
1ST Year		311	190	121	24.07
2ND Year		144	99	45	71.05
3RD Year		122	72	50	78.07
2012-13					
1ST Year		311	194	117	06.08
2ND Year		243	134	109	58.00
3RD Year		155	111	44	76.00
2013-14					
1ST Year		425	276	149	18.08
2ND Year		239	137	109	57.08
3RD Year		155	107	96	75.00
2014-15					
1ST Year		692	441	251	
2ND Year		345	214	131	
3RD Year		172	97	75	

Name of the Course / Programme (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
			M	**F**	
B.A. Hons Course					
2010-11					
1ST Year		34	20	14	63.01
2ND Year		31	12	19	64.01
3RD Year		29	18	11	66.06
2011-12					
1ST Year		37	20	17	81.08
2ND Year		30	15	15	81.08
3RD Year		23	08	15	69.05
2012-13					
1ST Year		33	22	11	68.07
2ND Year		30	16	14	81.04
3RD Year		35	18	17	89.06
2013-14					
1ST Year		44	21	23	62.05
2ND Year		25	16	09	65.03
3RD Year		29	15	14	82.06
2014-15					
1ST Year		45	20	25	
2ND Year		36	14	22	
3RD Year		22	15	07	

27. Diversity of Students:

Name of the Course	% of Students from the same state	% of Students from other states	% of Students from abroad
B.A. General Course			
First Year	100	Nil	Nil
Second Year	100	Nil	Nil
Third Year	100	Nil	Nil

28. How many students have cleared national and state competitive examinations:

   a) NET: 05
   b) SLET: 02
   c) GATE: Nil

d) Civil Service: Nil
e) Defence Service: 05 +
f) Other Government Jobs: 12 +

29. Student progression:

Student Progression	Against % Enrolled
UG to PG	80
PG to M.Phil.	05
PG to Ph.D.	04
Ph.D. to Post-Doctoral	Nil
Employed	
• Campus Selection	02
• Other than campus recruitment	15
Entrepreneurship / Self-employment	Nil

30. Details of Infrastructural facilities

   a) Library: **College has a well organised Library with more than 2575 Books and 3 referred Journals in Bengali.**
   b) Internet Facilities for Staff & Students: **2 Desktops with Internet Connections for Staffs.**
   c) Class Room with ICT Facility: No
   d) Laboratories: N.A.

31. Number of students receiving financial assistance from college, university, government or other agencies:

Sl. No.	Type of Assistance	Provider	No. of Student Facilited Since 2010-11 to 2014-15
1.	Freeship (Half & Full)	College	Full free - 81 Half free - 368
2.	Sankari Prashad Sing Deo Memorial Scholarship	College	07
3.	Sampat Roy Memorial Scholarship I	College	
4.	Sampat Roy Memorial Scholarship II	College	
5.	Sampat Roy Memorial Scholarship III	College	04
6.	Minority Scholarship	Govt. of West Bengal	00
7.	Cast Scholarship	Govt. of West Bengal	00
8.	Kanyashri	Govt. of West Bengal	237
9.	Chief Minister Merit Scholarship	Govt. of West Bengal	05
10.	Jalan Scholarship	B. M. Jalan Private Limited	00
11	Handicap	Kashipur M. M. Mahavidyalaya	02

32. Details on student enrichment programmes with external experts:
   • Same as Sl. No. 25

33. Teaching methods adopted to improve student learning:

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

35. SWOC analysis of the department and Future Plan:

Strengths
- Students are honest, humble and they regularly attend their classes of all teachers.
- Well enriched library.
- Dedicated and good faculty.
- The relation between teachers and students are excellent.
- Varios cultural programme organized by the department.

Weaknesses
- Lack of permament teaching staff.
- Students economic background are poor and they also first generation learner.

Opportunities
- Good opportunity in teaching jobs for those students who are taking Bengali as their Honours subject.
- We shall try to prepare them for various type of competitive examination.

Challenges
- Our aim is to provide them a better guidance for their future in persuing higher education.

DEPARTMENT OF BOTANY

Profile of the Department

1. Name of the Department: **BOTANY**
2. Year of Establishment: **2005 (General)**
3. Names of Programmes / Courses offered: **3-Year Degree General Course**
4. Names of Interdisciplinary Courses and the departments / units involved: **The Syllabus of the Botany (General Degree Courses) has some similarities with the syllabus of Zoology (cytology & genetics) and syllabus of Geography(Bio geography& Bio diversity) studied under Sidho-Kanho-Birsha University.**
5. Annual / Semester / Choice based credit system (Programme wise):

Year	Examination	Marks	Time	Remarks
First Year	Class Tests	20	45 Minutes	
	Assessment Test	25	1.00 Hour	Qualified for Freeship
	Annual Test	100	3.00 Hours	Qualified for Part-I Final Exam
	University Part I Examination	100	3.00 Hours	Qualified for Part II
Second Year	Class Tests	20	45 Minutes	-
	Annual Test	100	3.00 Hours	Qualified for Part-II Final Exam
	University Part II Examination	100	3.00 Hours	Qualified for Part III
Third Year	Class Tests	20	45 Minutes	-
	Annual Test	100	3.00 Hours	Qualified for Part-III Final Exam
	University Part III Examination	100	3.00 Hours	-

6. Participation of the Department in the Courses offered by other departments:

Sl. No.	Courses	Organiser	Remarks
1.	Seminar on "Challenges and Mitigation of Drought in India"	Department of Geography (9/10-Sept 2011)	
2.	Seminar on "Challenges of Common Properties Resources"	Department of Economics	
3.	Seminar on "Two Decades of Economic Reform in India"	Department of Economics	Students and Teachers of the Department had been actively participated
4.	Seminar on "Role of Women: Both in Content and Creation"	Department of Bengali	
5.	Workshop on "Delhi Mishap"	Teachers' Council	
6.	Workshop on "Role of research in higher education"	IQAC (16 Feb, 2015)	
7.	Seminar on "Fitness and Healthy Life through Yoga"	Dept. of Physical Education (20-21 April, 2015)	
8.	Seminar on "160 Years of Santhal Rebellion"	History Department (27.06.2015)	

7. Courses in Collaboration with other Universities, industries, foreign institutions, etc.: N.A.
8. Details of Courses / Programmes discontinued (if any) with reasons: N.A.
9. Number of Teaching Posts:

Posts	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Assistant Professors	01	00
Part time Lecturer	00	01
Guest Lecturer	00	01

10. Faculty Profile:

Name	Qualifi-cation	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Smt. Anusuya Dutta	M.Sc.	Parttime Lecturer	Palaeobotany& Palynology	05	Nil
Smt. Debarati Das	M.Sc.	Guest Lecturer	Cytogenetics &Plant breeding	02	Nil

11. List of Senior Visiting Faculty: N.A.
12. Percentage of lectures delivered and practical classes handled (programme wise):

(Anusuya Dutta)

Session	Total Class Allotted	Total Class Taken	Percentage
2010-2011 (Part I+II+III)	161	154	95%
2011-2012 (Part I+II+III)	43	42	98%
2012-2013 (Part I+II+III)	254	242	95%
2013-2014 (Part I+II+III)	160	144	90%
2014-2015 (Part I+II+III)	237	209	88%

(Debarati Das)

Session	Total Class Allotted	Total Class Taken	Percentage
2013-2014 (Part I+II+III)	180	144	80%
2014-2015 (Part I+II+III)	192	178	92%

13. Student-Teacher Ratio (programme wise):

Session	First Year		Second Year		Third Year	
	No. of Students	Ratio	No. of Students	Ratio	No. of Students	Ratio
2010-2011	12	12:1	9	9:1	6	6:1
2011-2012	5	5:1	2	2:1	10	10:1

2012-2013	9	9:1	4	4:1	0	0
2013-2014	11	11:2	6	6:2	1	1:2
2014-2015	13	13:2	4	4:2	4	4:2

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Lab Assistant (01)**

15. Qualification of teaching faculty with DSc / D.Litt / Ph.D. / MPhil / PG

Name	Qualification
Smt. Anusuya Dutta	M.Sc.
Smt. Debarati Das	M.Sc.

16. Numbers of Faculty with ongoing projects from a) National b) International funding agencies and grants received: N.A.
17. Departmental projects funded by DST_FIST, UGC, DBT, ICSSR, etc. and total grants received: Nil
18. Research Centre / Facility recognized by the University: Nil
19. Publications: N.A
    a. Publication per Faculty: Nil
    b. Number of papers published in peer reviewed journals (national / internationals) by faculty and students: Nil
    c. Number of publications listed in International Database (for eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.):
    d. Monographs: Nil
    e. Chapter in Books:
    f. Books Edited :
    g. Books with ISSN / ISBN numbers with details of publishe
    h. Citation Index : Nil
    i. SNIP: Nil
    j. SJR: Nil
    k. Impact Factor: Nil
    l. H-index: Nil

20. Areas of Consultancy and income generated: N.A.
21. Faculty as Members in
    - National Committees:N.A
    - International Committees: Nil
    - Editorial Boards: N.A

22. Student Projects:
    - Percentage of Students who have done in-house projects including inter departmental / programme :

Session	Name of project	Percentage
2014-2015	Wall Magazine	50%

    - Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies: Nil

23. Awards / Recognitions received by faculty and students: Nil

24. List of eminent academicians and scientists / visitors to the department:N.A.

25. Seminars / Conferences / Workshops organised & the Source of Funding:

Seminer/Workshop	Year	Source of funding	organiser
Challenge and mitigation of draught in India	10-11 Sept 2011	UGC	Department of geography

Role of women: both in content & creation	25 & 26 Nov2011	UGC	Department of Bengali
Challenges of common properties resorces	22 & 23 Sept 2011	UGC	Department of Economics
Two decades of economic reform in India	24 Sept 2011	UGC	Department of Economics
Workshop on Delhi mishap		College	Teachers Council
Role of Research in Higher Education	16 Feb 2015	UGC	IQAC
Fitness and Healthy Life through Yoga	20-21 April 2015	UGC	Department of Physical Education

26. Student profile programme / course wise:

B.A. General Course (Botany)					
Name of the Course / Programme (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
For the session 2010-2011					
First Year	10	03	2	0	50%
Second Year			9	0	11.1%
Third Year			5	1	33.3%
For the session 2011-2012					
First Year	11	8	5	0	
Second Year			2	0	
Third Year			10	0	50%
For the session 2012-2013					
First Year	19	11	7	2	66.6%
Second Year			4	0	
Third Year					
For the session 2013-2014					
First Year	20	15	10	1	
Second Year			4	2	
Third Year			1	0	
For the session 2014-2015					
First Year	25	15	11	2	
Second Year			3	1	
Third Year			3	1	

27. Diversity of Students:

Name of the Course / Programme (refer question no.4)	Regular			CC		
	Number of students	Appeared	Passed	Number of students	Appeared	Passed
For the session 2010-2011						
First Year		02	01		12	06
Second Year		08	01		16	01
Third Year		02	02		01	01
For the session 2011-2012						
First Year						
Second Year		07	04			
Third Year		06	05		03	03
For the session 2012-2013						
First Year		09	06		01	01
Second Year		01	00			
Third Year						
For the session 2013-2014						
First Year		03	03		01	00
Second Year		04	04			
Third Year		01	01			
For the session 2014-2015						
First Year						
Second Year						
Third Year						
Session	% of Students from the same state		% of Students from other states		% of Students from abroad	
B.Sc. General Course (BOTANY)						
2010-2011	100		Nil		Nil	
2011-2012	100		Nil		Nil	
2012-2013	100		Nil		Nil	
2013-2014	100		Nil		Nil	
2014-2015	95.3		4.7		Nil	

28. How many students have cleared national and state competitive examinations:

  g) NET: Nil
  h) SLET: Nil
  i) GATE: Nil
  j) Civil Service: Nil
  k) Defence Service: 01+
  l) Other Government Jobs: 01 +

29. Student progression:

Student Progression	Against % Enrolled
UG to PG	Nil
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed	
• Campus Selection	01
• Other than campus recruitment	03
Entrepreneurship / Self-employment	10

30. Details of Infrastructural facilities

    e)   Library: **College has a well organised Library with more than 186 Books & 02 Journals.**
    f)   Internet Facilities for Staff & Students: **01 Desktops without Internet Connections in Department**
    g)   Class Room with ICT Facility: No
    h)   Laboratories: Departmental Laboratory with microscopes & other necessary equipments..

31. Number of students receiving financial assistance from college, university, government or other agencies:

Sl. No.	Type of Assistance	Provider	No. of Student Facilited				
			2010-11	2011-12	2012-13	2013-14	2014-15
1.	Freeship (Half & Full)	College				03 (2ndyr)	01 (2ndyr)
2.	Sankari Prashad Sing Deo Memorial Scholarship	College					
3.	Sampat Roy Memorial Scholarship I	College					
4.	Sampat Roy Memorial Scholarship II	College					
5.	Sampat Roy Memorial Scholarship III	College					
6.	Minority Scholarship	Govt. of West Bengal					
7.	Cast Scholarship	Govt. of West Bengal					02
8.	Kanyashri	Govt. of West Bengal					
9.	Chief Minister Merit Scholarship	Govt. of West Bengal					
10.	Jalan Scholarship	B. M. Jalan Private Limited					

32. Details on student enrichment programmes with external experts:

Seminer/Workshop	Year	Source of funding	organiser
Challenge and mitigation of draught in India	10-11 sept 2011	UGC	Department of geography
Role of women: both in content & creation	25 & 26 nov2011	UGC	Department of Bengali
Challenges of common properties resorces	22 & 23 sept 2011	UGC	Department of Economics
Two decades of economic reform in India	24 sept 2011	UGC	Department of Economics
Workshop on Delhi mishap		College	Teachers Council
Role of research in higher education	16 feb 2015	UGC	IQAC
Fitness and Healthy Life through Yoga	20-21 April 2015	UGC	Department of Physical Education

33. Teaching methods adopted to improve student learning:
    - Field Work
    - Local excerssion

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: NA

35. SWOC analysis of the department and Future Plan:

Strengths
- Rich Library with two Journals
- Field Work based education
- Good Result (90%) of students

Weaknesses
- No Full-time (CSC) teacher
- Unequipped Laboratory
- Irregular Student Attendance

Opportunities
- Chance of Practical Experience in field and excursion

Challenges
- Offering Honours course for the students

Department of Chemistry

Profile of the Department

1. Name of the Department: **Chemistry**

2. Year of Establishment: **2005**

3. Names of Programmes / Courses offered: **3-Year Degree General Course**

4. Names of Interdisciplinary Courses and the departments / units involved: The Syllabus (Economics) of the General Degree Courses has some similarities with the syllabus of Geography, Sociology and Political Science studied under Sidho-Kanho-Birsha University.

5. Annual / Semester / Choice based credit system (Programme wise):

Year	Examination	Marks	Time	Remarks
First Year	Class Tests	20	45 Minutes	--
	Assessment Test	25	1.00 Hour	Qualified for Free ship
	Annual Test	100	3.00 Hours	Qualified for Part-I Final Exam
	University Part I Examination	100	3.00 Hours	Qualified for Part II
Second Year	Class Tests	20	45 Minutes	-
	Annual Test	100	3.00 Hours	Qualified for Part-II Final Exam
	University Part II Examination	100	3.00 Hours	Qualified for Part III
Third Year	Class Tests	20	45 Minutes	-
	Annual Test	100	3.00 Hours	Qualified for Part-III Final Exam
	University Part III Examination	100	3.00 Hours	-

6. Participation of the Department in the Courses offered by other departments:

Sl. No.	Courses	Organiser	Remarks
1.	Seminar on "Challenges and Mitigation of Drought in India"	Department of Geography	
2.	Seminar on "Role of Women: Both in Content and Creation"	Department of Bengali	Students and Teachers of the Department had been actively participated
3.	Workshop on "Delhi Mishap"	Teachers' Council	

7. Courses in Collaboration with other Universities, industries, foreign institutions, etc.: N.A.

8. Details of Courses / Programmes discontinued (if any) with reasons: N.A.
9. Number of Teaching Posts:

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Assistant Professors	01	01
Part Time Teachers	00	00
Guest Teachers	00	01

10. Faculty Profile:

Name	Qualifi-cation	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Arabinda Mallick	M.Sc., Ph.D.	Assistant Professor	Physical Chemistry	c) Teaching: 06 + d) Research: 13 +	**02; as Joint Supervision** (First one is already registered and the 2nd one is waiting for registration)

11. List of Senior Visiting Faculty: Dr. Subrata K. De. HOD, SKB University

12. Percentage of lectures delivered and practical classes handled (2010-2011):

(Dr. Arabinda Mallick)

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
First (Part I)	110 + 40		100 + 40	93.00	
Second (Part II)	105 + 60		100 +55	94.00	
Third (Part III)	110 + 35		96 + 28	85.50	

Percentage of lectures delivered and practical classes handled (2011-2012):

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
First (Part I)	104 + 40		100 + 38	95.80	
Second (Part II)	98 + 60		100 +56	98.70	
Third (Part III)	100 + 39		90 + 37	91.30	

Percentage of lectures delivered and practical classes handled (2012-2013):

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
First (Part I)	110 + 30		100 + 30	93.00	
Second (Part II)	105 +30		100 +30	97.00	
Third (Part III)	110 + 32		105 + 32	96.00	

Percentage of lectures delivered and practical classes handled (2013-2014):

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
First (Part I)	110 + 25		100 + 28	94.80	
Second (Part II)	100 +45		100 +40	97.00	
Third (Part III)	110 + 32		105 + 32	96.00	

Percentage of lectures delivered and practical classes handled (2014-2015):

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
First (Part I)	110 + 30		100 + 30	93.00	
Second (Part II)	105 +30		100 +30	97.00	
Third (Part III)	110 + 32		105 + 32	96.00	

13. Student-Teacher Ratio (programme wise):

Year	No. of Students	Ratio
First Year	22	11:2
Second Year	4	2:1
Third Year	5	2:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: One Lab Attendant

15. Qualification of teaching faculty with DSc / D.Litt / Ph.D. / MPhil / PG

Name	Qualification
Dr. Arabinda Mallick	M. Sc., Ph.D.
Sanchita Rakshit	M. Sc.

16. Numbers of Faculty with ongoing projects from a) National b) International funding agencies and grants received:

Faculty	Project Title	Funding Agency	Grants
Dr. Arabinda Mallick	"Indole based receptor for Ion and Molecule Recognition: Specroscopic and Computational Studies"	UGC (National)	2,65,000/- 4,65,000/- (Sanctioned)

17. Departmental projects funded by DST, FIST, UGC, DBT, ICSSR, etc. and total grants received: Nil

18. Research Centre / Facility recognized by the University: Nil

19. Publications:

   a. Publication per Faculty:
   b. Number of papers published in peer reviewed journals (national / internationals) by faculty and students: **45**
   c. Number of publications listed in International Database (for eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.): **45**
   d. Chapter in Books: **02**
   e. Impact Factor: Ranging from **1.23 to 10.69**
   f. H-index: **21**

RESEARCH PUBLICATIONS (h-index – 21)

Published papers in journals :

Sl. No.	Title with Page no.	Journal	ISSN/ ISBN No.	Wheather peer reviewed, Impact factor if any	No. of Co authors	Wheather you are the main author
43	Effect of Surfactant Chain Length on Photoinduced Electron Transfer on Surfactant Bilayer Protected Carbon Nanoparticles, 2015, 141, 252-254.	Mat. Lett.		2.223	05	N

42	Binding interaction of a newly developed bisindole drug molecule with alpha cyclodextrin: face to face shielding of indole hoop, 2014,	*RSc. Adv.*		3.72	03	Y
41	Photophysical, NMR and Density Functional Studies on the Ion Interaction of Norharmane: Proton transfer Vs Hydrogen bonding,2014, 4, 16274 – 16280	*RSc. Adv.*		3.72	03	Y
40	pH triggered reversible photoinduced electron transfer to and from carbon nanoparticles,2014	*Chem. Comm.*		6.169	02	N
39	Formation of extended probe-cyclodextrin nanotubular supra structures:Endogenous Surfactants Triggered on-Demand release, 2013,	*Chem. Phys. Lett.*	0009-2614	2.215	02	Y
38	FRET-based characterization of surfactant bilayer protected core-shell carbon nanoparticles: Advancement toward carbon nanotechnology, 2013, 49, 7648-7650.	*Chem. Comm.*		6.169	04	N
37	Photophysical and Photodynamical Study of Fluoroquinolone Drug Molecule in Bile Salt Aggregates, 2012,88,1248-1255	*Photochem. Photobiol.*	1751-1097	2.413	02	N
36	A Newly Developed Highly Selective Ratiometric Fluoride ion Sensor: Photophysical, NMR and Density Functional Studies; 2012,137, 1247	*Analyst*		3.969	03	Y
35	Norharmane: Old Yet Highly Selective Dual Channel Ratiometric Fluoride and Hydrogen Sulfate Ion Sensor; 2011,136, 275-277.	*Analyst*		3.969	04	Y
34	Fluorescence photoswitching of a diarylethene perylenebisimide dyad based on intramolecular electron transfer; 2010, 9, 181.	*Photochem. Photobiol. Sci.*		2.584	08	N
33	Ratiometric spectroscopic response of pH sensitive probes: A new strategy for multidimensional sensing of inorganic anions; 2010, 484, 168-172.	*Chem. Phys. Lett.,*	0009-2614	2.215	03	Y
32	Photophysics of Norharmane in solution phase: From homogeneous to microheterogeneous environments; 2010, 11, 47-57.	*J. Photochem. Photobiol. C. Photochem. Rev.,*	1389-5567	12.458	02	Y
31	Rotational relaxation dynamics of a betacarboline analogue in cyclodextrin nanocavity: How does the cavity size barricade the molecular rotation?. 2009, 934, 91-95.	*J. Mol. Struct.*	0022-2313	1.611	Single authored	Y
30	Probe-induced self aggregation of γ cyclodextrins: Formation of elongated nanotubular suprastructures; 2008, 112, 9600-9603.	*J. Phys. Chem. C*	1932-7445	4.805	03	N

29	Effect of surfactant chanlength on the binding interaction of a biological photosensitizer with cationic micelles; 2008, 112, 3684-3692.	*J. Phys. Chem. B*	1520-5207	3.696	03	N
28	Supramolecular inclusion in cyclodextrins: A pictorial spectroscopic demonstration; 2008, 89, 429-432.	*J. Chem. Edu.*	1938-1728	0.739	02	N
27	Application of anionic micelles for dramatic enhancement in quenching based fluorosensing efficiency; 2008, 320, 9-14.	*J.Colloid Interface Sci. (Priority Communication)*	0021-9797	3.263	03	N
26	Photophysics of a cationic biological photosensitizer in anionic micellar environments: Combined effect of polarity and regidity; 2007, 111, 11169-11176.	*J. Phys. Chem. B*	1520-5207	3.696	03	N
25	Effect of cyclodextrin nanocavity confinement on the photophysics of a β-carboline analogue: A spectroscopic study; 2007, 111, 7401-7408.	*J. Phys. Chem. B*	1520-5207	3.696	04	N
24	Surfactant chainlength dependent modulation of prototropic transformation of a biological photosensitizer: Norharmane in anionic Micelles; 2007, 23, 4842-4848.	*Langmuir*	1520-5827	4.186	05	N
23	Fluorescence resonance energy transfer from tryptophan to 3-acetyl-4-oxo-6,7-dihydro-12H indolo-[2,3-a]quinolozine in human serum albumin; 2007, 119, 1-6.	*J. Chem. Sci.*	0973-7103	1.177	03	Y
22	Binding interaction of a biological photosensitizer with serum albumins: A biophysical study; 2007, 8, 920-927.	*Biomacromolecules*	1526-4602	5.479	04	N
21	Fluorescence resonance energy transfer from TX-100 to 3-acetyl-4-oxo-6,7-dihydro-12H indolo-[2,3-a]quinolozine in pre-micellar and micellar environments; 2007, 130, 48-51.	*J. Mol. Liq.*	0167-7322	1.497	04	Y
20	Photoprocesses of electronically excited molecules in confined liquid environments: An overview.., 2007, 8, 109-127.	*J. Photochem. Photobiol. C. Photochem. Rev.,*	1389-5567	12.458	02	Y
19	Effect of nanocavity confinement on the rotational relaxation dynamics: 3-acetyl-4-oxo-6,7-dihydro-12H indolo-[2,3-a] quinolizine in micelles; 2006, 125, 044516.	*J. Chem. Phys.*		3.333	04	Y
18	Fluorometric and isothermal titration calorimetric studies on binding interaction of a telechelic polymer with sodium alkyl sulfates of varying chain length; 2006, 22, 3514-3520.	*Langmuir*	1520-5827	4.186	05	N
17	Synthesis, Structural and fluorescence characterisation of three new Nickel,	*Polyhedron*	0277-5387	2.118	04	N

	Zinc and Cadmium complexes with the N, N, O – Tridentate Schiff base N-2-pyridylmethylidene-2-hydroxy-phenylamine; 2006, 25, 1753-1762.					
16	Surfactant induced modulation of fluorosensor activity: A simple way to maximize the sensor efficiency; 2006,128, 3126-3127.	*J. Am. Chem. Soc.*	1520-5207	10.677	05	Y
15	7-Hydroxy-4-methyl-8-(4'-methyl-piperazine-1'-yl)methyl coumarin: an efficient probe for fluorescence resonance energy transfer to a bioactive indoloquinolizine system; 2006, 118, 165-172.	*J. Lumines.,*	0022-2313	1.963	03	Y
14	Photophysical studies of 7-hydroxy-4-methyl-8-(4'-methylpiperazine-1'yl)methylcoumarin: a new fluorescent chemosensor for zinc and nickel ions in water;. 2006, 177, 55-60.	*J. Photochem. Photobiol. A: Chem*	1010-6030	2.925	02	N
13	Spectroscopic investigation on the interaction of ICT probe 3-acetyl-4-oxo-6,7-dihydro-12H indolo-[2,3-a]quinolozine with serum albumins; 2005, 109, 14683-14690.	*J. Phys. Chem. B*	1520-5207	3.696	02	Y
12	Photophysical study of 3-acetyl-4-oxo-6,7-dihydro-12H indolo-[2,3-a] quinolizine in biomimetic reverse micellar nanocavities: a spectroscopic approach; 2005, 109, 14675-14682.	*J. Phys. Chem. B*	1520-5207	3.696	04	Y
11	Interaction of pyrene-end-capped poly(ethyleneoxide) with Bovine Serum Albumin and Human Serum Albumin in aqueous buffer medium: A fluorometric study; 2005, 80, 217-224.	*J. Photochem. Photobiol. B: Biol.*	1011-1344	2.650	02	N
10	Photophysics in motionally constrained bioenvironment: Interaction of norharmane with bovine serum albumin; 2005, 81, 419-424.	*Photochem. Photobiol.*	1751-1097	2.413	02	Y
9	Photophysical studies on multichromophoric cyclotriphosphazene. Trinuclear excimer formation in hexakis(2-naphthyloxy)cyclotriphosphazene; 2005, 46, 3089-3092.	*Tet. Lett.*	0040-4039	2.588	03	N
8	Encapsulation of norharmane in cyclodextrin: Formation of 1:1 and 1:2 complexes; 2005, 78, 215-221.	*J. Photochem. Photobiol. B: Biol.,*	1011-1344	2.650	02	Y
7	Differential encapsulation of pyrene-end-capped poly(ethylene oxide) by cyclodextrins in aqueous solutions. A fluorometric study; 2004, 43, 2265-2273.	*Ind. J. Chem. A*	0975-0975	0.891	03	N

6	Photophysics of pyrene-end-capped poly(ethyleneoxide) in aqueous micellar environments; 2004, 115, 113-120.	*J. Mol. Liq.*	0167-7322	1.497	02	N
5	Intramolecular charge transfer in organized assemblies: Fluorescence of 3-acetyl-4-oxo-6,7-dihydro-12H indolo-[2,3-a] quimolizine in reverse micelles;. 2004, 20, 255-265.	*J. Surface Sci. Technol.*	0976-9420	......	02	Y
4	Constrained photophysics of 3-acetyl-4-oxo-6,7-dihydro-12H indolo-[2,3-a] quinolizine in micellar environments: A spectrofluorometric study; 2004, 278, 215-223.	*J. Colloid. Interface Sci.*	0021-9797	3.263	03	Y
3	Fluorometric investigation of interaction of 3-acetyl-4-oxo-6,7-dihydro-12H indolo-[2,3-a] quinolizine with bovine serum albumin; 2004, 112, 9-14.	*Biophys. Chem.*	0301-4622	2.163	03	Y
2	Photophysics of norharmane in micellar environments: A fluorometric study; 2004, 109, 261-270.	*Biophys. Chem.*	0301-4622	2.163	01	Y
1	Photophysics of 3-acetyl-4-oxo-6,7-dihydro-12H indolo-[2,3-a] quinolizine : Emission from two states;. 2003, 371, 688 - 693.	*Chem. Phys. Lett*	0009-2614	2.215	03	Y

Articles/ Chapters published in books

Sl. No.	Title with Page no	Book title, Editor & Publisher	ISSN/ISBN No.	Wheather peer reviewed, Impact factor if any	No. of Co authors	Wheather you are the main author
1.	Fluorosensors for Detection of Analytes: From Synthesis to Application", 2007,245-260	Photo/Electrochemistry & Photobiology in the Environment, Energy and Fuel (PEPEEF '2007), Research Signpost, India, Chapter 7, Editor: Satoshi Kaneco, Japan	978-81-308-0159-9		02	Yes
2.	Probe cyclodextrin interaction: Simple complexation to nanotube formation, in India, 2011, 237-251.	Treatise on Photophysiology, Imagination Printers; India Editors: C. Haldar and P. Basu,			03	No

- Invited lectures/chairmanship at international/national seminar/conference etc

Sl. No.	Title of the lecture /Academic Session	Title of conference / Seminer	Organized by	Wheather international / national
1	Surfactant Induced Modulation of Fluorosensor Activity: An Alternative Strategy, 2010	Current Trends in Chemistry	Deshbandhu Mahavidyalaya, Chittaranjan, WB, India,	National
2	Poster Session, 2012	National conference on Photosciences: Contemporary Challenges and future Perspectives,	Indian Photobiology Society & Department of Chemistry, J.U.,	National
3.	Fluorosensor Research: Our Efforts both in strategy and searching utility molecules,2014	Current Trends in Chemistry	Chemical Research Society of India (Kolkata Chapter) & S.K.B. University	National
4	: Chairperson in a Scientific Session, 2014	Recent Advances in Chemistry,2014	Indian Academy of Science & Raghunathpur College	National

20. Areas of Consultancy and income generated: N.A.

21. Faculty as Members in

- National Committees: **Nil**
- International Committees: Nil
- Editorial Boards: Nil

22. Student Projects:
- Percentage of Students who have done in-house projects including inter departmental / programme : Nil
- Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies: Nil

23. Awards / Recognitions received by faculty and students:

      i. Award from Indian Photobiology Society, 2005
      ii. Post-Doctoral Research Fellowship. Florida State University, USA, 2006
      iii. JSPS Post-Doctoral Research Fellowship from Govt. of Japan, 2007
      iv. Certificate of Appreciation received from American Chemical Society, 2012
      v. Affiliate Member, Royal Society of Chemistry, London
      vi. Reviewer of Elsevier, RSC and ACS journals

24. List of eminent academicians and scientists / visitors to the department: Dr. Subrata K De, HOD, SKB University **Same as SL No. 11.**
25. Seminars / conferences / Workshops organized & the Source of Funding: Applied for one National Level Conference to UGC

26. Student profile programme / course wise:

Name of the Course / Programme (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.Sc. General Course (Chemistry)					
2010-11	26	26	15	2	66.66%
2011-12	22	22	17	0	44.44%
2012-13	21	21	13	2	No Candidate
2013-14	30	30	20	3	65.00 %
2014-15	39	39	26	5	

27. Diversity of Students:

Name of the Course	% of Students from the same state	% of Students from other states	% of Students from abroad
B.Sc. General Course (Chemistry)			
First Year	100	Nil	Nil
Second Year	100	Nil	Nil
Third Year	100	Nil	Nil

28. How many students have cleared national and state competitive examinations:

   m) NET: Nil
   n) SLET: Nil
   o) GATE: Nil
   p) Civil Service: Nil
   q) Defence Service: 02+
   r) Other Government Jobs: 01+

29. Student progression:

Student Progression	Against % Enrolled
UG to PG	01
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed • Campus Selection • Other than campus recruitment	 02
Entrepreneurship / Self-employment	Nil

30. Details of Infrastructural facilities

   i) Library: Right now We have no Departmental Library but we are trying to build up a small Departmental Library but **College has a well organized central Library with more than 200 Books of Chemistry and 2 referred Journals in Chemistry.**
   j) Internet Facilities for Staff & Students: **No Internet Connections for Staffs in the Department**
   k) Class Room with ICT Facility: No
   l) Laboratories: One

31. Number of students receiving financial assistance from college, university, government or other agencies:

Sl. No.	Type of Assistance	Provider	No. of Student Facilited
1.	Freeship (Half & Full)	College	01
2.	Sankari Prashad Sing Deo Memorial Scholarship	College	NIL
3.	Sampat Roy Memorial Scholarship I	College	NIL
4.	Sampat Roy Memorial Scholarship II	College	NIL
5.	Sampat Roy Memorial Scholarship III	College	NIL
6.	Minority Scholarship	Govt. of West Bengal	NIL
7.	Cast Scholarship	Govt. of West Bengal	02
8.	Kanyashri	Govt. of West Bengal	04
9.	Chief Minister Merit Scholarship	Govt. of West Bengal	NIL
10.	Jalan Scholarship	B. M. Jalan Private Limited	NIL

32. Details on student enrichment programmes with external experts:

- Same as Sl. No. 25

33. Teaching methods adopted to improve student learning:

- Ball Stick Model to visualize the 3D structure of organic molecules

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- All Academic Programme (including cultural, social awarness prog)

35. SWOC analysis of the department and Future Plan:

Strengths
- Rich library with different valuable books

Weaknesses
- Very small number of students due to lack of feeder school with science stream

Opportunities
- We have enough space to spread science in this remote area

Challenges
- It is our dream to educate the students of this area in science stream.

36. Student profile programme / course:

Name of the Course / Programme (refer question no.4)	Applications received	Selected	Enrolled		Pass Percentage (Regular + C.C)
			M	F	
B.Sc. General Course (Chemistry)					
2010-11					
1st Year	26	02	02	00	R = 50% CC = 100%
2nd Year		09	09	00	
3rd Year		06	05	01	
2011-12					
1st Year	22	05	05	00	
2nd Year		02	02	00	
3rd Year		10	10	00	
2012-13					
1st Year	21	09	07	02	
2nd Year		04	04	00	
3rd Year		00	00	00	
2013-14					
1st Year	22	11	10	01	
2nd Year		06	04	02	
3rd Year		01	01	00	
2014-15					
1st Year	27	13	11	02	
2nd Year		04	03	01	
3rd Year		04	03	01	

DEPARTMENT OF ECONOMICS

Profile of the Department

1. Name of the Department: **ECONOMICS**

2. Year of Establishment: **2002 (Economics General) & 2015 (Economics Honours)**

3. Names of Programmes / Courses offered: **3-Year Degree General Course and 3-Year Degree Honours Course**

4. Names of Interdisciplinary Courses and the departments / units involved: The Syllabus (Economics) of the General Degree Courses and Honours Course has some similarities with the syllabus of Geography, Sociology and Political Science studied under Sidho-Kanho-Birsha University.

5. Annual / Semester / Choice based credit system (Programme wise):

Year	Examination	Marks	Time	Remarks
First Year	Class Tests	20	45 Minutes	-
	Assessment Test	25	1.00 Hour	Qualified for Freeship
	Annual Test	100	3.00 Hours	Qualified for Part-I Final Exam
	University Part I Examination	100	3.00 Hours	Qualified for Part II
Second Year	Class Tests	20	45 Minutes	-
	Annual Test	100	3.00 Hours	Qualified for Part-II Final Exam
	University Part II Examination	100	3.00 Hours	Qualified for Part III
Third Year	Class Tests	20	45 Minutes	-
	Annual Test	100	3.00 Hours	Qualified for Part-III Final Exam
	University Part III Examination	100	3.00 Hours	-

6. Participation of the Department in the Courses offered by other departments:

Sl. No.	Courses	Organiser	Remarks
1.	Seminar on "Challenges and Mitigation of Drought in India"	Department of Geography	Students and Teachers of the Department had been actively participated
2.	Seminar on "Role of Women: Both in Content and Creation"	Department of Bengali	
3.	Workshop on "Delhi Mishap"	Teachers' Council	
4.	Seminar-cum-Workshop on "Role of Research in Higher Education"	IQAC	
5.	Seminar on "Fitness and Healthy Life through Yoga"	Department of Physical Education	
6.	Seminar on "160 Years of Santhal Rebellion"	Department of History	

7. Courses in Collaboration with other Universities, industries, foreign institutions, etc.: N.A.

8. Details of Courses / Programmes discontinued (if any) with reasons: N.A.

9. Number of Teaching Posts:

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Assistant Professors	01	01
Part Time Teachers	00	00
Guest Teachers	00	01

10. Faculty Profile:

Name	Qualifi-cation	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Suvranshu Pan	M.A., Ph.D.	Assistant Professor	Development Issues, Sustainable Development, Food Security	e) Teaching: 09 years + f) Research: 15 years +	Nil
Mrs. Dola Sarkar	M.A.	Guest Teacher	International Trade	Teaching: 03 years +	N.A.
Mr. Rajiv De	M.A.	Guest Teacher	Econometrics and Statistics	Teaching: 01 year +	N.A.
Khama Sharma	M.A.	Guest Teacher	Econometrics	Teaching: 01 year +	N.A.

11. List of Senior Visiting Faculty:

Date	Visitors	Occasions	Organiser
22.09.2011	1. Prof. Raj Kumar Sen, RBU, Kolkata 2. Prof. Biswajit Chatterjee, JU, Kolkata 3. Prof. Kausik Gupta, WBSU, Barasat 4. Dr. Saswati Biswas, NBU, Siliguri 5. Dr. Somnath Hazra, CTRAN, Bhubneswar	Seminar on "Challenges of Common Property Resources"	Department of Economics
23.09.2011	6. Prof. Pranab Chattopadhyay, VBU, Shantiniketan 7. Dr. Apurba Chatterjee, University of Colombo (Visiting) 8. Dr. Rajiv Pandey, Garhwal University, Dehradun 9. Dr. Niladri Dey, EIILM, Kolkata		
24.09.2011	10. Dr. Anil Kumar Thakur, IEA, Patna 11. Dr. Debdas Banerjee, HIT, Haldia		

| 16.02.2015 | 18. Prof. Dhirendranath Konar, Department of Commerce, Kalyani University, West Bengal
19. Prof. Raj Kumar Sen, Managing Editor, Indian Economic Journal
20. Dr. Somnath Hazra, Post Doctoral Research Scholar, Department of Oceanography, Jadavpur University | Seminar-cum-Workshop on "Role of Research in Higher Education" | Internal Quality Assurance Cell (IQAC) |

| | 12. Dr. Debes Mukhopadhyay, St. Paul CMC, Kolkata
13. Dr. Asim Karmakar, JU, Kolkata
14. Dr. Debesh Bhowmick, IIDS, Kolkata
15. Dr. Swagata Bhowmick, Kolkata
16. Dr. Ratan Lal Basu, Bhairab Ganguly College, Kolkata | Seminar on "Two Decades of Economic Reforms in India" | |
| 19.12.2014 | 17. Prof. Pranab Chattopadhyay, VBU, Shantiniketan | Screening of CAS | College Authority |

12. Percentage of lectures delivered and practical classes handled (programme wise):

(Dr. Suvranshu Pan)

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2010-11(Part I+II+III)	255		238	93%	
2011-12 (Part I+II+III)	343		323	94%	
2012-13 (Part I+II+III)	324		288	88%	
2013-14 (Part I+II+III)	350		327	93%	
2014-15 (Part I+II+III)	357		337	94%	

(Dola Sarkar)

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2012-13 (Part I+II+III)	132		120	90%	
2013-14 (Part I+II+III)	180		160	88%	
2014-15 (Part I+II+III)	192		178	92%	

13. Student-Teacher Ratio (programme wise): (2014-15)

Year	No. of Students	Ratio
First Year	19	9.5:1
Second Year	122	61:1
Third Year	56	28.1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: N.A.

15. Qualification of teaching faculty with DSc / D.Litt / Ph.D. / MPhil / PG

Name	Qualification
Dr. Suvranshu Pan	MA, Ph.D. (Econ)
Dola Sarkar	MA (Econ)

16. Numbers of Faculty with ongoing projects from a) National b) International funding agencies and grants received:

Faculty	Project Title	Funding Agency	Grants
NIL			

17. Departmental projects funded by DST_FIST, UGC, DBT, ICSSR, etc. and total grants received:

Faculty	Project Title	Funding Agency	Grants
Dr. Suvranshu Pan	"Problems and Prospecs of MGNREGS in India: Case Study of Purulia District of West Bengal" (2009-11)	UGC (National)	69,330/-
Dr. Suvranshu Pan	"Reality of Poverty and Employment in Purulia District of West Bengal" (2013-14)	UGC (National)	1,21,650/-

18. Research Centre / Facility recognized by the University: Nil

19. Publications:
     a. Publication per Faculty:
     b. Number of papers published in peer reviewed journals (national / internationals) by faculty and students: **18**
     c. Number of publications listed in International Database (for eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.):
     d. Monographs: Nil
     e. Chapter in Books: **20**
     f. Books Edited : **02**
     g. Books with ISSN / ISBN numbers with details of publishers: **04** (01 from Deep and Deep Publications Private Limited, New Delhi and 03 from Regal Publications Private Limited, New Delhi)
     h. Citation Index : Nil
     i. SNIP: Nil
     j. SJR: Nil
     k. Impact Factor: Nil
     l. H-index: Nil

20. Areas of Consultancy and income generated: N.A.

21. Faculty as Members in
     • National Committees: **01 (Joint Secretary, Bengal Economic Association)**
     • International Committees: Nil
     • Editorial Boards: 01 (*Artha Beekshan*, Journal of Bengal Economic Association)

22. Student Projects:
     • Percentage of Students who have done in-house projects including inter departmental / programme : Nil
     • Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies: Nil

23. Awards / Recognitions received by faculty and students: Nil

24. List of eminent academicians and scientists / visitors to the department: (**Same as SL No. 11.**)

25. Seminars / Conferences / Workshops organised & the Source of Funding:

Sl. No.	Seminar	Date	Source of Fund	Amount Sanctioned
1.	Two-day National Seminar on "Challenges of Common Property Resources"	22-23 September, 2011	UGC (National)	1,50,000/-
2.	One-day National Seminar on "Two Decades of Economic Reforms in India"	24 September, 2011	UGC (National)	1,00,000/-

26. Student profile programme / course wise:

Name of the Course / Programme (refer question no.4)	Applications Received	Selected	Enrolled		Pass percentage
			M	F	
B.A. General Course (Economics)					
2002-03	12	12	9	3	
2003-04	13	13	10	3	
2004-05	16	16	15	1	
2005-06	10	10	5	5	
2006-07	23	20	12	8	
2007-08	123	78	65	13	
2008-09	134	120	80	40	
2009-10	256	227	150	77	
2010-11	124	120	80	40	
2011-12	111	111	78	43	
2012-13	120	56	45	11	
2013-14	250	174	120	54	
2014-15	271	16	6	10	

27. Diversity of Students:

Name of the Course	% of Students from the same state	% of Students from other states	% of Students from abroad
B.A. General Course (Economics)			
First Year	100	Nil	Nil
Second Year	100	Nil	Nil
Third Year	100	Nil	Nil

28. How many students have cleared national and state competitive examinations:

- s) NET: Nil
- t) SLET: Nil
- u) GATE: Nil
- v) Civil Service: Nil
- w) Defence Service: 05 +
- x) Other Government Jobs: 10 +

29. Student progression:

Student Progression	Against % Enrolled
UG to PG	01
PG to M.Phil.	Nil

PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed • Campus Selection • Other than campus recruitment	02 12
Entrepreneurship / Self-employment	36

30. Details of Infrastructural facilities

   m) Library: **College has a well organised Library with more than 674 Books and 3 referred Journals in Economics.**
   n) Internet Facilities for Staff & Students: i) **2 Desktops with Internet Connections for Staffs at Teachers' Room; and ii) UGC-NRC for students with internet facility.**
   o) Class Room with ICT Facility: One class has the facility of LCD Projector and Power point presentation facility.
   p) Laboratories: N.A.

31. Number of students receiving financial assistance from college, university, government or other agencies:

Sl. No.	Type of Assistance	Provider	No. of Student Facilited
1.	Freeship (Half & Full)	College	19
2.	Sankari Prashad Sing Deo Memorial Scholarship	College	01
3.	Sampat Roy Memorial Scholarship I	College	00
4.	Sampat Roy Memorial Scholarship II	College	00
5.	Sampat Roy Memorial Scholarship III	College	00
6.	Minority Scholarship	Govt. of West Bengal	
7.	Cast Scholarship	Govt. of West Bengal	18
8.	Kanyashri	Govt. of West Bengal	39
9.	Chief Minister Merit Scholarship	Govt. of West Bengal	03
10.	Jalan Scholarship	B. M. Jalan Private Limited	01

32. Details on student enrichment programmes with external experts:

   • Same as Sl. No. 25

33. Teaching methods adopted to improve student learning:

   • Direct Teaching-Learning has been applied with the help of Verbal Communication and using Text Books, Reference Books and Journals related to the Syllabus as well.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

   • Students of the Department has been involved themselves with NSS and do the necessary actions as directed.
   • Thy also taking part in Blood Donation Camp organised by the NSS wing of the College.

35. SWOC analysis of the department and Future Plan:

Strengths
- Dedicated faculty of the department has led to the development of the subject.
- The department has the best student enrolment in the entire district.
- Topper of the college in respect of marks during 2008 to 2013.

Weaknesses
- Only one permanent full-time teacher.
- Lack of job opportunity with this subject in the state of West Bengal.

Opportunities
- Since 2015 the department is running Honours course and hope to spread the subject through the entire district.
- Huge vacancy in college teaching faculty may improve the situation of student enrolment in the subject.

Challenges
- Motivating the student to cope up with the subject.
- Enrich class performance with learning by doing method.

DEPARTMENT OF ENGLISH

Profile of the Department

1. Name of the Department: **English**

2. Year of Establishment: **2000 (English General) & 2009 (English Honours)**

3. Names of Programmes / Courses offered: **3-Years Degree Honours & 3-Years General Course**

4. Names of Interdisciplinary Courses and the departments / units involved: The Syllabus (English) of the Honours & General Degree Courses has some similarities with the syllabus of Bengali, Sociology and History studied under Sidho–Kanho-Birsha University.

5. Annual / Semester / Choice based credit system (Programme wise):

Year	Examination	Marks	Time	Remarks
First Year	Class Tests	20	45 Minutes	-
	Assessment Test	25	1.00 Hour	Qualified for Free ship
	Annual Test	100	4.00 Hours	Qualified for Part-I Final Exam
	University Part I Examination	100	4.00 Hours	Qualified for Part II
Second Year	Class Tests	20	45 Minutes	-
	Annual Test	100	4.00 Hours	Qualified for Part-II Final Exam
	University Part II Examination	100	4.00 Hours	Qualified for Part III
Third Year	Class Tests	20	45 Minutes	-
	Annual Test	100	4.00 Hours	Qualified for Part-III Final Exam
	University Part III Examination	100	4.00 Hours	-

6. Participation of the Department in the Courses offered by other departments:

Sl. No.	Courses	Organiser	Remarks
1.	Seminar on **"Challenges and Mitigation of Drought in India"**	Department of Geography	
2.	**"Challenges of Common Property Resources"**	Department of Economics	
3.	"**Two Decades of Economic Reforms in India"**	Department of Economics	Students and Teachers of the Department had been actively participated
4.	**Seminar on "Role of Women: Both in Content and Creation"**	Department of Bengali	
5.	**Workshop on "Delhi Mishap"**	Teachers' Council	
6.	**Seminar-cum-Workshop on "Role of Research in Higher Education"**	IQAC	
7.	**Seminar on "Fitness and Healthy Life trough Yoga"**	Dept. of Physical Education	
8.	**Workshop-cum-Seminar on "160 Years of Santhal Rebellion"**	Dept. of History	

7. Courses in Collaboration with other Universities, industries, foreign institutions, etc.: N.A.

8. Details of Courses / Programmes discontinued (if any) with reasons: N.A.

9. Number of Teaching Posts:

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Assistant Professors	02	01
Contractual Whole Time Teachers	00	01
Guest Teachers	00	03

10. Faculty Profile:

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Sushil Sarkar	M.A.	Assistant Professor	Indian English Literature	Teaching: 3 months + Research: 02 Years	Nil
Bhajan Dana	M.A.	Contractual Whole Time Teacher	Indian English Literature	Teaching: 04 years +	Nil
Priyanko Sarkar	M.A	Guest Teacher	Children Lit.	Teaching: 02 years +	Nil
Biltu Khan	M.A	Guest Teacher	Indian English Literature	Teaching: 01 years +	Nil
Mahesh Tewari	M.A	Guest Teacher	Drama	Teaching: 01 years +	Nil

11. List of Senior Visiting Faculty: Nil

Date	Visitors	Occasions	Organiser
2013	Apurba Saha	Interview of Guest Teachers	Kashipur M.M.M
2014	Aparajita Hazra	Interview of Guest Teachers	Kashipur M.M.M

12. Percentage of lectures delivered and practical classes handled (programme wise):

JOY MUKHERJEE

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2010-11	235		235	100	

BHAJAN DANA

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2010-11(I+II+III)	518		256(H)+212(G)	90	
2011-12 (I+II+III)	522		317(H)+165(G)	92	
2012-13 (I+II+III)	435		275(H)+153(G)	98	

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2013-14(I+II+III)	380		186(H)+188(G)	96	
2014-15(I+II+III)			235(H)+158(G)		Till March,15

SATABDI DHABAL

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2011-12(I+II+III)	145		145	100	
2012-13(I+II+III)	80		78	98	

ARJUN SHIT

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2011-12(I+II+III)	165		164	99	

SWAGATA CHAKRABORTY

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2012-13(I+II+III)	164		164	100	
2013-14(I+II+III)	58		58	100	

SUMANTA KAR

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2012-13(I+II+III)	146		146	100	

CHINMOY MAJEE

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2012-13(I+II+III)	171		168	98	

JAYANTA KUMAR MURMU

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2013-14(I+II+III)	145		144	99	
2014-15(I+II+III)	130		130	100	

PRIYANKO SARKAR

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2013-14(I+II+III)	125		125	100	
2014-15(I+II+III)	94		94	100	

APARAJITA RAKSHIT

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2013-14(I+II+III)	132		132	100	

BILTU KHAN

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2014-15(I+II+III)	144		144	100	

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2014-15(I+II+III)	150		150	100	

13.   Student-Teacher Ratio (programme wise): (2014-15)

Year	No. of Students	Ratio
First Year (H + G)	79	79 : 5
Second Year (H + G)	57	57 : 5
Third Year (H + G)	93	93 : 5

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: N.A.

15. Qualification of teaching faculty with DSc / D.Litt / Ph.D. / MPhil / PG

Name	Qualification
1. Sushil Sarkar	M.A
2. Bhajan Dana	M.A
3. Jayanta Kumar Murmu	M.A
4. Priyanko Sarkar	M.A
5. Mahesh Tewari	M.A, B.Ed
6. Biltu Khan	M.A, B.Ed

16. Numbers of Faculty with ongoing projects from a) National b) International funding agencies and grants received:

Faculty	Project Title	Funding Agency	Grants
NIL			

17. Departmental projects funded by DST_FIST, UGC, DBT, ICSSR, etc. and total grants received: Nil

18. Research Centre / Facility recognized by the University: Nil

19. Publications:
   a. Publication per Faculty: (SUSHIL SARKAR) 07
   b. Number of papers published in peer reviewed journals (national / internationals) by faculty and students: 07
   c. Number of publications listed in International Database (for e.g.: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.): Nil
   d. Monographs: Nil
   e. Chapter in Books: 02
   f. Books Edited : Nil
   g. Books with ISSN / ISBN numbers with details of publishers: **02, Author press, New Delhi.**
   h. Citation Index : Nil
   i. SNIP: Nil
   j. SJR: Nil
   k. Impact Factor: Nil
   l. H-index: Nil

20. Areas of Consultancy and income generated: N.A.

21. Faculty as Members in
   • National Committees: Nil

- International Committees: Nil
- Editorial Boards: Nil

22. Student Projects:
    - Percentage of Students who have done in-house projects including inter departmental / programme :

Session	Name of project	Percentage
2014-2015	Wall Magazine	50%

- Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies: Nil

23. Awards / Recognitions received by faculty and students: Nil

24. List of eminent academicians and scientists / visitors to the department: Nil

25. Seminars / Conferences / Workshops organised & the Source of Funding:

Sl. No.	Seminar	Date	Source of Fund	Amount Sanctioned
		Nil		

26. Student profile programme / course wise:

Name of the Course / Programme (refer question no.4)	Applications Received	Selected	Enrolled		Pass Percentage including C.C
			M	F	
B.A. Honours Course (English)					
2010-11					
1st Year		21	16	05	11
2nd Year		24	14	10	22
3rd Year		00	00	00	
2011-12					
1st Year		24	12	12	76
2nd Year		18	13	05	58
3rd Year		17	08	09	20
2012-13					
1st Year		21	09	12	59
2nd Year		20	09	11	50
3rd Year		16	13	03	24
2013-14					
1st Year		28	13	15	43
2nd Year		18	07	11	38
3rd Year		19	08	11	75
2014-15					
1st Year		28	19	09	
2nd Year		20	09	11	
3rd Year		16	06	10	

Name of the Course / Programme (refer question no.4)	Applications Received	Selected	Enrolled		Pass percentage
			M	F	
B.A. General Course (English)					
2010-11					

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1st Year		54	39	15	56
2nd Year		20	14	06	44
3rd Year		26	21	05	50
2011-12					
1st Year		39	31	08	76
2nd Year		47	33	14	65
3rd Year		14	08	06	33
2012-13					
1st Year		128	76	52	76
2nd Year		32	25	07	38
3rd Year		40	27	13	73
2013-14					
1st Year		48	32	16	73
2nd Year		95	53	42	40
3rd Year		26	19	07	83
2014-15					
1st Year		51	30	21	
2nd Year		37	22	15	
3rd Year		77	41	36	

27. Diversity of Students:

Name of the Course	**% of Students from the same state**	**% of Students from other states**	**% of Students from abroad**
B.A. Honours & General Course (English)			
First Year	100	Nil	Nil
Second Year	100	Nil	Nil
Third Year	100	Nil	Nil

28. How many students have cleared national and state competitive examinations:

   y) NET: Nil
   z) SLET: Nil
   aa) GATE: Nil
   bb) Civil Service: Nil
   cc) Defence Service: 02+
   dd) Other Government Jobs: 05 +

29. Student progression:

Student Progression	**Against % Enrolled**
UG to PG	15
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed • Campus Selection • Other than campus recruitment	Nil 10
Entrepreneurship / Self-employment	25

30. Details of Infrastructural facilities

   q) Library: **College has a well organised Library with more than 1225 Books and 01referred Journals in English.**
   r) Internet Facilities for Staff & Students: i) **2 Desktops with Internet Connections for Staffs at Teachers' Room; and ii) UGC-NRC for students with internet facility.**
   s) Class Room with ICT Facility: One class has the facility of LCD Projector and Power point presentation facility.
   t) Laboratories: N.A.

31. Number of students receiving financial assistance from college, university, government or other agencies:

Sl. No.	Type of Assistance	Provider	No. of Student Facilited
1.	Freeship (Half & Full)	College	
2.	Sankari Prashad Sing Deo Memorial Scholarship	College	
3.	Sampat Roy Memorial Scholarship I	College	
4.	Sampat Roy Memorial Scholarship II	College	
5.	Sampat Roy Memorial Scholarship III	College	
6.	Minority Scholarship	Govt. of West Bengal	
7.	Cast Scholarship	Govt. of West Bengal	
8.	Kanyashri	Govt. of West Bengal	
9.	Chief Minister Merit Scholarship	Govt. of West Bengal	
10.	Jalan Scholarship	B. M. Jalan Private Limited	

32. Details on student enrichment programmes with external experts:

33. Teaching methods adopted to improve student learning:
   - Direct Teaching-Learning has been applied with the help of Verbal Communication and using Text Books, Reference Books and Journals related to the Syllabus as well.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
   - Students of the Department has been involved themselves with NSS and do the necessary actions as directed.
   - Thy also taking part in Blood Donation Camp organised by the NSS wing of the College.
   - Students also take part in Departmental Wall Magazine competition.

35. SWOC analysis of the department and Future Plan:

Strengths
   - Students are honest, humble and regularly they attend their classes.
   - Good teaching faculty
   - A harmonious relationship between teachers and students

Weaknesses
   - Students of our department have weak economic background as they are from interior areas
   - These students are also first generation learners

Opportunities
   - Enrich student knowledge in English Literature as well as in English Language
   - Prepare them for various types of competitive examinations

Challenges
   - Our aim is to provide a better guidance for their future in pursuing higher education.

DEPARTMENT OF GEOGRAPHY

Profile of the Department

1. Name of the Department: **Geography**

2. Year of Establishment: **2000**

3. Names of Programmes / Courses offered: **3-Year Degree Honours & General Courses**

4. Names of Interdisciplinary Courses and the departments / units involved:

5. Annual / Semester / Choice based credit system (Programme wise):

Year	Examination	Marks	Time	Remarks
First Year	Class Tests	Grading System	45 Minutes	-
	Assessment Test	20	1.30 Hour	Qualify for Freeship
	Annual Test	100	Theory (H) 4 Hrs Pract (H) 5 Hrs Theory (G) 3 Hrs	Qualify for Part-I Final Exam
	University Part I Examination	100	Theory (H) 4 Hrs Pract (H) 6 Hrs Theory (G) 3 Hrs	Qualify for Part II Exam
Second Year	Class Tests	Grading System	45 Minutes	-
	Annual Test	100	Theory (H) 4 Hrs Pract (H) 5 Hrs Theory (G) 3 Hrs Pract (G) 5 Hrs	Qualify for Part-II Final Exam
	University Part II Examination	100	Theory (H) 4 Hrs Pract (H) 6 Hrs Theory (G) 3 Hrs Pract (G) 6 Hrs	Qualify for Part III
Third Year	Class Tests	Grading System	45 Minutes	-
	Annual Test	100	Theory (H) 4 Hrs Pract (H) 5 Hrs Theory (G) 3 Hrs Pract (G) 3 Hrs	Qualify for Part-III Final Exam
	University Part III Examination	100	Theory (H) 4 Hrs Pract (H) 6 Hrs Theory (G) 3 Hrs Pract (G) 3 Hrs	-

6. Participation of the Department in the Courses offered by other departments:

Sl. No.	Courses	Organiser	Remarks
1.	Seminar on "Role of Women: Both in Content and Creation"	Department of Bengali, KMMM	
2.	Seminar on "Challenges of Common Property Resources"	Department of Economics, KMMM	Students and Teachers of the Department had actively participated

3.	BEA Seminar on "Two Decades of Economic Reforms in India"	Department of Economics, KMMM	
4.	Workshop on "Delhi Mishap"	Teachers' Council, KMMM	
5.	Seminar on "Role of Research in Higher Education"	IQAC, KMMM	

7. Courses in Collaboration with other Universities, industries, foreign institutions, etc.: **N.A.**

8. Details of Courses / Programmes discontinued (if any) with reasons: **N.A.**

9. Number of Teaching Posts:

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Assistant Professors	03	01

10. Faculty Profile:

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Poushali Roy	M.A., M.Phil.	Assistant Professor	Geomorphology	Teaching: 03+ Research: 4+	Nil
Swapan Kumar Mahato	M.A., B.Ed.	Part-time Lecturer	Geology &	Teaching: 13+	Nil
Pijush Kumar Mukhopadhyay	M.A.	Part-time Lecturer	Geology & Geomorphology	Teaching: 9+	Nil
Shyamal Majee	M.A.	Part-time Lecturer	Geology and Geomorphology	Teaching:	Nil
Pushpa Ghosal	M.A., M.Phil., B.Ed.	Part-time Lecturer	Agriculture	Teaching: Research:	Nil

11. List of Senior Visiting Faculty: **None**

12. Percentage of lectures delivered and practical classes handled (programme wise):

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2010-11	1740		1604	92.2	
2011-12	1541		1381	89.6	
2012-13	1068		990	92.7	
2013-14	997		894	89.7	
2014-15	1001		973	97.2	

Poushali Roy

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2010-11 (I+II+III)	456		439	96	Medical
2011-12 (I+II+III)	309		300	97	Seminars @ College & Training
2012-13 (I+II+III)	442		416	94	Orientation Course
2013-14 (I+II+III)	261		259	99	Refresher Course
2014-15 (I+II+III)	251		268		17 classes extra

Swapan Kumar Mahato

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2010-11 (I+II+III)	195		190	97	
2011-12 (I+II+III)	208		193	93	
2012-13 (I+II+III)	199		171	86	
2013-14 (I+II+III)	169		154	91	
2014-15 (I+II+III)	181		169	93	

Pijush Kumar Mukhopadhyay

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2010-11 (I+II+III)	224		204	88	
2011-12 (I+II+III)	240		167	82	
2012-13 (I+II+III)	130		116	89	
2013-14 (I+II+III)	135		114	86	
2014-15 (I+II+III)	156		144	92	

Shyamal Majee

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2010-11 (I+II+III)	217		195	90	
2011-12 (I+II+III)	183		164	89	
2012-13 (I+II+III)	205		195	95	
2013-14 (I+II+III)	196		180	91	
2014-15 (I+II+III)	161		148	92	

Puspa Ghosal

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2010-11 (I+II+III)	223		205	92	
2011-12 (I+II+III)	271		264	97	
2012-13 (I+II+III)	92		92	100	
2013-14 (I+II+III)	234		187	80	
2014-15 (I+II+III)	252		244	97	

Dr. Abhay Sankar Sahoo

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2010-11 (I+II+III)	425		379	89	
2011-12 (I+II+III)	330		284	86	

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2012-13 (I+II+III)	46		46	100	

13.   Student-Teacher Ratio (programme wise):

Year	No. of Students	Ratio
First Year	81	16:1
Second Year	81	16:1
Third Year	81	16:1

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14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

15. Qualification of teaching faculty with DSc / D.Litt / Ph.D. / MPhil / PG

Name	Qualification
Poushali Roy	M.A., M.Phil.
Swapan Kumar Mahato	M.A., Bed
Pijush Kumar Mukhopadhyay	M.A.
Shyamal Majee	M.A.
Pushpa Ghosal	M.A., M.Phil, B.Ed

16. Numbers of Faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**

17. Departmental projects funded by DST_FIST, UGC, DBT, ICSSR, etc. and total grants received: **Nil**

18. Research Centre / Facility recognized by the University: **Nil**

19. Publications:
    a. Publication per Faculty: 01
    b. Number of papers published in peer reviewed journals (national / internationals) by faculty and students: **Nil**
    c. Number of publications listed in International Database (for eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.): **01**
    d. Monographs: **Nil**
    e. Chapter in Books: 01
    1. Roy, P. and Sreekesh, S. (2014) "Effect of Land Cover on Soil Particle Size and Organic Carbon in the Plough Layer" in Raju, J. (ed.) *Geostatistical and Geospatial Approaches for the Characterization of Natural Resources in the Environment: Challenges, Processes and Strategies,* Capital Publishing Company, New Delhi, India, pp. 224-227
    f. Books Edited : **Nil**
    g. Books with ISSN / ISBN numbers with details of publishers: **Nil**
    h. Citation Index : **Nil**
    i. SNIP: **Nil**
    j. SJR: **Nil**
    k. Impact Factor: **Nil**
    l. H-index: **Nil**

20. Areas of Consultancy and income generated: **N.A.**

21. Faculty as Members in
    - National Committees: **Nil**
    - International Committees: **Nil**
    - Editorial Boards: **Nil**

22. Student Projects:
    - Percentage of Students who have done in-house projects including inter departmental / programme : **Nil**
    - Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies: **Nil**

23. Awards / Recognitions received by faculty and students: **Nil**

24. List of eminent academicians and scientists / visitors to the department: **Nil**

25. Seminars / Conferences / Workshops organised & the Source of Funding:

Sl. No.	Seminar	Date	Source of Fund	Amount Sanctioned
1.	Two day National Seminar on "Challenges and Mitigation of Drought in India"	9-10 September, 2011	UGC (National)	1,50,000/-

26. Student profile programme / course wise:

2010-11

Name of the Course / Programme	Year	Applications received	Selected	Enrolled		Appeared (Regular + CC = Total)	Pass (Regular + CC = Total)	Pass Percentage (Regular + CC; Total)
				M	F			
3 Year Degree Honours	I		25	23	02	25 + 11 = 36	20 + 7 = 27	80 + 64; **75**
	II			18	05	19 + 3 = 22	14 + 3 = 17	74 + 100; **77**
	III			12	04	13 + 5 = 18	8 + 5 = 13	62 + 100; **72**
3 Year Degree General	I		50	24	23	33 + 28 = 61	28 + 25 =53	85 + 89; **87**
	II			20	12	39 + 24 = 63	22 +19 = 41	56 + 79; **65**
	III			26	11	39	32	**82**

2011-12

Name of the Course / Programme	Year	Applications received	Selected	Enrolled		Appeared (Regular + CC = Total)	Pass (Regular + CC = Total)	Pass Percentage (Regular + CC; Total)
				M	F			
3 Year Degree Honours	I		31	19	08	23 + 5 = 28	14 + 2 = 16	61 + 40; **57**
	II			20	02	20 + 7 = 27	20 + 2 = 22	100 + 29; **81**
	III			18	05	12 + 8 = 20	8 + 5 = 13	67 + 63; **65**
3 Year Degree General	I		50	23	18	38 + 12 = 50	32 + 11= 43	84 + 92; **86**
	II			14	22	31 + 23 = 54	24 +18 = 42	77 + 78; **77**
	III			18	12	28 + 6 = 34	21 + 5 = 26	75 + 83; **76**

2012-13

Name of the Course / Programme	Year	Applications received	Selected	Enrolled		Appeared (Regular + CC = Total)	Pass (Regular + CC = Total)	Pass Percentage (Regular + CC; Total)
				M	F			
3 Year Degree Honours	I		31	20	04	26 + 10 = 36	16 + 7 = 23	62 + 70; **64**
	II			16	08	20 + 5 = 25	10 + 3 = 13	50 + 60; **52**
	III			18	02	20 + 11 = 31	16 + 5 = 21	80 + 45; **68**
3 Year Degree General	I		50	34	16	34 + 14 = 48	26 + 13 =39	76 + 93; **81**
	II			19	16	29 + 16 = 45	27 + 14 =41	93 + 88; **91**
	III			09	19	29 + 6 = 35	21 + 5 = 26	72 + 83; **74**

2013-14

Name of the Course / Programme	Year	Applications received	Selected	Enrolled		Appeared (Regular + CC = Total)	Pass (Regular + CC = Total)	Pass Percentage (Regular + CC; Total)
				M	F			
3 Year Degree Honours	I		31	24	07	23 + 7 = 30	18 + 2 = 20	78 + 29; **67**
	II			18	04	22 + 9 = 31	6 + 6 = 12	27 + 66; **39**
	III			15	08	10 + 7 = 17	7 + 6 = 13	70 + 86; **76**
3 Year Degree General	I		50	30	16	42 + 8 = 50	37 + 7 = 44	88 + 88; **88**
	II			28	15	19 + 9 = 28	12 + 6 = 18	63 + 67; **64**
	III			14	16	22 + 4 = 26	14 + 3 = 17	64 + 75; **65**

Name of the Course / Programme	Year	Applications received	Selected	Enrolled		Appeared (Regular + CC = Total)	Pass (Regular + CC = Total)	Pass Percentage (Regular + CC; Total)
				M	F			
3 Year Degree Honours	I		36	24	09	26 + 7 = 33	12 + 5 = 17	46 + 71; **52**
	II			20	07	19 + 13 = 32	7 + 3 = 10	37 + 23; **31**
	III			15	04	14	9	**64**
3 Year Degree General	I		60	27	24	40 + 13 = 53	32 + 11 = 43	80 + 85; **81**
	II			25	15	35 + 7 = 42	19 + 4 = 23	54 + 57; **55**
	III			18	14	11	8	**73**

27. Diversity of Students:

Name of the Course	% of Students from the same state	% of Students from other states	% of Students from abroad
3 Year Degree Honours	100	Nil	Nil
3 Year Degree General	100	Nil	Nil

28. How many students have cleared national and state competitive examinations:

    ee) NET:
    ff) SLET:
    gg) GATE: Nil
    hh) Civil Service: Nil
    ii) Defence Service:
    jj) Other Government Jobs:

29. Student progression:

Student Progression	Against % Enrolled
UG to PG	80
PG to M.Phil.	20
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed • Campus Selection • Other than campus recruitment	60
Entrepreneurship / Self-employment	Nil

30. Details of Infrastructural facilities

    u) Library: **College has a well organised Library with 1256 books on Geography and monthly subscription of Geography & You magazine.**
    v) Internet Facilities for Staff & Students: **02 Desktops with Internet Connections for Staffs; 06 Desktops with Internet Connections for students**
    w) Class Room with ICT Facility: Yes
    x) Laboratories: **02 (01 Geography Lab & 01 GIS Lab)**

31. Number of students receiving financial assistance from college, university, government or other agencies:

Sl. No.	Type of Assistance	Provider	No. of Student Facilitate
1.	Freeship (Half & Full)	College	
2.	Sankari Prashad Sing Deo Memorial Scholarship	College	01
3.	Sampat Roy Memorial Scholarship I	College	02

4.	Sampat Roy Memorial Scholarship II	College	
5.	Sampat Roy Memorial Scholarship III	College	
6.	Minority Scholarship	Govt. of West Bengal	
7.	Cast Scholarship	Govt. of West Bengal	
8.	Kanyashri	Govt. of West Bengal	
9.	Chief Minister Merit Scholarship	Govt. of West Bengal	
10.	Jalan Scholarship	B. M. Jalan Private Limited	
11.	Sitaram Jindal Foundation	---	01

32. Details on student enrichment programmes with external experts: **Nil**

33. Teaching methods adopted to improve student learning:

- **Use of Visual Aid**
- **Intra-class quiz**
- **Annual Excursion**
- **Special classes in the Geological Survey of India, Purulia**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- NSS

35. SWOC analysis of the department and Future Plan:

Strengths
- Dedicated effort of the founding faculty members of the department has led to the development of one of the best and well-equipped departments in the College. Good academic record in the past encourages students to opt for UG course in Geography in this College and gives confidence among the faculty members to conduct with more effort.
- The department boasts of having good, sincere students with good secondary and higher secondary background.
- Dedicated faculty; though not recorded in paper in most cases, the teachers are available to the students beyond their respective class hours.
- Well equipped Geography Lab. well-maintained by the most experienced and efficient lab-attendant. A RS-GIS lab. was set up in 2012.
- 'Beyond the classroom' instruction through field survey and excursion.
- Students and faculty members participate in seminars relevant in the field of geography organized by other Colleges; enthusiastic participation of students in inter-departmental competitions like debate, extempore, wall magazine, singing etc.
- Culture of encouraging our best students to stay within academics and research

Weaknesses
- Students are not comfortable with English
- Only one permanent full-time teacher
- RS-GIS lab not well equipped: No LAN connection in the RS-GIS lab and no adequate skilled support staff
- Paucity of time in completing the syllabus
- Poor transportation facility in the area and unavailability of hostel facilities hinders regular attendance of students
- The aforementioned factor together with vast syllabus in theory and pressure of completing practical assignments curbs teachers' encouragement and students' enthusiasm in participation in extra-curricular activities

Opportunities

- Congenial atmosphere in the College
- Improving computational facilities
- Encouraging research by faculty members
- Using online resources to supplement traditional teaching methods

Challenges

- Motivating students to study in English
- Keeping students in completing their graduation within three years
- Providing useful career advice to students
- Ensuring that all students graduate with the competence and maturity expected of an educated person in society

DEPARTMENT OF HISTORY

Profile of the Department

1. Name of the Department: **History**

2. Year of Establishment: **2003**
3. Names of Programmes / Courses offered: **3-Year Degree General Course**

4. Names of Interdisciplinary Courses and the departments / units involved: The Syllabus (History) of the General Degree Courses has some similarities with the syllabus of Geography, Sociology and Political Science studied under Sidho-Kanho-Birsha University.

5. Annual / Semester / Choice based credit system (Programme wise):

Year	Examination	Marks	Time	Remarks
First Year	Class Tests	20	45 Minutes	
	Assessment Test	25	1.00 Hour	Qualified for Freeship
	Annual Test	100	3.00 Hours	Qualified for Part-I Final Exam
	University Part I Examination	100	3.00 Hours	Qualified for Part II
Second Year	Class Tests	20	45 Minutes	-
	Annual Test	100	3.00 Hours	Qualified for Part-II Final Exam
	University Part II Examination	100	3.00 Hours	Qualified for Part III
Third Year	Class Tests	20	45 Minutes	-
	Annual Test	100	3.00 Hours	Qualified for Part-III Final Exam
	University Part III Examination	100	3.00 Hours	-

6. Participation of the Department in the Courses offered by other departments:

Sl. No.	Courses	Organiser	Remarks
1.	Seminar on **"Challenges and Mitigation of Drought in India"**	Department of Geography	
2.	**"Challenges of Common Property Resources"**	Department of Economics	
3.	"Two Decades of Economic Reforms in India"	Department of Economics	Students and Teachers of the Department had been actively participated
4.	Seminar on **"Role of Women: Both in Content and Creation"**	Department of Bengali	
5.	**Workshop on "Delhi Mishap"**	Teachers' Council	
6.	**Seminar-cum-Workshop on "Role of Research in Higher Education"**	IQAC	
7.	Seminar on **"Fitness and Healthy Life through Yoga"**	Department of Physical Education	

7. Courses in Collaboration with other Universities, industries, foreign institutions, etc.: N.A.

8. Details of Courses / Programmes discontinued (if any) with reasons: N.A.

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9.   Number of Teaching Posts:

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Assistant Professors	01	01
Part Time Teachers	00	02
Guest Teachers	00	02

10. Faculty Profile:

Name	Qualifi-cation	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Nirmal ch Mudi	M.A.B.ED	Assistant Professor	Modern India	g) Teaching-6 year + h) Research-pursuing phd	Nil
Soumen Dey	MA,B.Ed	Part-time Lecturer	18th century india	a)Teaching-5year+	Nil
Neelika Gupta	MA,B.Ed	Part-time Lecturer	Modern India	a)Teaching-4year+	Nil
Biman Patra	MA.B.ED	Guest Lecturer		a)Teaching-	Nil
Chittaranjan Mahato	MA.B.ED	Guest lecturer		a)Teaching-	Nil
Anamika Ganguly	MA.B.ED	Guest Lecturer		a)Teaching-	Nil
Rajib Gorain	MA.B.ED	Guest Lecturer		a)Teaching-	Nil

11. List of Senior Visiting Faculty:

Date	Visitors	Occasions	Organiser
2010	Dr. Chakradhar Das	SCREENING TEST	K.M.M.M
08/08/13	GOUTAM MUKHOPADHY	SCREENING TEST	K.M.M.M
09/07/14	GOUTAM MUKHOPADHY	SCREENING TEST	K.M.M.M
25.06.2015	Pradip Kumar Mandaal	Seminar	KMMM

12. Percentage of lectures delivered and practical classes handled (programme wise):
(Nirmal Chandra Mudi)

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2010-11 (I+II+III)	396		348	88	
2011-12 (I+II+III)	439		413	94	
2012-13 (I+II+III)	410		356	87	
2013-14 (I+II+III)	326		302	93	
2014-15 (I+II+III)	326		309	94	

(Soumen Dey)

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2010-11 (I+II+III)	197		181	91	
2011-12 (I+II+III)	211		209	99	
2012-13 (I+II+III)	228		224	98	
2013-14(I+II+III)	178		178	100	
2014-15(I+II+III)	195		195	100	

(Neelika Gupta)

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2010-11 (I+II+III)	227		218	96	
2011-12 (I+II+III)	190		185	97	
2012-13 (I+II+III)	110		110	100	
2013-14 (I+II+III)	43		41	95	
2014-15 (I+II+III)	61		61	100	

(Biman Patra)

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2012-13 (I+II+III)	76		74	97	
2013-14 (I+II+III)	189		160	84	
2014-15 (I+II+III)	136		128	94	

(Chittaranjan Mahato)

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2011-12 (I+II+III)	82		80	98	
2011-12 (I+II+III)	126		124	98	

(Anamika Ganguly)

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2013-14 (I+II+III)	82		81	99	
2014-15 (I+II+III)	123		122	99	

(Rajib Gorai)

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2010-11 (I+II+III)	76		73	96	
2011-12 (I+II+III)	124		120	95	

13.   Student-Teacher Ratio (programme wise):

Year	No. of Students	Ratio
First Year	286	1:40
Second Year	243	1:34
Third Year	130	1:18

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: N.A.

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15. Qualification of teaching faculty with DSc / D.Litt / Ph.D. / MPhil / PG

Name	Qualification
Nirmal ch Mudi	MA,B.Ed
Soumen Dey	MA,B.Ed
Neelika Gupta	MA,B.Ed
Biman Patra	MA.B.ED
Chittaranjan Mahato	MA.B.ED
Anamika Ganguly	MA.B.ED
Rajib Gorain	MA.B.ED

16. Numbers of Faculty with ongoing projects from a) National b) International funding agencies and grants received:

Faculty	Project Title	Funding Agency	Grants
Nirmal Chandra Mudi	"The Tribal Culture Practice: Role of Panchakote Raj in thethen Manbhum District"	UGC (National)	2,60,000

17. Departmental projects funded by DST_FIST, UGC, DBT, ICSSR, etc. and total grants received: Nil

18. Research Centre / Facility recognized by the University: Nil

19. Publications:
   a. Publication per Faculty:03
   b. Number of papers published in peer reviewed journals (national / internationals) by faculty and students Number of publications listed in International Database (for eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.):15
   c. Monographs: Nil
   d. Chapter in Books: Nil
   e. Books Edited : Nil
   f. Books with ISSN / ISBN numbers with details of publishers: **04** (01 from Deep and Deep Publications Private Limited, New Delhi and 03 from Regal Publications Private Limited, New Delhi)
   g. Citation Index : Nil
   h. SNIP: Nil
   i. SJR: Nil
   j. Impact Factor: Nil
   k. H-index: Nil

20. Areas of Consultancy and income generated: N.A.

21. Faculty as Members in
   • National Committees: International Committees: Sri Nirmal Chandra Mudi is the founder Member of "Sanskriti Charcha Kendra", "Bankura and Samaj-O-Rajnity".
   • Editorial Boards: Nil

22. Student Projects:
   • Percentage of Students who have done in-house projects including inter departmental / programme : Nil
   • Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies: Nil

23. Awards / Recognitions received by faculty and students: Nil

24. List of eminent academicians and scientists / visitors to the department: **Same as SL No. 11.**

25. Seminars / Conferences / Workshops organised & the Source of Funding:

Sl. No.	Seminar	Date	Source of Fund	Amount Sanctioned
1.	Two-day National Seminar on "Challenges of Common Property Resources"	22-23 September, 2011	UGC (National)	1,50,000/-
2.	One-day National Seminar on "Two Decades of Economic Reforms in India"	24 September, 2011	UGC (National)	1,00,000/-
3.	Two-day National Seminar on "Poverty and Globalization: Challenge for Economic Development"	29-30 November, 2013	UGC (National)	Proposal Send and not Sanctioned yet

2010-11

Name of the Course / Programme	Year	Applications received	Selected	Enrolled M	F	Appeared (Regular + CC = Total)	Pass (Regular + CC = Total)	Pass Percentage (Regular + CC; Total)
3 Year Degree Honours	I					21+11	14+10	
	II					21+00	01+00	
	III							
3 Year Degree General	I					170+86	102+70	
	II					137+94	91+46	
	III					76+18	43+12	

2011-12

Name of the Course / Programme	Year	Applications received	Selected	Enrolled M	F	Appeared (Regular + CC = Total)	Pass (Regular + CC = Total)	Pass Percentage (Regular + CC; Total)
3 Year Degree Honours	I					17	11	
	II					18+16	12+06	
	III					16	04	
3 Year Degree General	I					205+113	106+80	
	II					138+65	78+47	
	III					42+14	34+07	

2012-13

Name of the Course / Programme	Year	Applications received	Selected	Enrolled M	F	Appeared (Regular + CC = Total)	Pass (Regular + CC = Total)	Pass Percentage (Regular + CC; Total)
3 Year Degree Honours	I					19+05	05+00	
	II					15+	09+	
	III					14+14	09+06	
3 Year Degree General	I					119+70	68+43	
	II					161+	37	
	III					62+09	28+08	

2013-14

Name of the Course / Programme	Year	Applications received	Selected	Enrolled M	Enrolled F	Appeared (Regular + CC = Total)	Pass (Regular + CC = Total)	Pass Percentage (Regular + CC; Total)
3 Year Degree Honours	I					27+12	09+04	
	II					22+01	06+00	
	III					14+14	09+06	
3 Year Degree General	I					196+63	144+47	
	II					87+81	27+16	
	III					62+09	28+08	

26. Student profile programme / course wise:

Name of the Course / Programme (refer question no.4)	Applications received	Selected	Enrolled M	Enrolled F	Pass percentage
B.A. General Course (History)					
2010-11					
2011-12					
2012-13					
2013-14					
2014-15					

Name of the Course / Programme (refer question no.4)	Applications received	Selected	Enrolled M	Enrolled F	Pass percentage
B.A. Honours Course (History)					
2010-11					
2011-12					
2012-13					
2013-14					
2014-15					

27. Diversity of Students:

Name of the Course	% of Students from the same state	% of Students from other states	% of Students from abroad
B.A. General Course (Economics)			
First Year	100	Nil	Nil
Second Year	100	Nil	Nil
Third Year	100	Nil	Nil

28. How many students have cleared national and state competitive examinations:

kk) NET: Nil
ll) SLET: Nil
mm)   GATE: Nil
nn) Civil Service: Nil
oo) Defence Service: 05 +
pp) Other Government Jobs: 10 +

29. Student progression:

Student Progression	Against % Enrolled
UG to PG	06
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed • Campus Selection • Other than campus recruitment	02 12
Entrepreneurship / Self-employment	Nil

30. Details of Infrastructural facilities

   y) Library: **College has a well organised Library with more than 300 Books and 3 referred Journals in Economics.**
   z) Internet Facilities for Staff & Students: **2 Desktops with Internet Connections for Staffs.**
   aa) Class Room with ICT Facility: No
   bb) Laboratories: N.A.

31. Number of students receiving financial assistance from college, university, government or other agencies:

Sl. No.	Type of Assistance	Provider	No. of Student Facilited
1.	Freeship (Half & Full)	College	
2.	Sankari Prashad Sing Deo Memorial Scholarship	College	
3.	Sampat Roy Memorial Scholarship I	College	
4.	Sampat Roy Memorial Scholarship II	College	
5.	Sampat Roy Memorial Scholarship III	College	
6.	Minority Scholarship	Govt. of West Bengal	
7.	Cast Scholarship	Govt. of West Bengal	
8.	Kanyashri	Govt. of West Bengal	
9.	Chief Minister Merit Scholarship	Govt. of West Bengal	
10.	Jalan Scholarship	B. M. Jalan Private Limited	

32. Details on student enrichment programmes with external experts:

   • Same as Sl. No. 25

33. Teaching methods adopted to improve student learning:

   •

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

   •

35. SWOC analysis of the department and Future Plan:

Strengths
   • Qualified and laborious teachers
   • Enriched Library
   • Organised Seminar-cum-Workshop

Weaknesses
- Lack of full-time permanent teachers
- ICT Teaching Process
- Historical Maps

Opportunities
- Inter-department debate faculties
- Articles writing facility
- Seminar Participation
- Research Works

Challenges
- To provide more facilities of higher education to the students
- Caste based education system

DEPARTMENT OF MATHEMATICS

Profile of the Department

1. Name of the Department: **Mathematics**

2. Year of Establishment: **2012**

3. Names of Programmes / Courses offered: **3-Year Degree General Course**

4. Names of Interdisciplinary Courses and the departments / units involved: NA

5. Annual / Semester / Choice based credit system (Programme wise):

Year	Examination	Marks	Time	Remarks
First Year	Class Tests	20	45 Minutes	
	Assessment Test	25	1.00 Hour	Qualified for Freeship
	Annual Test	100	3.00 Hours	Qualified for Part-I Final Exam
	University Part I Examination	100	3.00 Hours	Qualified for Part II
Second Year	Class Tests	20	45 Minutes	-
	Annual Test	100	3.00 Hours	Qualified for Part-II Final Exam
	University Part II Examination	100	3.00 Hours	Qualified for Part III
Third Year	Class Tests	20	45 Minutes	-
	Annual Test	100	3.00 Hours	Qualified for Part-III Final Exam
	University Part III Examination	100	3.00 Hours	-

6. Participation of the Department in the Courses offered by other departments:

Sl. No.	Courses	Organiser	Remarks
1.	Seminar on "Challenges and Mitigation of Drought in India"	Department of Geography	Students and Teachers of the Department had been actively participated
2.	Seminar on "Role of Women: Both in Content and Creation"	Department of Bengali	
3.	Workshop on "Delhi Mishap"	Teachers' Council	

7. Courses in Collaboration with other Universities, industries, foreign institutions, etc.: N.A.

8. Details of Courses / Programmes discontinued (if any) with reasons: N.A.

9. Number of Teaching Posts:

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Assistant Professors	Nil	Nil
Guest Teacher	Nil	03

10. Faculty Profile:

Name	Qualifi-cation	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Sudhanshu Mahato	M.Sc.	Guest Teacher		Teaching: 03 +	N.A
Sudeb Majhi	M.Sc.	Guest Teacher		Teaching: 01 +	N.A.
Partha Kumbhakar	M.Sc.	Guest Teacher		Teaching: 01 +	

11. List of Senior Visiting Faculty:

Date	Visitors	Occasions	Organiser
		NIL	

12. Percentage of lectures delivered and practical classes handled (programme wise):

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
First (Part I)	76		70	98	
Second (Part II)	134		130	95	
Third (Part III)	88		80	96	

13.   Student-Teacher Ratio (programme wise):

Year	No. of Students	Ratio
First Year	09	1:3
Second Year	02	1:0.7
Third Year	04	1:1.3

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: N.A.

15. Qualification of teaching faculty with DSc / D.Litt / Ph.D. / MPhil / PG

Name	Qualification
Mahuya Mohanti	MSc
Sedeb Majhi	MSc
Poli Das	MSc

16. Numbers of Faculty with ongoing projects from a) National b) International funding agencies and grants received:

Faculty	Project Title	Funding Agency	Grants
		Nil	

17. Departmental projects funded by DST_FIST, UGC, DBT, ICSSR, etc. and total grants received: Nil

18. Research Centre / Facility recognized by the University: Nil

19. Publications:
    a. Publication per Faculty:
    b. Number of papers published in peer reviewed journals (national / internationals) by faculty and students:
    c. Number of publications listed in International Database (for eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.):
    d. Monographs: Nil
    e. Chapter in Books:
    f. Books Edited :
    g. Books with ISSN / ISBN numbers with details of publishers:
    h. Citation Index : Nil
    i. SNIP: Nil
    j. SJR: Nil
    k. Impact Factor: Nil
    l. H-index: Nil

20. Areas of Consultancy and income generated: N.A.

21. Faculty as Members in
    - National Committees: International Committees: Nil
    - Editorial Boards:

22. Student Projects:
    - Percentage of Students who have done in-house projects including inter departmental / programme : Nil
    - Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies: Nil

23. Awards / Recognitions received by faculty and students: Nil

24. List of eminent academicians and scientists / visitors to the department:

25. Seminars / Conferences / Workshops organised & the Source of Funding:

Sl. No.	Seminar	Date	Source of Fund	Amount Sanctioned
NIL				

26. Student profile programme / course wise:

Name of the Course / Programme (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.Sc. General Course (Mathematics)					
2011-12	02	02	02	00	
2012-13	09	09	06	03	
2013-14	04	02	02	00	

27. Diversity of Students:

Name of the Course	% of Students from the same state	% of Students from other states	% of Students from abroad
B.Sc. General Course (Mathematics)			
First Year	100	Nil	Nil
Second Year	100	Nil	Nil
Third Year	100	Nil	Nil

28. How many students have cleared national and state competitive examinations:

   qq) NET: Nil
   rr) SLET: Nil
   ss) GATE: Nil
   tt) Civil Service: Nil
   uu) Defence Service: 05 +
   vv) Other Government Jobs: 10 +

29. Student progression:

Student Progression	Against % Enrolled
UG to PG	01
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed • Campus Selection • Other than campus recruitment	02 12
Entrepreneurship / Self-employment	Nil

30. Details of Infrastructural facilities

   cc) Library: **College has a well organised Library with more than 300 Books and 3 referred Journals in Economics.**
   dd) Internet Facilities for Staff & Students: **2 Desktops with Internet Connections for Staffs.**
   ee) Class Room with ICT Facility: No
   ff) Laboratories: N.A.

31. Number of students receiving financial assistance from college, university, government or other agencies:

Sl. No.	Type of Assistance	Provider	No. of Student Facilited
1.	Freeship (Half & Full)	College	
2.	Sankari Prashad Sing Deo Memorial Scholarship	College	
3.	Sampat Roy Memorial Scholarship I	College	
4.	Sampat Roy Memorial Scholarship II	College	
5.	Sampat Roy Memorial Scholarship III	College	
6.	Minority Scholarship	Govt. of West Bengal	
7.	Cast Scholarship	Govt. of West Bengal	
8.	Kanyashri	Govt. of West Bengal	
9.	Chief Minister Merit Scholarship	Govt. of West Bengal	
10.	Jalan Scholarship	B. M. Jalan Private Limited	

32. Details on student enrichment programmes with external experts:

   • Same as Sl. No. 25

33. Teaching methods adopted to improve student learning:

   •

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

   •

35. SWOC analysis of the department and Future Plan:

Strengths
   • Enriched library

Weaknesses
   • No sanctioned post of teachers

Opportunities
   • Honours Course

Challenges
   • Continue with least no of students

DEPARTMENT OF MUSIC

Profile of the Department

1. Name of the Department: **Music**

2. Year of Establishment: **2012**

3. Names of Programmes / Courses offered: **3-Year Degree General Course**

4. Names of Interdisciplinary Courses and the departments / units involved: The Syllabus of the General Degree Courses has some similarities with the syllabus of Music studied under Sidho-Kanho-Birsha University.

5. Annual / Semester / Choice based credit system (Programme wise):

Year	Examination	Marks	Time	Remarks
First Year	Class Tests	20	45 Minutes	
	Assessment Test	25	1.00 Hour	Qualified for Freeship
	Annual Test	100	3.00 Hours	Qualified for Part-I Final Exam
	University Part I Examination	100	3.00 Hours	Qualified for Part II
Second Year	Class Tests	20	45 Minutes	-
	Annual Test	100	3.00 Hours	Qualified for Part-II Final Exam
	University Part II Examination	100	3.00 Hours	Qualified for Part III
Third Year	Class Tests	20	45 Minutes	-
	Annual Test	100	3.00 Hours	Qualified for Part-III Final Exam
	University Part III Examination	100	3.00 Hours	-

6. Participation of the Department in the Courses offered by other departments:

Sl. No.	Courses	Organiser	Remarks
1.	Seminar on "Challenges and Mitigation of Drought in India"	Department of Geography	
2.	Seminar on "Role of Women: Both in Content and Creation"	Department of Bengali	Students and Teachers of the Department had been actively participated
3.	Workshop on "Delhi Mishap"	Teachers' Council	

7. Courses in Collaboration with other Universities, industries, foreign institutions, etc.: N.A.

8. Details of Courses / Programmes discontinued (if any) with reasons: N.A.

9. Number of Teaching Posts:

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Assistant Professors	Nil	Nil
Guest Teacher	02	02

10. Faculty Profile:

Name	Qualifi-cation	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Haimantee Mukherjee	MA	Guest Teacher	Rabindra Sangeet	Teaching: 02 +	Nil
Prasenjit Mandal	MA	Guest Teacher	Percussionist	Teaching: 01 +	N.A.

11. List of Senior Visiting Faculty:

Date	Visitors	Occasions	Organiser
NIL			

12. Percentage of lectures delivered and practical classes handled (programme wise):

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
First (Part I)	67		66	98	
Second (Part II)	126		124	97	
Third (Part III)					

13. Student-Teacher Ratio (programme wise):

Year	No. of Students	Ratio
First Year	02	1:1
Second Year	02	1:1
Third Year		

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: N.A.

15. Qualification of teaching faculty with DSc / D.Litt / Ph.D. / MPhil / PG

Name	Status	Qualification
Haimantee Mukherjee	Guest Teacher	MA
Prasenjit Mandal	Guest Teacher	MA
Kamalika Biswas	Guest Teacher	MA

16. Numbers of Faculty with ongoing projects from a) National b) International funding agencies and grants received:

Faculty	Project Title	Funding Agency	Grants
NIL			

17. Departmental projects funded by DST_FIST, UGC, DBT, ICSSR, etc. and total grants received: Nil
18. Research Centre / Facility recognized by the University: Nil

19. Publications:
   a. Publication per Faculty:
   b. Number of papers published in peer reviewed journals (national / internationals) by faculty and students: **18**

c. Number of publications listed in International Database (for eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.):
d. Monographs: Nil
e. Chapter in Books: **20**
f. Books Edited : **02**
g. Books with ISSN / ISBN numbers with details of publishers: **04** (01 from Deep and Deep Publications Private Limited, New Delhi and 03 from Regal Publications Private Limited, New Delhi)
h. Citation Index : Nil
i. SNIP: Nil
j. SJR: Nil
k. Impact Factor: Nil
l. H-index: Nil

20. Areas of Consultancy and income generated: N.A.

21. Faculty as Members in
    - National Committees: International Committees: Nil
    - Editorial Boards:

22. Student Projects:
    - Percentage of Students who have done in-house projects including inter departmental / programme : Nil
    - Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies: Nil

23. Awards / Recognitions received by faculty and students: Nil

24. List of eminent academicians and scientists / visitors to the department:
25. Seminars / Conferences / Workshops organised & the Source of Funding:

Sl. No.	Seminar	Date	Source of Fund	Amount Sanctioned
NIL				

26. Student profile programme / course wise:

Name of the Course / Programme (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.A. General Course (Music)					
2011-12					
2012-13	02	02	00	02	
2013-14	02	02	00	02	

27. Diversity of Students:

Name of the Course	% of Students from the same state	% of Students from other states	% of Students from abroad
B.A. General Course (Music)			
First Year	100	Nil	Nil
Second Year	100	Nil	Nil
Third Year	100	Nil	Nil

28. How many students have cleared national and state competitive examinations:

ww) NET: Nil
xx) SLET: Nil

yy) GATE: Nil
zz) Civil Service: Nil
aaa) Defence Service: 05 +
bbb)   Other Government Jobs: 10 +

29. Student progression:

Student Progression	Against % Enrolled
UG to PG	Nil
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed • Campus Selection • Other than campus recruitment	
Entrepreneurship / Self-employment	Nil

30. Details of Infrastructural facilities

   gg) Library: **College has a well organised Library with more than 100 Books.**
   hh) Internet Facilities for Staff & Students: **2 Desktops with Internet Connections for Staffs.**
   ii) Class Room with ICT Facility: No
   jj) Laboratories: N.A.

31. Number of students receiving financial assistance from college, university, government or other agencies:

Sl. No.	Type of Assistance	Provider	No. of Student Facilited
1.	Freeship (Half & Full)	College	
2.	Sankari Prashad Sing Deo Memorial Scholarship	College	
3.	Sampat Roy Memorial Scholarship I	College	
4.	Sampat Roy Memorial Scholarship II	College	
5.	Sampat Roy Memorial Scholarship III	College	
6.	Minority Scholarship	Govt. of West Bengal	
7.	Cast Scholarship	Govt. of West Bengal	
8.	Kanyashri	Govt. of West Bengal	
9.	Chief Minister Merit Scholarship	Govt. of West Bengal	
10.	Jalan Scholarship	B. M. Jalan Private Limited	

32. Details on student enrichment programmes with external experts:

   • Same as Sl. No. 25
33. Teaching methods adopted to improve student learning: NA

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: NA

35. SWOC analysis of the department and Future Plan:

Strengths
   • Enriched teacher.

Weaknesses
- Students are not comfortable with sur-tal

Opportunities
- Improving musical facilities
- Encouraging students to take music as subject

Challenges
- Motivating students to study Music

DEPARTMENT OF PHILOSOPHY

Profile of the Department

1. Name of the Department: **Philosophy**

2. Year of Establishment: **2005 (Philosophy General) & 2010 (Philosophy Honours)**

3. Names of Programmes / Courses offered: **3-Year Degree Honours & General Course**

4. Names of Interdisciplinary Courses and the departments / units involved: The Syllabus (Philosophy) of the Honours & General Degree Courses has some similarities with the syllabus of Bengali, Sociology and History studied under Sidho–Kanho-Birsha University.

5. Annual / Semester / Choice based credit system (Programme wise):

Year	Examination	Marks	Time	Remarks
First Year	Class Tests	20	45 Minutes	-
	Assessment Test	25	1.00 Hour	Qualified for Freeship
	Annual Test	100	4.00 Hours	Qualified for Part-I Final Exam
	University Part I Examination	100	4.00 Hours	Qualified for Part II
Second Year	Class Tests	20	45 Minutes	-
	Annual Test	100	4.00 Hours	Qualified for Part-II Final Exam
	University Part II Examination	100	4.00 Hours	Qualified for Part III
Third Year	Class Tests	20	45 Minutes	-
	Annual Test	100	4.00 Hours	Qualified for Part-III Final Exam
	University Part III Examination	100	4.00 Hours	-

6. Participation of the Department in the Courses offered by other departments:

Sl. No.	Courses	Organiser	Remarks
1.	Seminar on "Challenges and Mitigation of Drought in India"	Department of Geography	
2.	Seminar on "Role of Women: Both in Content and Creation"	Department of Bengali	Students and Teachers of the Department had been actively participated
3.	Workshop on "Delhi Mishap"	Teachers' Council	
4.	Seminar-cum-Workshop on "Role of Research in Higher Education"	IQAC	

7. Courses in Collaboration with other Universities, industries, foreign institutions, etc.: N.A.

8. Details of Courses / Programmes discontinued (if any) with reasons: N.A.

9. Number of Teaching Posts:

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil

Assistant Professors	01	01
Permanent Part Time Lecturer	00	01
Guest Teacher	00	03

10. Faculty Profile:

Name	Qualifi-cation	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Subrata Duary	M.A., M.Phil.	Assistant Professor	Advanced Logic	Teaching: 04 years 11 months	Nil
Bignanananda Mukhopadhyay	M.A., M.Phil, B.Ed.	Permanent Part Time Lecturer	Vedanta	Teaching: 09 years,08 months	Nil
Arpita Chauni	M.A., M.Phil.	Guest Teacher	Ethics	Teaching: 01 years, 6 months	Nil
Animes Benarjee	M.A	Guest Teacher	Logic & Nyaya	Teaching: 6 months	Nil
Kousik Sutradhar	M.A	Guest Teacher	Vedanta and Applied Ethics	Teaching: 7 months	Nil

11. List of Senior Visiting Faculty: Nil

Date	Visitors	Occasions	Organiser
00/00/12	SUSMITA CHOUDHARY	SCREENING TEST	K.M.M.M
13/08/13	DR.ARNABI SEN	SCREENING TEST	K.M.M.M
09/07/14	DINANATH GHATAK	SCREENING TEST	K.M.M.M

12. Percentage of lectures delivered and practical classes handled (programme wise):

(Subrata Duary)

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2010-11 (part I+II+III)	363		338	93	
2011-12 (part I+II+III)	441		391	88	
2012-13 (part I+II+III)	427		358	83	
2013-14 (part I+II+III)	291		291	100	
2014-15 (part I+II+III)	343		341	99	

(Bignanananda Mukhopadhaya)

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
(2010-11)　　Part I+II+III	266		213	80.07	
(2011-12)　　Part I+II+III	333		280	84.08	
(2012-13)　　Part I+II+III	252		203	80.55	
(2013-14)　　Part I+II+III	222		180	81.08	
(2014-15)　　Part I+II+III	211		176	83.41	

(Piya Mandal)

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
(2010-11)　　Part I+II+III	260		210	80	
(2011-12)　　Part I+II+III	300		250	83	
(2012-13)　　Part I+II+III	250		200	80	
(2013-14)　　Part I+II+III	225		190	84	
(2014-15)　　Part I+II+III	220		200	90	

(Anita Banerjee)

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
(2012-13)　　Part I+II+III	140		140	100	

(Arpita Chauni)

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
(2013-14)　　Part I+II+III	170		170	100	
(2014-15)　　Part I+II+III	128		128	100	

(Animesh Benerjee)

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
(2014-15)　　Part I+II+III	136		136	100	

(Kousik Sutradhar)

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
(2014-15)　　Part I+II+III	132		132	100	

13.   Student-Teacher Ratio (2014-15):

Year	No. of Students	Ratio
First Year	250	1:50
Second Year	200	1:40
Third Year	150	1:30

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: N.A.

15. Qualification of teaching faculty with DSc / D.Litt / Ph.D. / MPhil / PG

Name	Qualification
Subrata Duary	M.A., M.Phil.
Bignanananda Mukhopadhyay	M.A., M.Phil.
Arpita Chauni	M.A. ,M.Phil.
Animesh Benerjee	M.A
Kaushik Sutradhar	M.A

16. Numbers of Faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil

Faculty	Project Title	Funding Agency	Grants
NIL			

17. Departmental projects funded by DST_FIST, UGC, DBT, ICSSR, etc. and total grants received: Nil

18. Research Centre / Facility recognized by the University: Nil

19. Publications:
   a. Publication per Faculty: Nil
   b. Number of papers published in peer reviewed journals (national / internationals) by faculty and students: Nil
   c. Number of publications listed in International Database (for eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.): Nil
   d. Monographs: Nil
   e. Chapter in Books: Nil
   f. Books Edited : Nil
   g. Books with ISSN / ISBN numbers with details of publishers: **Nil**
   h. Citation Index : Nil
   i. SNIP: Nil
   j. SJR: Nil
   k. Impact Factor: Nil
   l. H-index: Nil

20. Areas of Consultancy and income generated: N.A.

21. Faculty as Members in
   • National Committees: Nil
   • International Committees: Nil
   • Editorial Boards: Member, Board of Studies (both UG and PG), SKBU, Purulia.

22. Student Projects:
- Percentage of Students who have done in-house projects including inter departmental / programme : Nil
- Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies: Nil

23. Awards / Recognitions received by faculty and students: Nil

24. List of eminent academicians and scientists / visitors to the department: Nil

25. Seminars / Conferences / Workshops organised & the Source of Funding:

Sl. No.	Seminar	Date	Source of Fund	Amount Sanctioned
Nil				

26. Student profile programme / course wise:

Name of the Course / Programme (refer question no.4)	Applications Received	Selected	Enrolled		App. In exam (reg.+cc.)	Pass Percentage (reg.+cc)
			M	F		
B.A. General Course (Philosophy)						
2010 -11						
1ST YEAR		150			159+70=229	
2 ND YEAR		101			114+64=178	
3 RD YEAR		50			50+15=65	
2011-12						
1ST YEAR		138	85	43	150+56=201	
2 ND YEAR					50+37=87	
3 RD YEAR					58+25=83	
2012-13						
1ST YEAR					183+49=232	
2 ND YEAR					121+	
3 RD YEAR					36+10=46	
2013-14						
1ST YEAR					208+77=285	
2 ND YEAR					139+62=201	
3 RD YEAR					48+	
2014-15						
1ST YEAR						
2 ND YEAR						
3 RD YEAR						
2015-16						
1ST YEAR						
2 ND YEAR						
3 RD YEAR						

27.

Name of the Course / Programme (refer question no.4)	Applications Received	Selected	Enrolled		App. In exam (reg.+cc.)	Pass Percentage (reg.+cc)
			M	F		
B.A. Honours Course (Philosophy)						
2010 -11						
1ST YEAR					22	
2 ND YEAR					00	
3 RD YEAR					00	
2011-12						
1ST YEAR					14	
2 ND YEAR					16	
3 RD YEAR					00	
2012-13						
1ST YEAR					16+11=27	
2 ND YEAR					11+	
3 RD YEAR					6+10=16	
2013-14						
1ST YEAR					8+9=17	
2 ND YEAR					13+3=16	
3 RD YEAR					2+	
2014-15						
1ST YEAR						
2 ND YEAR						
3 RD YEAR						
2015-16						
1ST YEAR						
2 ND YEAR						
3 RD YEAR						

28. Diversity of Students:

Name of the Course	% of Students from the same state	% of Students from other states	% of Students from abroad
B.A. Honours & General Course (Philosophy)			
First Year	100	Nil	Nil
Second Year	100	Nil	Nil
Third Year	100	Nil	Nil

29. How many students have cleared national and state competitive examinations:

ccc) NET: Nil
ddd)   SLET: Nil
eee) GATE: Nil
fff) Civil Service: Nil
ggg)   Defence Service: 02+
hhh)   Other Government Jobs: 05 +

30. Student progression:

Student Progression	Against % Enrolled
UG to PG	05
PG to M.Phil.	Nil

PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed • Campus Selection • Other than campus recruitment	Nil 15
Entrepreneurship / Self-employment	30

31. Details of Infrastructural facilities

   kk) Library: **College has a well organised Library with more than 2000 Books and** Internet Facilities for Staff & Students: i) **2 Desktops with Internet Connections for Staffs at Teachers' Room; and ii) UGC-NRC for students with internet facility.**
   ll) Class Room with ICT Facility: One class has the facility of LCD Projector and Power point presentation facility.
   mm)   Laboratories: N.A.

32. Number of students receiving financial assistance from college, university, government or other agencies: (2014-15)

Sl. No.	Type of Assistance	Provider	No. of Student Facilited
1.	Freeship (Half & Full)	College	00
2.	Sankari Prashad Sing Deo Memorial Scholarship	College	00
3.	Sampat Roy Memorial Scholarship I	College	00
4.	Sampat Roy Memorial Scholarship II	College	00
5.	Sampat Roy Memorial Scholarship III	College	00
6.	Minority Scholarship	Govt. of West Bengal	
7.	Cast Scholarship	Govt. of West Bengal	
8.	Kanyashri	Govt. of West Bengal	
9.	Chief Minister Merit Scholarship	Govt. of West Bengal	
10.	Jalan Scholarship	B. M. Jalan Private Limited	

33. Details on student enrichment programmes with external experts: NA

34. Teaching methods adopted to improve student learning:

   • Direct Teaching-Learning has been applied with the help of Verbal Communication and using Text Books, Reference Books related to the Syllabus as well.

35. Participation in Institutional Social Responsibility (ISR) and Extension activities:

   • Students of the Department has been involved themselves with NSS and do the necessary actions as directed.
   • Thy also taking part in Blood Donation Camp organised by the NSS wing of the College.
   • Students also take part in Departmental Wall Magazine competition.

36. SWOC analysis of the department and Future Plan:

Strengths
- Students are honest and humble to learn
- Good teaching faculty
- Well enriched Library
- Good relation between students and teachers

Weaknesses
- Students are coming from poor economic background
- Lack of permanent teaching staff

Opportunities
- Provide student a better knowledge

Challenges
- To provide a better guidance for their future in pursuing higher education.

1. Name of the Department: **Physical Education**

2. Year of Establishment: **2010**

3. Names of Programmes / Courses offered: **3-Year Degree General Course**

4. Names of Interdisciplinary Courses and the departments / units involved: The Syllabus of the General Degree Courses has some similarities with the syllabus of Physical Education and Sports studied under Sidho-Kanho-Birsha University.

5. Annual / Semester / Choice based credit system (Programme wise):

Year	Examination	Marks	Time	Remarks
First Year	Class Tests	20	45 Minutes	
	Assessment Test	25	1.00 Hour	Qualified for Freeship
	Annual Test	100	3.00 Hours	Qualified for Part-I Final Exam
	University Part I Examination	100	3.00 Hours	Qualified for Part II
Second Year	Class Tests	20	45 Minutes	-
	Annual Test	100	3.00 Hours	Qualified for Part-II Final Exam
	University Part II Examination	100	3.00 Hours	Qualified for Part III
Third Year	Class Tests	20	45 Minutes	-
	Annual Test	100	3.00 Hours	Qualified for Part-III Final Exam
	University Part III Examination	100	3.00 Hours	-

6. Participation of the Department in the Courses offered by other departments:

Sl. No.	Courses	Organiser	Remarks
1.	Seminar on "Challenges and Mitigation of Drought in India"	Department of Geography	Students and Teachers of the Department had been actively participated
2.	Seminar on "Role of Women: Both in Content and Creation"	Department of Bengali	
3.	Workshop on "Delhi Mishap"	Teachers' Council	
4.	Seminar on "160 Years of Santhal Rebellion"	Dept of History	

7. Courses in Collaboration with other Universities, industries, foreign institutions, etc.: N.A.

8. Details of Courses / Programmes discontinued (if any) with reasons: N.A.

9. Number of Teaching Posts:

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Assistant Professors	Nil	Nil
Contractual Whole Time Teacher	00	01
Guest Teacher	00	01

10. Faculty Profile:

Name	Qualifi-cation	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Partha Sarathi Chatterjee	M.P.Ed	CWTT	Sports Medicine	Teaching: 04 +	Nil
Jagadananda Pati	M.PEd, M.Phil	Guest Teacher	Practical Sports	Teaching: 03 +	N.A.

11. List of Senior Visiting Faculty:

Date	Visitors	Occasions	Organiser
20.04.2015	1. Dr. Tapan Dutta, Nagpur 2. Dr. Shakti Ranjan Mishra, Balasore, Orissa	National Seminar on "Fitness and Healthy Life through Yoga"	Department of Physical Education
21.04.2015	3. Dr. Nachiketa Bandhyopadhyay, Registrar, SKBU 4. Dr. Amit Banerjee, Banipur 5. Dr. Nityananda Karmakar, Bishnupur 6. Dr. Probodhananda Dasgupta, Purulia		

12. Percentage of lectures delivered and practical classes handled (programme wise):

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
First (Part I)	236		230	92	
Second (Part II)	235		222	88	
Third (Part III)	235		231	96	

13. Student-Teacher Ratio (programme wise):

Year	No. of Students	Ratio
First Year	50	1:25
Second Year	50	1:25
Third Year	50	1:25

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: N.A.

15. Qualification of teaching faculty with DSc / D.Litt / Ph.D. / MPhil / PG

Name	Qualification
Partha Sarathi Chatterjee	M.PEd.
Jagadananda Pati	M.PEd

16. Numbers of Faculty with ongoing projects from a) National b) International funding agencies and grants received:

Faculty	Project Title	Funding Agency	Grants
NIL			

17. Departmental projects funded by DST_FIST, UGC, DBT, ICSSR, etc. and total grants received: Nil

18. Research Centre / Facility recognized by the University: Nil

19. Publications:
   a. Publication per Faculty:
   b. Number of papers published in peer reviewed journals (national / internationals) by faculty and students: **18**
   c. Number of publications listed in International Database (for eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.):
   d. Monographs: Nil
   e. Chapter in Books: **20**
   f. Books Edited : **02**
   g. Books with ISSN / ISBN numbers with details of publishers: **04** (01 from Deep and Deep Publications Private Limited, New Delhi and 03 from Regal Publications Private Limited, New Delhi)
   h. Citation Index : Nil
   i. SNIP: Nil
   j. SJR: Nil
   k. Impact Factor: Nil
   l. H-index: Nil

20. Areas of Consultancy and income generated: N.A.

21. Faculty as Members in
   • National Committees: nil
   • International Committees: Nil
   • Editorial Boards: 01

22. Student Projects:
   • Percentage of Students who have done in-house projects including inter departmental / programme : Nil
   • Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies: Nil

23. Awards / Recognitions received by faculty and students: Nil

24. List of eminent academicians and scientists / visitors to the department: **Same as SL No. 11.**
25. Seminars / Conferences / Workshops organised & the Source of Funding:

Sl. No.	Seminar	Date	Source of Fund	Amount Sanctioned
1.	Two-day National Seminar on "Fitness and Healthy Life through Yoga"	20-21 April, 2015	UGC (National)	1,50,000/-

26. Student profile programme / course wise:

Name of the Course / Programme (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.A. General Course (Physical Education)					
2011-12		54	39	15	56
2012-13		20	14	06	44
2013-14		26	21	05	50

27. Diversity of Students:

Name of the Course	% of Students from the same state	% of Students from other states	% of Students from abroad
B.A. General Course (Economics)			
First Year	100	Nil	Nil
Second Year	100	Nil	Nil
Third Year	100	Nil	Nil

28. How many students have cleared national and state competitive examinations:

   iii) NET: Nil
   jjj) SLET: Nil
   kkk)   GATE: Nil
   lll) Civil Service: Nil
   mmm)   Defence Service: 05 +
   nnn)   Other Government Jobs: 10 +

29. Student progression:

Student Progression	Against % Enrolled
UG to PG	05
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed	
• Campus Selection	02
• Other than campus recruitment	27
Entrepreneurship / Self-employment	Nil

30. Details of Infrastructural facilities

   nn) Library: **College has a well organised Library with more than 200 Books.**
   oo) Internet Facilities for Staff & Students: **2 Desktops with Internet Connections for Staffs.**
   pp) Class Room with ICT Facility: No
   qq) Laboratories: N.A.

31. Number of students receiving financial assistance from college, university, government or other agencies:

Sl. No.	Type of Assistance	Provider	No. of Student Facilited
1.	Freeship (Half & Full)	College	
2.	Sankari Prashad Sing Deo Memorial Scholarship	College	
3.	Sampat Roy Memorial Scholarship I	College	

4.	Sampat Roy Memorial Scholarship II	College	
5.	Sampat Roy Memorial Scholarship III	College	
6.	Minority Scholarship	Govt. of West Bengal	
7.	Cast Scholarship	Govt. of West Bengal	
8.	Kanyashri	Govt. of West Bengal	
9.	Chief Minister Merit Scholarship	Govt. of West Bengal	
10.	Jalan Scholarship	B. M. Jalan Private Limited	

32. Details on student enrichment programmes with external experts:

- Same as Sl. No. 25

33. Teaching methods adopted to improve student learning:

- Participation in Institutional Social Responsibility (ISR) and Extension activities: NA

34. SWOC analysis of the department and Future Plan:

Strengths
- Leadership teaching
- Healthy students
- Safe practice mode
- Outdoor games facilities

Weaknesses
- Proper infrastructure
- No Gymnasium
- No Attendant

Opportunities
- Career aspects
- Sports participation and win-win situation both for college and students
- Seminar organisation

Challenges
- All-round development of sports infrastructure
- All students participation

DEPARTMENT OF PHYSICS

Profile of the Department

1. Name of the Department: **Physics**

2. Year of Establishment: **2003**

3. Names of Programmes / Courses offered: **3-Year Degree General Course**

4. Names of Interdisciplinary Courses and the departments / units involved:

5. Annual / Semester / Choice based credit system (Programme wise):

Year	Examination	Marks	Time	Remarks
First Year	Class Tests	20	45 Minutes	
	Assessment Test	25	1.00 Hour	Qualified for Freeship
	Annual Test	100	3.00 Hours	Qualified for Part-I Final Exam
	University Part I Examination	100	3.00 Hours	Qualified for Part II
Second Year	Class Tests	20	45 Minutes	-
	Annual Test	100	3.00 Hours	Qualified for Part-II Final Exam
	University Part II Examination	100	3.00 Hours	Qualified for Part III
Third Year	Class Tests	20	45 Minutes	-
	Annual Test	100	3.00 Hours	Qualified for Part-III Final Exam
	University Part III Examination	100	3.00 Hours	-

6. Participation of the Department in the Courses offered by other departments:

Sl. No.	Courses	Organiser	Remarks
1.	Seminar on "Challenges and Mitigation of Drought in India"	Department of Geography	
2.	Seminar on "Role of Women: Both in Content and Creation"	Department of Bengali	Students and Teachers of the Department had been actively participated
3.	Workshop on "Delhi Mishap"	Teachers' Council	

7. Courses in Collaboration with other Universities, industries, foreign institutions, etc.: N.A.

8. Details of Courses / Programmes discontinued (if any) with reasons: N.A.

9. Number of Teaching Posts:

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Assistant Professors	Nil	Nil
Guest Teacher	00	02

10. Faculty Profile:

Name	Qualifi-cation	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Bholanath Kumbhakar	MSc	Guest Teacher		Teaching: 03	Nil
Arghya Pathak	MSc	Guest Teacher		Teaching: 01 +	N.A.

11. List of Senior Visiting Faculty:

Date	Visitors	Occasions	Organiser
NIL			

12. Percentage of lectures delivered and practical classes handled (programme wise):

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
First (Part I)	150		144	91	
Second (Part II)	345		322	88	
Third (Part III)	144		140	96	

13. Student-Teacher Ratio (programme wise):

Year	No. of Students	Ratio
First Year	09	1:4.5
Second Year	02	1:1
Third Year	04	1:2

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: N.A.

15. Qualification of teaching faculty with DSc / D.Litt / Ph.D. / MPhil / PG

Name	Qualification
Bholanath Kumbhakar	MSc
Arghya Pathak	MSc

16. Numbers of Faculty with ongoing projects from a) National b) International funding agencies and grants received:

Faculty	Project Title	Funding Agency	Grants
NIL			

17. Departmental projects funded by DST_FIST, UGC, DBT, ICSSR, etc. and total grants received: Nil

18. Research Centre / Facility recognized by the University: Nil

19. Publications:
    a. Publication per Faculty:
    b. Number of papers published in peer reviewed journals (national / internationals) by faculty and students:
    c. Number of publications listed in International Database (for eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.):
    d. Monographs: Nil
    e. Chapter in Books:
    f. Books Edited :
    g. Books with ISSN / ISBN numbers with details of publishers:
    h. Citation Index : Nil
    i. SNIP: Nil
    j. SJR: Nil
    k. Impact Factor: Nil
    l. H-index: Nil

20. Areas of Consultancy and income generated: N.A.

21. Faculty as Members in
- National Committees:
- International Committees: Nil
- Editorial Boards:

22. Student Projects:
- Percentage of Students who have done in-house projects including inter departmental / programme : Nil
- Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies: Nil

23. Awards / Recognitions received by faculty and students: Nil

24. List of eminent academicians and scientists / visitors to the department: **Same as SL No. 11.**

25. Seminars / Conferences / Workshops organised & the Source of Funding:

Sl. No.	Seminar	Date	Source of Fund	Amount Sanctioned
NIL				

26. Student profile programme / course wise:

Name of the Course / Programme (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.A. General Course (Physics)					
2011-12	09	09	06	03	
2012-13	02	02	02	00	
2013-14	04	04	04	00	

27. Diversity of Students:

Name of the Course	% of Students from the same state	% of Students from other states	% of Students from abroad
B.A. General Course (Physics)			
First Year	100	Nil	Nil
Second Year	100	Nil	Nil
Third Year	100	Nil	Nil

28. How many students have cleared national and state competitive examinations:

   a) NET: Nil
   b) SLET: Nil
   c) GATE: Nil
   d) Civil Service: Nil
   e) Defence Service:
   f) Other Government Jobs:

g) Student progression:

Student Progression	Against % Enrolled
UG to PG	00
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed • Campus Selection • Other than campus recruitment	 00 01
Entrepreneurship / Self-employment	Nil

h) Details of Infrastructural facilities

   rr) Library: **College has a well organised Library with more than 150 Books.**
   ss) Internet Facilities for Staff & Students: **2 Desktops with Internet Connections for Staffs.**
   tt) Class Room with ICT Facility: No
   uu) Laboratories: N.A.

i) Number of students receiving financial assistance from college, university, government or other agencies:

Sl. No.	Type of Assistance	Provider	No. of Student Facilited
1.	Freeship (Half & Full)	College	
2.	Sankari Prashad Sing Deo Memorial Scholarship	College	
3.	Sampat Roy Memorial Scholarship I	College	
4.	Sampat Roy Memorial Scholarship II	College	
5.	Sampat Roy Memorial Scholarship III	College	
6.	Minority Scholarship	Govt. of West Bengal	
7.	Cast Scholarship	Govt. of West Bengal	
8.	Kanyashri	Govt. of West Bengal	
9.	Chief Minister Merit Scholarship	Govt. of West Bengal	
10.	Jalan Scholarship	B. M. Jalan Private Limited	

j) Details on student enrichment programmes with external experts:

   • Same as Sl. No. 25

k) Teaching methods adopted to improve student learning:

   •

l) Participation in Institutional Social Responsibility (ISR) and Extension activities:

-

m) SWOC analysis of the department and Future Plan:

Strengths
- Well equipped lab

Weaknesses
- No regular students
- No full time teacher

Opportunities
- Pure science stream students

Challenges
- Existence of the department

DEPARTMENT OF POLITICAL SCIENCE

Profile of the Department

1. Name of the Department: **Political Science**

2. Year of Establishment: **2005 (General) and 2015 (Honours)**

3. Names of Programmes / Courses offered: **3-Year Degree General Course**

4. Names of Interdisciplinary Courses and the departments / units involved: The Syllabus (Political Science) of the General Degree Courses has some similarities with the syllabus of History, Sociology and Economics studied under Sidho-Kanho-Birsha University.

5. Annual / Semester / Choice based credit system (Programme wise):

Year	Examination	Marks	Time	Remarks
First Year	Class Tests	20	45 Minutes	
	Assessment Test	25	1.00 Hour	Qualified for Freeship
	Annual Test	100	3.00 Hours	Qualified for Part-I Final Exam
	University Part I Examination	100	3.00 Hours	Qualified for Part II
Second Year	Class Tests	20	45 Minutes	-
	Annual Test	100	3.00 Hours	Qualified for Part-II Final Exam
	University Part II Examination	100	3.00 Hours	Qualified for Part III
Third Year	Class Tests	20	45 Minutes	-
	Annual Test	100	3.00 Hours	Qualified for Part-III Final Exam
	University Part III Examination	100	3.00 Hours	-

6. Participation of the Department in the Courses offered by other departments:

Sl. No.	Courses	Organiser	Remarks
1.	Seminar on **"Challenges and Mitigation of Drought in India"**	Department of Geography	
2.	**"Challenges of Common Property Resources"**	Department of Economics	Students and Teachers of the Department had been actively participated
3.	"**Two Decades of Economic Reforms in India"**	Department of Economics	
4.	Seminar on **"Role of Women: Both in Content and Creation"**	Department of Bengali	
5.	**Workshop on "Delhi Mishap"**	Teachers' Council	
6.	**Seminar-cum-Workshop on "Role of Research in Higher Education"**	IQAC	

7. Courses in Collaboration with other Universities, industries, foreign institutions, etc.: N.A.

8. Details of Courses / Programmes discontinued (if any) with reasons: N.A.

9. Number of Teaching Posts:

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Assistant Professors	01	Nil

10. Faculty Profile:

Name	Qualifi-cation	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Partha Ganguly	M.A., B.ed	Approved Part Time Teacher	International Relation	Teaching: 09 +	N.A
Animesh Supakar	M.A.	Approved Part Time Teacher	Theory , Indian Constitution ,	Teaching: 08 +	N.A.
Arun Kr Singha	MA	Guest Teacher		Teaching: 1 yr	
Swati Pathak	MA	Guest Teacher		Teaching: 1 yr	

11. List of Senior Visiting Faculty:

Date	Visitors	Occasions	Organiser
2005	1. Anup Maharatna	Screening of Part time Teachers	
2006	2. Chhabirani Nayek	Screening of Part time Teachers	College Authority

12. Percentage of lectures delivered and practical classes handled (programme wise)

Partha Ganguly

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2010-11 (Part I+II+III)	253		205	81.02	
2011-12 (Part I+II+III)	229		194	84.71	
2012-13 (Part I+II+III)	217		198	91.24	
2013-14 (Part I+II+III)	165		156	94.54	
2014-15 (Part I+II+III)	184		179		Upto March 2015

Animesh Supakar

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2010-11 (Part I+II+III)	228		204		
2011-12 (Part I+II+III)	180		173		

2012-13 (Part I+II+III)	192		185		
2013-14 (Part I+II+III)	177		176		
2014-15 (Part I+II+III)	168				Upto March 2015

13. Student-Teacher Ratio (programme wise): (2014-15)

Year	No. of Students	Ratio
First Year	278	1 : 139
Second Year	224	1 : 112
Third Year	120	1 : 60

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: N.A.

15. Qualification of teaching faculty with DSc / D.Litt / Ph.D. / MPhil / PG

Name	Qualification
Partha Ganguly	MA, B.Ed
Animesh Supakar	MA

16. Numbers of Faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil

Faculty	Project Title	Funding Agency	Grants
NIL			

17. Departmental projects funded by DST_FIST, UGC, DBT, ICSSR, etc. and total grants received: Nil

18. Research Centre / Facility recognized by the University: Nil

19. Publications:
    a. Publication per Faculty: Nil
    b. Number of papers published in peer reviewed journals (national / internationals) by faculty and students: Nil
    c. Number of publications listed in International Database (for eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.):
    d. Monographs: Nil
    e. Chapter in Books: Nil
    f. Books Edited **:** Nil
    g. Books with ISSN / ISBN numbers with details of publishers: **04** (01 from Deep and Deep Publications Private Limited, New Delhi and 03 from Regal Publications Private Limited, New Delhi)
    h. Citation Index : Nil
    i. SNIP: Nil
    j. SJR: Nil
    k. Impact Factor: Nil
    l. H-index: Nil

20. Areas of Consultancy and income generated: N.A.

21. Faculty as Members in : Nil

22. Student Projects:
- Percentage of Students who have done in-house projects including inter departmental / programme : Nil
- Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies: Nil

23. Awards / Recognitions received by faculty and students: Nil

24. List of eminent academicians and scientists / visitors to the department: **Same as SL No. 11.**
25. Seminars / Conferences / Workshops organised & the Source of Funding: Nil

26. Student profile programme / course wise:

Name of the Course / Programme (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage with C.C
			M	**F**	
B.A. General Course (Political Science)					
2010-11					
1ST YEAR		171	79	39	41.54
2ND YEAR		136	93	43	68.02
3RD YEAR		118	79	39	40.57
2011-12					
1ST YEAR		164	105	59	39.08
2ND YEAR		135	96	39	45.07
3RD YEAR		106	66	40	66.15
2012-13					
1ST YEAR		215	133	82	67.15
2ND YEAR		129	76	53	48.50
3RD YEAR		105	74	31	39.02
2013-14					
1ST YEAR		290	176	114	56.97
2ND YEAR		186	110	76	56.88
3RD YEAR		113	63	50	47.05
2014-15					
1ST YEAR		367	227	140	71.50
2ND YEAR		242	140	102	35.64
3RD YEAR		146	84	62	68.00

27. Diversity of Students:

Name of the Course	% of Students from the same state	% of Students from other states	% of Students from abroad
B.A. General Course (Political Science)			
First Year	100	Nil	Nil
Second Year	100	Nil	Nil
Third Year	100	Nil	Nil

28. How many students have cleared national and state competitive examinations:

ooo)   NET: Nil
ppp)   SLET: Nil
qqq)   GATE: Nil
rrr) Civil Service: Nil
sss) Defence Service: 05 +
ttt) Other Government Jobs: 10 +

29. Student progression:

Student Progression	Against % Enrolled
UG to PG	Nil
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed • Campus Selection • Other than campus recruitment	02 12
Entrepreneurship / Self-employment	Nil

30. Details of Infrastructural facilities

vv) Library: **College has a well organised Library with more than 800 Books and 1 referred Journals.**
ww)Internet Facilities for Staff & Students: **2 Desktops with Internet Connections for Staffs.**
xx) Class Room with ICT Facility: No
yy) Laboratories: N.A.

31. Number of students receiving financial assistance from college, university, government or other agencies:

Sl. No.	Type of Assistance	Provider	No. of Student Facilited
1.	Freeship (Half & Full)	College	
2.	Sankari Prashad Sing Deo Memorial Scholarship	College	
3.	Sampat Roy Memorial Scholarship I	College	
4.	Sampat Roy Memorial Scholarship II	College	
5.	Sampat Roy Memorial Scholarship III	College	
6.	Minority Scholarship	Govt. of West Bengal	
7.	Cast Scholarship	Govt. of West Bengal	
8.	Kanyashri	Govt. of West Bengal	
9.	Chief Minister Merit Scholarship	Govt. of West Bengal	
10.	Jalan Scholarship	B. M. Jalan Private Limited	

32. Details on student enrichment programmes with external experts:

• Same as Sl. No. 25

33. Teaching methods adopted to improve student learning:

•

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

•

35. SWOC analysis of the department and Future Plan:

Strengths
• The cooperation of teachers and staffs of the entire college
• The enthusiastic and hard working faculty of the department
• Library resources

Weaknesses
- The balancing ratio between teachers and students
- No permanent teacher
- Average students

Opportunities
- Provide overall knowledge
- Prepare for administrative good governance by providing well educated students

Challenges
- Better education and research
- Well equipped

DEPARTMENT OF SOCIOLOGY

Profile of the Department

1. Name of the Department: **Sociology**

2. Year of Establishment: **2000 General Course , 2002 Honours Course**

3. Names of Programmes / Courses offered: **3-Year Degree Honours & General Course**

4. Names of Interdisciplinary Courses and the departments / units involved: The Syllabus (Sociology) of the Honours & General Degree Courses has some similarities with the syllabus of Economics, Geography, and History studied under Sidho–Kanho-Birsha University.

5. Annual / Semester / Choice based credit system (Programme wise):

Year	Examination	Marks	Time	Remarks
First Year	Class Tests	20	45 Minutes	-
	Assessment Test	25	1.00 Hour	Qualified for Freeship
	Annual Test	100	4.00 Hours	Qualified for Part-I Final Exam
	University Part I Examination	100	4.00 Hours	Qualified for Part II
Second Year	Class Tests	20	45 Minutes	-
	Annual Test	100	4.00 Hours	Qualified for Part-II Final Exam
	University Part II Examination	100	4.00 Hours	Qualified for Part III
Third Year	Class Tests	20	45 Minutes	-
	Annual Test	100	4.00 Hours	Qualified for Part-III Final Exam
	University Part III Examination	100	4.00 Hours	-

6. Participation of the Department in the Courses offered by other departments:

	Courses	Organiser	Remarks
1.	Seminar on "Challenges and Mitigation of Drought in India"	Department of Geography	
2.	Seminar on "Role of Women: Both in Content and Creation"	Department of Bengali	
3.	Workshop on "Delhi Mishap"	Teachers' Council	Students and Teachers of the Department had been actively participated
4.	Seminar-cum-Workshop on "Role of Research in Higher Education"	IQAC	
5.	Seminar on "Two decades of economic reforms in India"	Department of economics	
6.	Seminar on "Challenges of common property resources"	Department of Economics	
7.	Seminar on "160 Years of Santhal Rebellion"	Dept of History	

7. Courses in Collaboration with other Universities, industries, foreign institutions, etc.: N.A.

8. Details of Courses / Programmes discontinued (if any) with reasons: N.A.

9. Number of Teaching Posts:

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Assistant Professors	02	01
Part Time Teachers	00	02
Guest Teachers	00	02

10. Faculty Profile:

Name	Qualifi-cation	Designation	Specialization/ area of interest	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Sumantra Chakraborty	MA (Sociology)	Full Time Teacher	Gender and culturalstudies.	5+	N.A.
Amiya Kumar Mukherjee	M.A.	Permanent Part Time Teacher	Cultural Anthropology	12+	N.A
Keya Mukherjee	M.A	Permanent Part Time Teacher	Economic Sociology	10+	N.A
Archana Karmakar	M.A	Guest Teacher	Industrial and environmental sociology	Teaching: 03 years +	N.A
Sabyasachi Tewary	M.A	Guest Teacher	Tribal studies	Teaching: 02 years +	N.A

11 .Details of senior visiting faculty

Date	Visitors	Occasions	Organiser
NIL			

12. Percentage of lectures delivered and practical classes handled (programme wise):

(Sumantra Chakraborty)

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2010-11 (Part I+II+III)	466		363	95	
2011-12 (Part I+II+III)	32		32	100	Long maternity leave
(2012-13) (Part I+II+III)	395		390	99	
(2013-14) (Part I+II+III)	280		219	78.21	

(Amiya Mukherjee)

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2010-11 (Part I+II+III)	199		179	90	
2011-12 (Part I+II+III)	222		219	99	
(2012-13) (Part I+II+III)	198		186	95	
(2013-14) (Part I+II+III)	210		153	73	Death of parent and medical illness
(2014-15) (Part I+II+III)	174		159	91	

(Keya Mukherjee)

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2010-11 (Part I+II+III)	175		171	97.7	
2011-12 (Part I+II+III)	219		214	97.7	
(2012-13) (Part I+II+III)	159		162	101.88	
(2013-14) (Part I+II+III)	145		139	95.86	
(2014-15) (Part I+II+III)	188		188	100	

(Archana Karmakar)

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
(2012-13) (Part I+II+III)	86		85	99.00	
2013-14)	126		126	100	
2014-15	168		168	100	

(Sabyasachi Tewary)

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
(2013-14) (Part I+II+III)	126		126	100	
(2014-15) (Part I+II+III)	168		88	50	Medical illness

(Subhendra Bhowmick)

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2010-11 (Part I+II+III)	394		365	92.63	
2011-12 (Part I+II+III)	361		372	103.04	Extra tutorial classes
(2012-13) (Part I+II+III)	12		12	100	Lien from august 2012

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2010-11 (Part I+II+III)	21		21	100	Resigned in september

11.   Student-Teacher Ratio (programme wise):

2014-15

Year	No. of Students	Ratio
First Year (H+G)	16+312	(1:3)+(1:78)
Second Year(H+G)	04+276	(1:1)+(1:55)
Third Year(H+G)	15+117	(1:3)+(1:39)

12. Number of academic support staff (technical) and administrative staff; sanctioned and filled: N.A.

13. Qualification of teaching faculty with DSc / D.Litt / Ph.D. / MPhil / PG

NAME	QUALIFICATION
Sumantra Chakraborty	M.A, BLIS.
Keya Mukherjee	MA, B.Ed
Amiya Kumar Mukherjee	MA (Hist, Socio)
Archana Karmakar	MA
Sabyasachi Tewary	MA

14. Numbers of Faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil

Faculty	Project Title	Funding Agency	Grants
NIL	NIL	NIL	NIL

15. Departmental projects funded by DST_FIST, UGC, DBT, ICSSR, etc. and total grants received: Nil

16. Research Centre / Facility recognized by the University: Nil

17. Publications:
   a. Publication per Faculty: Nil
   b. Number of papers published in peer reviewed journals (national / internationals) by faculty and students: Nil
   c. Number of publications listed in International Database (for eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.): Nil
   d. Monographs: Nil
   e. Chapter in Books: Nil
   f. Books Edited : Nil
   g. Books with ISSN / ISBN numbers with details of publishers: **Nil**
   h. Citation Index : Nil
   i. SNIP: Nil
   j. SJR: Nil
   k. Impact Factor: Nil
   l. H-index: Nil

18. Areas of Consultancy and income generated: N.A.

19. Faculty as Members in
    - National Committees: Nil
    - International Committees: Nil
    - Editorial Boards: Nil

20. Student Projects:
    - Percentage of Students who have done in-house projects including inter departmental / programme : Nil
    - Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies: Nil
21. Awards / Recognitions received by faculty and students: Nil

22. List of eminent academicians and scientists / visitors to the department: Nil
23. Seminars / Conferences / Workshops organised & the Source of Funding:

Sl. No.	Seminar	Date	Source of Fund	Amount Sanctioned
1.	NIL	NIL	NIL	NIL

24. Student profile programme / course wise:

Name of the Course / Programme (refer question no.4)	Applications Received	Selected	Enrolled		App. In exam	Pass Percentage (%)
			M	F	(reg + cc)	(reg + cc)
B.A. Honours Course (Sociology)						
2010-2011						
1ST YEAR		19	10	09	15+7	73+42
2 ND YEAR		18	06	12	18+6	72+33
3 RD YEAR		17	10	07	11+5	45+20
2011-12						
1ST YEAR		21	13	08	10+5	50+60
2 ND YEAR		17	08	09	12+8	58+62
3 RD YEAR		16	06	10	13+3	69+66
2012-13						
1ST YEAR		21	07	14	18+	50+
2 ND YEAR		18	11	07	10+	70+
3 RD YEAR		15	08	07	10+6	80+16
2013-14						
1ST YEAR		11	06	05	21+	66+
2 ND YEAR		17	06	11	15+	26+
3 RD YEAR		15	09	06	10+5	50+40
2014-15						
1ST YEAR		14	08	06	6+5	33.33+60
2 ND YEAR		04	02	02	16+9	56+22
3 RD YEAR		15	06	09	8+	25+
2015-16						
1ST YEAR						
2 ND YEAR						
3 RD YEAR						

Name of the Course / Programme (refer question no.4)	Applications Received	Selected	Enrolled		App. In exam (regular+cc)	Pass Percentage (%) (regular +cc)
			M	F		
B.A. General Course (Sociology)						
2010-11						
1ST YEAR		194	118	76	115+60	63+96
2 ND YEAR		146	96	53	112+26	68.75+81
3 RD YEAR		96	56	40	37+08	94+100
2011-12						
1ST YEAR		243	140	103	110+75	87+56
2 ND YEAR		166	95	71	84+48	66+69
3 RD YEAR		128	78	50	48+08	65+50
2012-13						
1ST YEAR		213	131	82	160+86	67+85
2 ND YEAR		200	107	93	98+54	67+74
3 RD YEAR		135	68	67	50+17	64+59
2013-14						
1ST YEAR		368	246	122	132+69	38+64
2 ND YEAR		174	103	71	118	31
3 RD YEAR		175	90	85	63+08	81+100
2014-15						
1ST YEAR		474	296	178	165+91	68+51
2 ND YEAR		302	194	108	100+84	16+25
3 RD YEAR		135	80	55	54+54	46+55

25. Diversity of Students:

Name of the Course	% of Students from the same state	% of Students from other states	% of Students from abroad
B.A. Honours & General Course (Sociology)			
First Year	100	Nil	Nil
Second Year	100	Nil	Nil
Third Year	100	Nil	Nil

26. How many students have cleared national and state competitive examinations:

uuu)   NET: Nil
vvv)   SLET: Nil
www)   GATE: Nil
xxx)   Civil Service: Nil
yyy)   Defence Service: 02+
zzz) Other Government Jobs: 05 +

27. Student progression:

Student Progression	Against % Enrolled
UG to PG	40%
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed • Campus Selection • Other than campus recruitment	Nil 15
Entrepreneurship / Self-employment	30%

28. Details of Infrastructural facilities

    a) Library: **College has a well organised Library with more than 1500 Books and 02 referred Journals.**

    b) Internet Facilities for Staff & Students: i) **2 Desktops with Internet Connections for Staffs at Teachers' Room; and ii) UGC-NRC for students with internet facility.**

    c) Class Room with ICT Facility: One class has the facility of LCD Projector and Power point presentation facility.

    d) Laboratories: N.A.

    e) Number of students receiving financial assistance from college, university, government or other agencies:

Sl. No.	Type of Assistance	Provider	No. of Student Facilited
1.	Freeship (Half & Full)	College	
2.	Sankari Prashad Sing Deo Memorial Scholarship	College	
3.	Sampat Roy Memorial Scholarship I	College	02
4.	Sampat Roy Memorial Scholarship II	College	
5.	Sampat Roy Memorial Scholarship III	College	
6.	Minority Scholarship	Govt. of West Bengal	02
7.	Caste Scholarship	Govt. of West Bengal	
8.	Kanyashri	Govt. of West Bengal	
9.	Chief Minister Merit Scholarship	Govt. of West Bengal	02
10.	Jalan Scholarship	B. M. Jalan Private Limited	

    f) Details on student enrichment programmes with external experts:

        Delhi Mishap (on Interdisciplinary programme)

    g) Teaching methods adopted to improve student learning:

    • Direct Teaching-Learning has been applied with the help of Verbal Communication and using Text Books, Reference Books and Journals related to the Syllabus as well.

    h) Participation in Institutional Social Responsibility (ISR) and Extension activities:

    • Students of the Department has been involved themselves with NSS and do the necessary actions as directed.

    • Thy also taking part in Blood Donation Camp organised by the NSS wing of the College.

    • Students also take part in Departmental Wall Magazine competition.

i) SWOC analysis of the department and Future Plan:

Strengths
- Students are sincere and honest
- Library is well equipped
- Carry social value by education

Weaknesses
- Balancing ration between students and teachers is alarming
- Weak English background of students

Opportunities
- Future advancement of students

Challenges
- Society and value based education.

DEPARTMENT OF ZOOLOGY

Profile of the Department

1. Name of the Department: **ZOOLOGY**

2. Year of Establishment: **2005**

3. Names of Programmes / Courses offered: **3-Year Degree General Course**

4. Names of Interdisciplinary Courses and the departments / units involved: The Syllabus (ZOOLOGY) of the General Degree Courses has some similarities with the syllabus of Botany and Chemistry studied under Sidho-Kanho-Birsha University.

5. Annual / Semester / Choice based credit system (Programme wise):

Year	Examination	Marks	Time	Remarks
First Year	Class Tests	20	45 Minutes	
	Assessment Test	25	1.00 Hour	Qualified for Free ship
	Annual Test	100	3.00 Hours	Qualified for Part-I Final Exam
	University Part I Examination	100	3.00 Hours	Qualified for Part II
Second Year	Class Tests	20	45 Minutes	-
	Annual Test	100	3.00 Hours	Qualified for Part-II Final Exam
	University Part II Examination	100	3.00 Hours	Qualified for Part III
Third Year	Class Tests	20	45 Minutes	-
	Annual Test	100	3.00 Hours	Qualified for Part-III Final Exam
	University Part III Examination	100	3.00 Hours	-

6. Participation of the Department in the Courses offered by other departments:

Sl. No.	Courses	Organiser	Remarks
1.	Seminar on "Challenges and Mitigation of Drought in India"	Department of Geography	
2.	"Challenges of Common Property Resources"	Department of Economics	Students and Teachers of the Department had been actively participated
3.	"Two Decades of Economic Reforms in India"	Department of Economics	
4.	Seminar on "Role of Women: Both in Content and Creation"	Department of Bengali	
5.	Workshop on "Delhi Mishap"	Teachers' Council	
6.	Seminar-cum-Workshop on "Role of Research in Higher Education"	IQAC	

7. Courses in Collaboration with other Universities, industries, foreign institutions, etc.: N.A.

8. Details of Courses / Programmes discontinued (if any) with reasons: N.A.

9. Number of Teaching Posts:

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Assistant Professors	01	00
Part Time Teachers	00	01
Guest Teachers	00	01

10. Faculty Profile:

Name	Qualifi-cation	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Partha Sarathi Mahatha	M.Sc., B.ED	GOVT. Approved Part Time Lecturer	Ichthyology	i) Teaching: 09 +	Nil
Md. Firoz Ansary	M.Sc., B.ED	Guest Teacher	Fish & Fish Biology	a) Teaching 2+	**Nil**

11. List of Senior Visiting Faculty: Nil

12. Percentage of lectures delivered and practical classes handled (Programme wise):

(PARTHA SARATHI MAHATHA)

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2010-11 (I+II+III) (TH + PR)	202		184	91	
2011-12 (I+II+III) (TH + PR)	234		218	93	
2012-13 (I+II+III) (TH + PR)	204		181	89	
2013-14 (I+II+III) (TH + PR)	228		212	93	
2014-15 (I+II+III) (TH + PR)					

(FIROZ ANSARY)

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2013-14 (I+II+III) (TH + PR)	148		142	95	
2014-15 (I+II+III) (TH + PR)	179		173	97	

(SOUMEN GOPE)

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2012-13 (I+II+III) (TH + PR)	202		184	91	

Year	Total Class Allotted	Total Class Required	Total Class Taken	Percentage	Remarks
2010-11 (I+II+III) (TH + PR)	178		150	84	

13.   Student-Teacher Ratio (programme wise)(2014-15)

Year	No. of Students	Ratio
First Year	13	13:2
Second Year	4	2:1
Third Year	4	2:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: One Lab Attendant

Name	Sanctioned	Filled
Sri Utam Bouri	01	01

15. Qualification of teaching faculty with DSc / D.Litt / Ph.D. / MPhil / PG

Name	Qualification
Partha Sarathi Mahatha	M. Sc., B.ED
Md. Firoz Ansary	M. Sc., B.ED

16. Numbers of Faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil

Faculty	Project Title	Funding Agency	Grants
NIL			

17. Departmental projects funded by DST, FIST, UGC, DBT, ICSSR, etc. and total grants received: Nil

18. Research Centre / Facility recognized by the University: Nil

19. Publications:

      a.   Publication per Faculty: Nil
      b.   Number of papers published in peer reviewed journals (national / internationals) by faculty and students:
      c.   Number of publications listed in International Database (for eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.):
      d.   Chapter in Books:
      e.   Impact Factor:
      f.   H-index:

Articles/ Chapters published in books

Invited lectures/chairmanship at international/national seminar/conference etc

Areas of Consultancy and income generated: N.A.

20. Faculty as Members in

- National Committees: **Nil**
- International Committees: Nil
- Editorial Boards: Nil

21. Student Projects:
    - Percentage of Students who have done in-house projects including inter departmental / programme :

Session	Name of project	Percentage
2014-2015	Wall Magazine	50%

    - Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies: Nil

22. Awards / Recognitions received by faculty and students:

23. List of eminent academicians and scientists / visitors to the department: Dr. Subrata K De, HOD, SKB University **Same as SL No. 11.**

24. Seminars / conferences / Workshops organized & the Source of Funding: Applied for one National Level Conference to UGC

25. Student profile programme / course wise:

Name of the Course / Programme (refer question no.4)	Applications received	Selected	Enrolled		Pass Percentage (Regular + C.C)
			M	**F**	
B.Sc. General Course (Zoology)					
2009-10					
1st Year		10	10	00	R=100%,CC=100%
2nd Year		11	10	01	R=37%,CC=100%
3rd Year		00	00		R=80%,CC=100%
2010-11					
1st Year	26	02	02	00	R = 50% CC = 100%
2nd Year		09	09	00	R=00% CC=17%
3rd Year		06	05	01	R=100% CC=100%
2011-12					
1st Year	22	05	05	00	R=00% CC=Nil
2nd Year		02	02	00	R=28% CC=Nil
3rd Year		10	10	00	R=83%,CC=100%
2012-13					
1st Year	21	09	07	02	R=66%,CC=100%
2nd Year		04	04	00	R=00%,CC=Nil
3rd Year		00	00	00	Nil
2013-14					
1st Year	22	11	10	01	R=28%,CC=33%
2nd Year		06	04	02	R=50%,CC=Nil
3rd Year		01	01	00	R=100%,CC=Nil
2014-15					
1st Year	27	13	11	02	
2nd Year		04	03	01	
3rd Year		04	03	01	

26. Diversity of Students:

Name of the Course	% of Students from the same state	% of Students from other states	% of Students from abroad
B.Sc. General Course (Zoology)			
First Year	100	Nil	Nil
Second Year	100	Nil	Nil
Third Year	100	Nil	Nil

27. How many students have cleared national and state competitive examinations:

    a) NET: Nil
    b) SLET: Nil
    c) GATE: Nil
    d) Civil Service: Nil
    e) Defence Service: 02+
    f) Other Government Jobs: 01+

28. Student progression:

Student Progression	Against % Enrolled
UG to PG	00
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed • Campus Selection • Other than campus recruitment	02
Entrepreneurship / Self-employment	Nil

29. Details of Infrastructural facilities

    zz) Library: Right now We have no Departmental Library but we are trying to build up a small Departmental Library but **College has a well organized central Library with more than 145 Books of Zoology and Journals in Zoology.**
    a) Internet Facilities for Staff & Students: **No Internet Connections for Staffs in the Department**
    b) Class Room with ICT Facility: No
    c) Laboratories: One

30. Number of students receiving financial assistance from college, university, government or other agencies:

Sl. No.	Type of Assistance	Provider	No. of Student Facilited
1.	Freeship (Half & Full)	College	01
2.	Sankari Prashad Sing Deo Memorial Scholarship	College	NIL
3.	Sampat Roy Memorial Scholarship I	College	NIL
4.	Sampat Roy Memorial Scholarship II	College	NIL
5.	Sampat Roy Memorial Scholarship III	College	NIL
6.	Minority Scholarship	Govt. of West Bengal	NIL
7.	Cast Scholarship	Govt. of West Bengal	02
8.	Kanyashri	Govt. of West Bengal	02
9.	Chief Minister Merit Scholarship	Govt. of West Bengal	NIL
10.	Jalan Scholarship	B. M. Jalan Private Limited	NIL

31. Details on student enrichment programmes with external experts:

    • Same as Sl. No. 25

32. Teaching methods adopted to improve student learning:

    • Ball Stick Model to visualize the 3D structure of organic molecules

33. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- All Academic Programme (including cultural, social awarness prog)

34. SWOC analysis of the department and Future Plan:

Strengths
- New and well equipped scientific facilities
- Well enriched currently published book in the library

Weaknesses
- Dearth of good wards of science
- Students hailed from vocational or agronomy

Opportunities
- Best enthusiastic faculty
- Encourage for healthy and yoga-based life

Challenges
- Take a vow to save the department
- Encourage the students to take bio-science.

PART II: Executive Summery

      a)   **Criterion-wise Evaluative Report**
      b)   **Evaluative Reports of the Departments**
      c)   **Declaration by the Head of the Institution**

Criterion-wise Evaluation Report

Criterion I: Curricular Aspects

Established in 2000, **Kashipur Michael Madhusudan Mahavidyalaya, Purulia, West Bengal** is a undergraduate college run by the Governing Body as per Statute of the Sidho-Kanho-Birsha University, Purulia. Its mission is to train young men and women to become good citizens of the country, develop global competencies and the skills necessary for being successful in life.

The college is a co-educational day college. The college offers six undergraduate Honours programmes in Arts category, General courses in sixteen subjects including five Science subjects. There are also three-year general courses in Physical Education. The college is committed to providing an environment fostering research. In the last five years the college has spent a sum of Rs.1,69,47,421/- on procuring new apparatus and equipments. It has also set up a Library Building at a cost of about twenty-five lakhs. In addition, the Geography Department has a separate GIS Laboratory set up at a cost of about six lakhs. The college also has a Research-cum-Workshop Centre named "Pathachakra" devoted entirely on analytical and group discussion in various subjects of which teachers and students are involved in various projects.

The college also has NSS and applied for NCC. There is also Medicinal Plant Garden maintained by the Botany Department and Physical Fitness Camp Room in the Department of Physical Education. Since Purulia District of West Bengal is an economically and socially underdeveloped region, the college gives preference in admission to marginalized groups such as Scheduled Caste, Scheduled Tribes and other marginalized groups.

To keep the curricula up to date and relevant to the needs of society, periodic revisions are made in the curricula of different subjects portrayed in Routines which includes Library Classes for different subjects on regular basis. Project work, field trips and on-the-job training are compulsory components of various programmes. The college also invites experts from various fields as Key Speakers and Analyst in various Seminar/Workshop organized by different departments. Facilities for providing net facilities to students through UGC-NRC exist in the college. Bengali and English Languages are compulsory for all students of Part-I and Environmental Studies are mandatory for all the students of Part-III. To help the slow and disadvantaged learners, the college arranges tutorial classes. There is a feed-back mechanism, which has recently introduced for all students of the colleges.

Criterion II: Teaching-Learning and Evaluation

The college has an Internal Quality Assurance Cell (IQAC) that meets periodically to discuss the various issues regarding teaching-learning and evaluation. The process of admitting students to various programme is transparent. Students are admitted on the basis of merits only following SKB University guidelines and also on the basis of instructions by the West Bengal Higher Education Council. It is a co-educational institution, and in some disciplines the number of girls exceeds that of boys. For differently-abled students also, there is a reservation policy. Full and Half Free studentship are given to economically marginalized students and a Scholarship is also given to ongoing and ex-students for their academic endeavour.

For a well-rounded development of students, the college offers a proper blend of academics and sports. Before the commencement of various programmes, there is an orientation programme in which the students are made aware of the traditions and objectives of the college. The college is sensitive to the needs of disadvantaged students for whom remedial classes, counseling and special classes during vacations are organized.

The academic progress of a student is carefully and continuously monitored. Great emphasis is laid on assignments and continuous internal evaluation. The college lays great stress on attendance. The college prepares both monthly and annual academic calendars. The teaching-learning method is increasingly becoming student-centred. In accordance with this all departments have a regular class at library and there is free internet access provided to students so that they can use it for self-study. Each department has a well-stocked library from which students borrow books regularly.

The college has a total of 54 [Permanent Whole Time Teachers = 08, Permanent Contractual Teachers =02, Permanent Part Time Teachers = 15 and Guest Teachers = 29] faculty members, of which 40 are male and 14 female. There are three faculty members with Ph.D. and four with M. Phil. 15 out of 54 teachers have qualified UGC- CSIR, NET/SLET examinations which come to 33% of the total strength. Ten teachers are currently registered for their Ph.D. Approximately 42% of the faculty members have participated in workshops/ seminars/ conferences and 17% of the teaching staff have presented their papers. There is also a self-appraisal system for teachers in place.

The schedule for examinations is published by the Examination Sub-Committee well in advance. The examination papers are coded. There is also class test for all three years,

assessment test for part-I students only, test examinations for all three years and University conducted Part-I, Part-II and Part-III examinations hosted by our college affiliated to SKBU, Purulia and previously under the University of Burdwan up to 2011. Though some of our students are still appearing for Part-III examinations as back candidates under BU (only 2% of students appeared in the final examinations), maximum numbers (almost 98%) of the students are appearing under the guidance of SKBU from our college.

Criterion III: Research, Consultancy and Extension

A number of members of the faculty have been engaged themselves in research work. Two minor research projects of the UGC have been received by the faculty of the college in last year and seven has been submitted to the UGC with full report in last five years. IQAC has encouraged all the departments to go for Seminars and Workshop. Following this five departments have submitted proposals to the ERO-UGC and the Department of Physical Education has already made it possible to organize the Two-day Seminar in April 2015. College also allocate fund to conduct seminars, conferences and workshops. IQAC and the Department of Bengali had conducted a Workshop each in March 2015. In the last five years, five national seminars, one state-level seminar and two workshops have been conducted.

In order to encourage research, during the last five years the college has spent **Rs. 24,39,806/-** on the purchase of books, journals, equipments and other infrastructural facilities. Sixteen research journals are available in the college library for the use of students and researchers. The faculty members of all the science departments and Geography department have access to the infrastructure available at the centre. Two halls are equipped with microphones and one Seminar room has facilities for conducting events. The college has also introduced Network Resource Centre (NRC) facility since 2014. The college has also taken an initiative to collaborate with other organizations for fostering research activities. For instance, it has signed an MoU for two years with WBUT to find out the effect of "Nationwide Environmental Gamma Radiation Monitoring using TLDs" inside the campus in 2015. College is associated with Sidho-Kanho-Birsha University, Purulia; Bankura Christian College, Bankura; Bidhan Chandra College, Asansol, Burdwan; Bengal Economic Association, Kolkata; Raghunathpur College, Purulia; Mahatma Gandhi College, Purulia; West Bengal University of Technology, Kolkata; and Bhaba Atomic Research Centre (BARC) for various researches related activities like seminar and workshop.

The faculty members have also been honoured for their work. **Dr. Suvranshu Pan**, Assistant Professor in Economics have been appointed as Joint Secretary (Publication), Bengal Economic Association and Invitee Editorial Board Member of the referred Journal, *Artha Beekshan* (**Journal of Bengal Economic Association**). He has invited to various international seminars and conferences to present paper (like IIDS Seminar at Aquinas College, Colombo, Sri Lanka; USEA Conference at Seattle, USA and IEA Conference at Kunming, China). **Dr. Arabinda Mallick,** Assistant Professor in Chemistry has been invited for Post Doctoral Fellowship at Osakha University, Japan. One of the Guest Faculty of Music Department, **Sri Prasenjit Mandal** has visited America for his academic enrichment. In the last five years, eight faculty members have published a total of twenty-two research papers and articles taken together. The faculty members have also published six books during this period.

Outreach programmes are regularly organized by the college. A number of students of the college participated State and National Games held in last five years. The College has organized a Legal Awareness Camp with Judicial Judges of Raghunathpur Court. Students of the NSS have organized tree-plantation programmes, blood donation awareness camps, AIDS awareness programmes, and many other programmes of social relevance. The college promotes institution-neighbourhood network through NSS and it has an adopted village named Rangiladih.

For their excursion and field survey, students of Geography Department of this college have visited various states of the country including Kerala in 2010, Assam and Meghalaya in 2011, Orissa in 2012, Andhra Pradesh in 2013, and Tamil Nadu in 2014. Students of Science departments also went to a trip for their academic enrichment in 2015.

Criterion IV: Infrastructure and Learning Resources

The college is sufficiently well-endowed in terms of physical infrastructure. The college campus occupies an area of 9.10 acres. At present the college has 25 classrooms including 07 laboratories out of which 05 classrooms are large in size; each can easily accommodate more than 400 students. 05 classrooms are of moderate size and can accommodate up to 120 students. 09 classrooms are of smaller size and can accommodate up to 60 students. In addition to classrooms, the college has 01 audio room, 07 laboratories, 02 computer labs, 01 meeting room and 02 libraries for the students. Additional classrooms are being constructed in the western side of the college campus for which the college has a budget of Rs. 30 lakhs. The college has a central library besides different department libraries. The bar coding of books in the library is

currently in progress. The college also has a number of labs. The college has four administrative rooms and two offices. For important functions such as annual day functions that require more covered space, special stages are made and pandals are set up in the college premises. There are other facilities such as cool and clean drinking water and wash rooms for students and the faculty. The college has a placement and counseling centre too.

The college has acquired a campus tribal hostel within the boundary maintained by the BCWD, Government of West Bengal. The college has purchased 1.5 acres of land in front side of the college main building for extension of the main entrance to the college. The college has a well maintained forestry inside the campus and a green audit also has been done by the students and teachers of the students.

The college plans to provide transport facility in future in a phased manner. So far as the power supply is concerned, the college has one government high-tension transformer, two large generators for power backup. The college has a canteen, two Xeroxes and a hostel. All the departments and the offices including the General Staff Room have aqua guard water cooler facility. For all academic activities, the college has the following facilities: multi-media projectors in classrooms, OHP, microphone facility in large rooms. The college also has its own GIS laboratory with seven computers and net connections for the students.

For encouraging the students to take part in outdoor sports, the college has a football-cum-cricket ground, one badminton court, one volley ball court, well maintained athletic field, and one physical education room. There are also three carom boards, two table tennis boards and one chess Set for the internal sports for the students and teachers. The college also has a full-time qualified physical training instructor.

Criterion V: Student Support and Progression

As mentioned earlier, the college has a well-equipped campus located in the western part of Kashipur block area. Our results show that on an average 65% of our students are successful in the examinations.

The college has a website which provides necessary details to the students. Applicants to various courses in the college also download application forms from the site send their applications online. Online admission procedure has been adopted by the college from this 2015-16 academic session.

In keeping with the vision of the college, which is to contribute significantly in the development of the State of West Bengal, the college always provides special assistance to students of disadvantaged groups in the form of remedial classes and counseling. In fact, counseling students is a regular activity in this college.

There is a provision of Free ship and Scholarship for the ongoing and ex-students of the college. Besides these, there is Kanyashree, Caste scholarship, Minority scholarship and Jalan Scholarships for meritorious students.

Criterion VI: Governance, Leadership and Management

The Teacher-in-Charge, the IQAC Coordinator, the various Heads of the Departments, and the Coordinators of different Sub-Committees provide effective leadership enabling the college to fulfill its twin missions of excellence in education and empowerment of the weaker sections of society. Besides the Internal Quality Assurance Cell (IQAC) there are a number of committees to perform the various functions related to the college. The college also has a Teacher's council with the Teacher-in-Charge as its ex-officio President. Three senior members of the faculty represent the staff on the Governing Board of the college. The college has an alumni association called Kashipur Alumni Association and has a face book page also.

Criterion VII: Innovation and Best Practices

Over the years, the college has adopted a number of innovative practices the particulars of which are given in the detailed report. The popularity of the college is indicated by the number of applicants for different courses that is going up every year.

In the various functions of the college, the core values of NAAC are reflected. For realizing the vision of making quality assurance an integral part of the functioning of an institution of higher education, the college subjects itself to periodic self and external evaluation. It also collaborates with the stakeholders for assurance and sustenance of quality in higher education. All the five core values of NAAC, that is, national development, fostering global competencies among students, inculcating a healthy value system, promoting the use of technology and quest for excellence are sought to be promoted by the various functions of the college.

EVALUATIVE REPORT OF THE DEPARTMENTS

EVALUATIVE REPORTS OF THE DEPARTMENTS

a) **Stream I: B.A. (Honours):**

- There are eight honours courses in this college. Started from 2002 with honourse in Bengali and Geography, the college leads to the district for having honours in Geography to the surroundings. Since 2005 Sociology honours had been introduced in the college which is the first in the entire district. English and History honourse courses were opened in 2007 and Philosophy honours was opened in 2011. In 2015, Economics and Political Science honourses were opened up for the betterment of the students.
- Results of the honours departments are among the top three position of the district.
- Students also benefitted with single window teaching-learning methodology.
- Seminar classes were introduced for the students.

b) **Stream II: B.A. (General):**

- There are thirteen general subjects of Arts offered to the students of which four are language subjects namely Bengali, English, Sanskrit and Santhali.
- Subjects like Economics, Sociology, Philosophy, History and Political Science are the basic humanities introduced in the college for the students.
- Geography, Music and Physical Education are the practical based general courses and seats for these subjects are limited.
- Results are up to the mark.
- Only problem is the student-teacher ratio as there is huge demands for subjects like Bengali, Sociology, History, Philosophy and Political Science.

c) **Stream III: B.Sc. (Bio-Science General):**

- Chemistry, Botany and Zoology are offered to the students for Bio-science course.
- Well-equipped laboratories help students to benefit from practical classes as sincere teachers are always there.
- Results are quite satisfied with small numbers of students though most of the students are coming from vocational courses.

d) **Stream IV: B.A. (Pure-Science General):**

- Mathematics, Physics and Chemistry comprises in this Pure-Science stream.
- Students are not admitted in large numbers in this stream as because feeder school does not provide so called science students thus supply line is always weak in nature.
- Results are moderate because students are coming from vocational courses.

Action Taken for Preparing for Accreditation of the College since 2009

- To accredit the college for the first time, the college had formed a NAAC Steering Committee on 2009 in the leadership of then Principal and a core of five Members including five teachers and one non-teaching staff.
- Internal Quality Assurance Cell (IQAC) was set up by the Governing Body in 2012 and appointed one of the Senior Teacher as Coordinator.
- Introduce Seminar Class and Library Class for the students and make it possible through a period provided in the master routine.
- Introduce new courses like Mathematics and Physics for Science General Stream and Philosophy (Honours), Physical Education and Music for Arts General courses. They also provide upward mobility to undergraduate students.
- The college has facilities for a well equipped Geographical Information System (GIS) Laboratory and Physics Laboratory for the students.
- New BSNL linkages have been taken for the Offices, Teacher's Room and Laboratories.
- To facilitate all students a UGC-Network Resource Centre (UGC-NRC) has been established.
- A Grievance Redressal Cell, Anti Ragging Cell and Women Cell have been set up in the college.
- Renewal of "Pathachakra" (An internal open discussion forum for Teachers and Students) has been made available.
- Regular Career Counseling for the students has been done with the mode of inviting various prosperous firms into the college.
- Entering into the project work by WBUT with "Nationwide Environmental Gamma Radiation Monitoring using TLDs" inside the campus in 2015.

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- A new Library Building (Ground + one floor) has constructed with a Seminar Hall.
- A new building (Ground floor only) is being constructed at the western side of college for new class rooms.
- A new Canteen Building (Ground floor) has been constructed for college students at the Northern side with a proposed Guest House at the first floor.
- For safety and security of the students and staffs, Boundary Wall has been made with the help of Government Funds and MP-LAD Funds.
- A newly constructed roadway from the main road (going through Southern side of the college) and internal road from old canteen building to new Library building have been prepared.
- The enrolment of girl students has steadily increased during the last five years.
- During the last five years more women faculty have been appointed which speaks volumes about the interest of the institution in fulfilling its goals.
- Women-related issues and topics have been incorporated in the curriculum for spreading greater awareness on these matters.

The overall academic ambience in the college is much better today than what it was five years ago.

DECLARATION BY THE HEAD OF THE INSTITUTION

Ref. No: Date: 16/12/2015

Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Place: Kashipur

Date: 16th of December 2015

Signature of the Head of the institution with seal:

Teacher-In-Charge
Kashipur M.M. Mahavidyalaya
Kashipur, Purulia

PHOTO GALLERY

Best Athlete in University Sports (2014)

Runner-Up in District Sports (2014)

Workshop on Delhi Mishap (2014)

Seminar of History Department (2015)

Seminar of Physical Education Department (2015)

Seminar of Political Science Department (2015)

<u>ANNEXURE</u>

IEQA Report

IEQA EVALUATION RESULT

DETAILS	RESULT
Track ID	WBCOGN21055
Name Of The College	KASHIPUR MICHAEL MADHUSUDAN MAHAVIDYALAYA
Address	KASHIPUR, P.O. PANCHAKOTERAJ, DIST. PURULIA
E-Mail	kashipur_mmm@yahoo.in
IEQA Submission Date	25/02/2015
IEQA Closing Date	25/02/2015
IEQA Evaluation Status	Congratulations ! You have earned IEQA status. Institution should submit SSR/SAR (5 hard copies and 1 soft copy) within 6 months from the date of obtaining IEQA Status. One month before submission of hardcopy, softcopy of SSR/SAR to be uploaded on institutional website with intimation to NAAC. Please refer NAAC website (www.naac.gov.in) for guidelines regarding submission of SSR/SAR, fee and other documents at the time of submission of SSR/SAR. Please contact your regional co-ordinator in case of any issues/clarifications. **Kindly note:** SSR/SAR should be submitted by post/courier only. SSR/SAR will not be accepted by hand in NAAC office.